

**BOROUGH OF CRAFTON
COUNCIL MEETING
Minutes of January 22, 2018**

CALL TO ORDER

President Levasseur called to order the Regular Meeting of Crafton Borough Council of January 22, 2018 at 7:15 pm, in the Council Chambers of the Community Center of the Municipal Building. The Flag Salute was led by Mr. Rosario.

ROLL CALL, by Manager Scott, recorded Six (6) Members of Council present as follows: Mr. Amendola, Mr. Crouse, Ms. Perry, Ms. Damits, Mr. Rosario and Mr. Levasseur; absent Ms. Glaser. Also present Mayor Bloom, Solicitor Gladys, Engineer Strunk, Public Works Director Kaczorowski and Manager Scott.

BILL LIST APPROVAL

MOTION: It was moved and seconded (*Damits/Perry*) to approve the Bill List dated January 22, 2018 as presented.

MOTION #1 was moved and seconded by Unanimous Vote (6-0).

ACCEPTANCE/APPROVAL OF MINUTES:

MOTION: It was moved and seconded (*Rosario/Damits*) to approve the Minutes for the January 2, 2018 (Reorganization Meeting) as presented.

MOTION #2 was moved and seconded by Unanimous Vote (6-0).

MOTION: It was moved and seconded (*Rosario/Amendola*) to approve the Minutes for the January 8, 2018 (Discussion Meeting) as presented.

MOTION #3 was moved and seconded by Unanimous Vote (6-0).

CITIZEN'S PRESENT TO ADDRESS COUNCIL/Agenda Items Only:

AJ Pescuric, 75 Bradford Avenue wished to discuss the Library. First of all she thanked the Public Works and Administration for their assistance with the Crafton Elves in decorating the Community and taking down the decorations.

She noted she has been asked to support in the search for an Executive Director for the Library. Ms. Pescuric provided Council information pertaining to her background and qualifications to assist in the search.

She wished to provide Council with her perspective on some of the things that have occurred the past few months.

Ms. Pescuric noted the most important thing to keep in mind, the Library is an asset to the Community. She asked everyone to recognize it is difficult to see a friend or coworker terminated, however, it's just as difficult on the persons making that decision and it can be just as difficult to figure out how to move forward.

Her concern is about the damage that is being placed on those who made this decision. She commended and supports the Board in what appears to have been a difficult situation. She believes the persons who served on the Board operate with integrity. She asked that we all take a step back for a little while and allow Council to assist in getting the Community back on track.

Ms. Pescuric stated Crafton Library needs an Executive Director who will assist in maneuvering these challenges, add more programs while locating more funding, all while motivating the staff and the Community. It will be a challenging task to find the person to fill the position with the funding available. We need to make the position as attractive as possible including filling the current vacancies on the Board. We need to establish an environment where the Library, Community and Council work together.

ACKNOWLEDGE RECEIPT OF WRITTEN REPORTS

Mr. Levasseur acknowledged receipt of the following written reports for November and December 2017; Treasurers Report, Financial Reports, Act 511 and Trash Collection, Property Tax , Police Report, EMS Report (December & Annual), Ordinance Officer's, Building Inspection Report, Public Works Report, Fire Department and Library Report.

MAYORS REPORT

Mayor Bloom noted, there were two homes broken into last week, one on Dinsmore and the other on McMunn. He noted, both of these homes have an alley behind them. He urged residents and neighbors, if you see anything "strange" happening in your neighborhood, please report to the Crafton Police by calling 911.

ENGINEER'S REPORT

Engineer Strunk noted the monthly Engineer's Report has been submitted to Council for review.

Mr. Strunk noted that he and the PW Director will be getting together next week to discuss the listing of roadways to be included in the 2018 Road Program. Gateway is looking for authorization this evening to prepare plans and specifications. Once a draft listing is prepared, it will be submitted to Council for review.

In regards to the Corrective Action Plan, SHACOG has begun pulling together the information for the annual sewer contracts for 2018 including CCTV, cleaning, lining and excavation.

Gateway has provided quantities for each contract.

Mr. Strunk noted included on the Agenda is the Year 11 Lining Project, this is from 2017 and is the final pay estimate for this contract.

He noted that the Manhole Rehabilitation Project Estimate No. 2 has been submitted for consideration, the contractor is back working in Crafton with the break from the weather conditions.

Mr. Strunk noted the Borough was required to submit an updated Long Term Control Plan with the NPDES permit application. Both were approved by the DEP.

In regards to the ADA Ramp Project, CDBG funding, the contractor is working in Crafton this week, setting up forms and will be pouring ramps tomorrow in the Union and Foster area. Concern of the winter temperatures and pouring of concrete, Mr. Strunk stated an inspector will be on site during this work and the Borough will have a two year maintenance bond following completion.

Lastly, he noted payment request number 1 and final for the demolition project completed in 2017 has been submitted to Council for consideration.

SOLICITOR'S REPORT

Solicitor Gladys noted it is time for Council to consider the contract with Service Line Utilities that was entered into May 31, 2016. The contract states the Borough must give 90 days should they wish to cancel. The window to terminate is approaching and he would recommend if it Councils desire to terminate, to do so in February.

Ms. Perry stated with the experience and confusion the Borough has had with Service Line Utilities she would recommend terminating the contract. Mr. Amendola concurred.

MOTION: It was moved and seconded (*Perry/Amendola*) to authorize the Borough to send a letter to Service Line Utilities canceling the contract.

MOTION #4 was moved and seconded by Unanimous Vote (6-0).

BUSINESS AGENDA

PERSONNEL

MOTION: It was moved and seconded (*Amendola/Damits*) to authorize advertisement for Summer Recreation (Pool) and Public Works employment.

MOTION #5 was moved and seconded by Unanimous Vote (6-0).

Ms. Damits inquired if this could be put on the Board down at the Park. Ms. Scott will look into getting the information added.

FINANCE

MOTION: It was moved and seconded (*Perry/Crouse*) to authorize to advertise the revised 2018 Budget as discussed and reviewed at the Budget Meeting of January 17, 2018 in accordance with Section 13-11 of the Borough Code.

MOTION #6 was moved and carried after a Roll Call Vote (4-2).

PUBLIC SAFETY

MOTION: It was moved and seconded (*Perry/Crouse*) to appoint David O'Brien, Alternate Member of the Civil Service Commission with a term to expire February 1, 2023.

MOTION #7 was moved and seconded by Unanimous Vote (6-0).

MOTION: It was moved and seconded (*Damits/Rosario*) to authorize the Civil Service Commission Meeting for Monday, February 19, 2018 at 6:00 pm in Council Chambers.

MOTION #8 was moved and seconded by Unanimous Vote (6-0).

PUBLIC WORKS

MOTION: It was moved and seconded (*Rosario/Damits*) to authorize the engineer to begin preparing plans and specifications for the 2018 Road Program.

MOTION #9 was moved and seconded by Unanimous Vote (6-0).

MOTION: It was moved and seconded (*Rosario/Amendola*) to authorize Payment Request No. 3 and Final – SHACOG Pipe Lining Project, Year 11, in the amount of \$23,519.54, as recommended by the Engineer and included in the budget.

MOTION #10 was moved and seconded by Unanimous Vote (6-0).

MOTION: It was moved and seconded (*Rosario/Amendola*) to authorize Payment Request No. 2, Manhole Rehabilitation Project to Standard Pipe Services in the amount of \$18,100.80, as recommended by the Engineer and included in the budget.

MOTION #11 was moved and seconded by Unanimous Vote (6-0).

MOTION: It was moved and seconded (*Rosario/Perry*) to authorize Payment Request No. 1 and Final – Jadell Minniefield Construction Services in the amount of \$22,250 for the House Demolition project, as recommended by the Engineer and included in the budget.

Mr. Crouse inquired as to the properties this project was for. Ms. Scott stated the properties were 78 Fountain and 25 Sycamore Street.

MOTION #12 was moved and seconded by Unanimous Vote (6-0).

LIBRARY

MOTION: It was moved and seconded (*Perry/Rosario*) to authorize to advertise two (2) appointments to the Crafton Public Library Board three year term, expiring 2021; Letters of Interest submitted to the Administration Office by February 22, 2018.

Mr. Amendola inquired if the President was planning on setting up a selection committee to review the applications and interview the candidates. Mr. Levasseur stated at this time the motion was to advertise, how the candidates are selected is up for discussion at another meeting.

MOTION #13 was moved and seconded by Unanimous Vote (6-0).

ADMINISTRATION

MOTION: It was moved and seconded (*Perry/Rosario*) to authorize Crafton Elves to have a fundraising drive to convert all holiday lights to energy efficient LED lighting; communication sent to residents asking for a \$20 donation.

Mayor Bloom inquired if this request to the residents would come through some sort of a letter. Ms. Pescuric noted that hasn't yet been determined, but some sort of communication.

MOTION #14 was moved and seconded by Unanimous Vote (6-0).

ANNOUNCEMENTS

Mr. Levasseur noted he had attended the Char West COG Meeting on behalf of Crafton.

Mr. Levasseur thanked the Public Works Department for a job well done during this stormy winter season. The roads were in good condition.

Mr. Levasseur announced, Local Government Academy is hosting a seminar at Ingram Borough on Blight, February 21, 2018 from 7 pm to 9 pm. Attendance to the seminar is free, he inquired to Council interested in attending. Mr. Levasseur, Ms. Damits, Mr. Rosario, Mr. Perry, Mr. Crouse and Mr. Kaczorowski will attend. Ms. Scott will notify Ingram with this information.

Mr. Levasseur reminded residents to clean their sidewalks from debris and snow.

Mr. Levasseur announced the Borough received a check today for \$67,872.00 from ALCOSAN Grow Grant for the Rain Garden Project.

Mr. Levasseur asked Members of Council if there were any items they wished to discuss this evening.

Mr. Amendola stated there was a subject he would care to discuss. In regards to the appointment of the Borough Solicitor. At the Budget Meeting of January 17, Council discussed the appointment. It was decided that Mr. Levasseur and Mr. Rosario, along with the Manager, would contact the current Solicitor on Friday to discuss. Mr. Levasseur stated unfortunately the partner of the firm, Mr. Welch was unavailable at the time.

Mr. Amendola inquired if Mr. Levasseur appointed himself and Mr. Rosario as the Committee to interview potential solicitors without discussion of all Members of Council. Mr. Levasseur pointed out, the Borough prepared an RFP in October 2014. Ms. Scott provided a copy of the spreadsheet of names, rates, references etc. of the firms that responded and provided a copy to Council. She suggested utilizing this same listing of firms in the selection process.

Ms. Perry noted the matter of Committees was discussed at length two years prior and a policy was adopted that states the President has the authority to sit on any Committee of Council and to oversee the actions of the Committee.

Discussion on the matter continued by Council Members.

CITIZEN COMMENTS

Aubrey Allen, 79 Taylor Street, thanked Council for the speed monitoring devices placed on Broadhead Road near Taylor Street. She asked the results of the speed monitoring study.

Mr. Kaczorowski stated the information has to be downloaded and removed from the device, Council will have that information for the next meeting. Mayor Bloom stated, as soon as the information is available he will share with Ms. Allen.

Ms. Allen at the meeting in December also asked if the brush and overhang at that same intersection could be trimmed and cut. As of this date it has not been completed. Mr. Kaczorowski stated with the nicer weather recently, they will get the work completed by the end of the week.

Lastly Ms. Allen asked Council to consider including Taylor Street on the paving list for 2018.

Mr. Amendola asked to speak before Council regarding a security issue. Mr. Levasseur asked that the Mayor address the concerns of Mr. Amendola on the matter after the meeting.

ADJOURNMENT

MOTION: It was moved and seconded (*Crouse/Perry*) to adjourn the meeting at 8:09 pm.

MOTION #15 was moved and carried after a Roll Call Vote (5-1).

Respectfully submitted,
Ann C. Scott, Borough Manager