

Borough of Crafton
Council Meeting
Monday November 26, 2018

CALL TO ORDER

President Levasseur called to order the Regular Meeting of the Crafton Borough Council, Monday November 26, 2018 at 7:15 PM.

FLAG SALUTE

The flag salute was led by Mr. Damits.

ROLL CALL

Manager Susko recorded seven (7) members of Council present as follows: Mr. Amendola, Mr. Crouse, Ms. Perry, Ms. Glaser, Ms. Damits, Mr. Rosario and Mr. Levasseur. Also present were Mayor Bloom, Engineer Minsterman and Public Works Director Kaczorowski.

APPROVAL OF THE BILL LIST

MOTION: It was moved and seconded (*Perry/Rosario*) to approve the Bill List dated November 26, 2018 as presented.

MOTION #1 carries by a Unanimous Vote (7-0).

APPROVAL OF THE MINUTES:

MOTION: It was moved and seconded (*Glaser/Rosario*) to approve the Minutes dated November 13, 2018 as presented.

MOTION #2 carries by a Unanimous Vote (7-0).

CITIZEN'S PRESENT TO ADDRESS COUNCIL/Agenda Items Only:

Mr. Levasseur noted that there are no residents signed up to address Council.

ACKNOWLEDGE RECEIPT OF WRITTEN REPORTS

Mr. Levasseur acknowledged the receipt of the following written reports for October 2018; Treasurer's Report, Financial Report, Act 511, Trash Collection and Property Tax Report, Police Report, E.M.S. Report, Ordinance Officer's Report, Building Inspection Report, Public Works Report, ~~Fire Department~~ and Library Report.

MAYOR'S REPORT

Mayor Bloom reminded residents that the Crafton Police Department will continue the Click-It or Ticket program until the end of the week.

Mayor Bloom announced that a robbery occurred at the CVS Pharmacy on W. Steuben Street where the actor had taken a large number of narcotics. He added that no other information was available at the time; however, Allegheny County has been notified and will alert other Police Departments of the situation.

ENGINEER'S REPORT

Engineer Minsterman noted that the monthly Engineer's Report was submitted to Council for review.

Engineer Minsterman stated that Crafton and Gateway met with ALCOSAN to review several storm water management projects for potential GROW Grant funding. Engineer Minsterman noted that these eight projects would be a part of a multi-year, multi-million-dollar project. He added that there are several areas within the Borough where these projects would be of interest, such as, Emerson Avenue, Perrine Street, Barr Avenue, S. Grandview Avenue, Fountain Street, Woodlawn Avenue, Crafton Boulevard, Broadhead Avenue and the Port Authority Busway. Engineer Minsterman noted that these projects, if chosen by ALCOSAN, could be reimbursed up to eighty-five percent of the Borough's expenses similar to the reimbursement Crafton received for the Thomas Street Separation project that was completed several years ago. Engineer Minsterman also stated that these projects are improvements to the existing infrastructure and could alleviate system overflow by removing approximately ninety million gallons of water from the system. Mr. Levasseur noted that there will be a more detailed discussion regarding these sewer projects at the next public meeting.

Engineer Minsterman gave a follow-up on the Road Program noting that Independent Enterprises had completed most of the punch-list items; however, due to the weather, the remaining items will be completed in the Spring. Ms. Damits reminded Engineer Minsterman that the issue with the tree at N. Linwood Avenue and Taylor Street had not been resolved.

Ms. Glaser inquired about the status of Hawthorne Avenue. Mr. Kaczorowski noted that this project is under the direction of the Gas Company adding that the work will be completed in the Spring.

Mr. Levasseur addressed the members of Council asking for consideration to re-establish the Council Committees. Mr. Levasseur noted that he would recommend the following committees; Mr. Amendola for Public Safety, Ms. Perry and Ms. Damits for Administration, Mr. Rosario and Ms. Glaser for Parks and Recreation, and Mr. Crouse and himself for Public Works. Mr. Levasseur added that he would like to discuss this in more detail at the next meeting.

SOLICITOR'S REPORT

Mr. Rosario noted that Solicitor Korbelt was not in attendance. Mr. Rosario stated that a memo for the Stormwater ordinance has been sent out and will be discussed at a future meeting after review by the Planning Commission.

BUSINESS AGENDA

ADMINISTRATION

Manager Susko announced that she has been working with the administrative office staff to determine proper titles based on the duties performed. Manager Susko recommended the title of Borough Secretary for Ms. Kerns and the title of Planning Clerk for Ms. Forgenie.

MOTION: It was moved and seconded (*Rosario/Amendola*) to appoint Carissima Kerns to the position of Borough Secretary of the Borough of Crafton.

Manager Susko noted that the new titles would not change the structure of the office or the staff ability to cross-train in all areas, adding that in the event of an extended absence the office would continue to operate efficiently.

Manager Susko also added that appointing Ms. Kerns as the Borough Secretary will not remove any responsibility of the Borough Manager nor give the appointed Borough Secretary power over the Borough Manager. Manager Susko stated that the Borough Secretary appointment gives the appointee the responsibility of the official recorder of Council Documents, Laws, Ordinances and the ability to attest signatures and affix the Borough Seal adding that these are duties already being performed by Ms. Kerns.

MOTION #3 carries by a Unanimous Vote (7-0).

MOTION: It was moved and seconded (*Amendola/Crouse*) to appoint Catherine Forgenie to the position of Planning Clerk of the Borough of Crafton.

Manager Susko noted that Ms. Forgenie is currently in the process of establishing Crafton Borough as a community of “Sustainable Pennsylvania”. She added that as an established “Sustainable Pennsylvania” community it can help with Grant Funding.

MOTION #4 carries by a Unanimous Vote (7-0).

PLANNING AND ZONING

MOTION: It was moved and seconded (*Crouse/Damits*) to adopt Ordinance No. 1650 amending Chapter 190 of the Crafton Borough Code of Ordinances, Stormwater Management, to provide for the regulation of stormwater with the Borough pursuant to the Allegheny County Act 167 Stormwater Management Plan.

Mr. Levasseur noted that the purpose of this amendment is to update the Boroughs current ordinances to accommodate the Allegheny County 167 required regulations adding that changes can be made from time to time if Council sees fit.

MOTION #5 carries by a Unanimous Vote (7-0).

DISCUSSION ITEMS

Manager Susko noted that a letter was received from Campbell Philbin Medical Associates requesting a handicap spot on Bradford Avenue.

Mayor Bloom stated that a he will review the ordinances with the Manager and provide a recommendation.

COMMUNITY ANNOUNCEMENTS

- ***Light Up Crafton!***
 - December 1st at 4:00 at the mini golf course.
 - Light Refreshments provided.
- ***House Tour Tickets***
 - On sale at the Crafton Public Library, Borough Office, D&O Wine Cellars or on the borough website.
 - December 9, 2018 from 1:00PM to 6:00PM

Mr. Levasseur thanked all the volunteers for giving their time and support.

Mr. Levasseur announced that the new website had been launched and the old website will now be directed to www.craftonborough.com. He added that it is a work in progress and any questions, concerns, or comments can be forwarded to the Borough Office.

Mr. Levasseur noted that there is a Planning Commission Meeting scheduled for tomorrow.

ADDITIONAL CITIZENS COMMENTS

Kathy Watson, 74 Fountain Street, asked for clarification on the handicap parking spot requirements regarding private driveways.

Mayor Bloom stated that a handicap parking space will not be approved if a resident has a driveway.

Mr. Levasseur announced that there will be an executive session following the meeting.

ADJOURNMENT

The meeting was adjourned at 8:11 PM.

Respectfully submitted,
Carissima Kerns, Borough Secretary