

Borough of Crafton
Council Meeting
Monday, December 10, 2018.

CALL TO ORDER

President Levasseur called to order the Regular Meeting of the Crafton Borough Council, Monday December 10, 2018 at 7:21 PM.

FLAG SALUTE

The flag salute was led by Ms. Glaser.

ROLL CALL

Manager Susko recorded seven (7) members of Council present as follows: Mr. Amendola, Mr. Crouse, Ms. Perry, Ms. Glaser, Ms. Damits, Mr. Rosario and Mr. Levasseur. Also present was Solicitor Korbelt.

APPROVAL OF THE BILL LIST

MOTION: It was moved and seconded (*Rosario/Perry*) to approve the Bill List dated December 10, 2018 as presented.

MOTION #1 carries by a Unanimous Vote (7-0).

APPROVAL OF THE MINUTES:

MOTION: It was moved and seconded (*Rosario/Crouse*) to approve the Minutes dated November 26, 2018 as presented.

MOTION #2 carries by a Unanimous Vote (7-0).

CITIZEN'S PRESENT TO ADDRESS COUNCIL/Agenda Items Only:

Mr. Levasseur noted that there are no residents signed up to address Council.

MAYOR'S REPORT

Mayor Bloom was not in attendance.

SOLICITOR'S REPORT

Solicitor Korbelt noted that Council had received the Fire Inspection Ordinance. Solicitor Korbelt noted that this ordinance was discussed at a September meeting and advised Council to take official action and motion to advertise the ordinance.

MOTION: It was moved and seconded (*Crouse/Rosario*) to advertise the Fire Inspection Ordinance as presented by the Borough Solicitor.

Solicitor Korbel noted that there will be a registration form, inspection and fees associated with this ordinance. Solicitor Korbel added that the inspection requirements will address Fire Code, Building Code, and Zoning Issues.

Mr. Levasseur opened the floor for comments, no citizens presented to speak.

MOTION #3 carries by a Unanimous Vote (7-0).

MANAGER'S REPORT

Manager Susko gave a brief summarization of what is on the agenda for tonight's meeting. Manager Susko noted that on the agenda is the 2019 General Fund, Sewer Fund, Road Fund and Celebrates Fund for approval. Ms. Susko announced that she would like to thank the Borough Administration, Department Heads, and Borough Council for their cooperation, guidance and feedback through out the budgeting process. Manager Susko also noted that there are a few official actions on the agenda regarding wages and fees, A.D.A. contract with PennDot, and a new resolution to consider establishing a microbrewery in Crafton. Manager Susko added that she is excited to bring in new business that will benefit the community. Manager Susko noted that the Intern, Chris Bell, has been working on the G.I.S., service request forms for the website, and the acceptance of credit cards for Borough fees. Manager Susko updated Council on the new Security Fob System stating that the fob system is in place and North Hills Lock & Safe are working out some unexpected issues and should be live on Wednesday. Ms. Susko added that the office is working on the Annual Tree City Application and a full study of tree maintenance is scheduled for the spring. Manager Susko also noted that the office is working on a Newsletter to be mailed out to residents as soon as all the information has been gathered.

Manager Susko asked Ms. Perry to update Council in regards to the Rental Registration and the work that turnKey has completed. Ms. Perry noted that turnKey is working on compiling a full list of rental units which will work hand and hand with the new Rental Registration requirements.

BUSINESS AGENDA

2019 BUDGET ADOPTION

MOTION: It was moved and seconded (*Perry/Glaser*) to adopt the 2019 General Fund, Road Fund, Sewer Fund and Celebrates Fund budgets as presented.

MOTION #4 carries by a Unanimous Vote (7-0).

MOTION: It was moved and seconded (*Rosario/Crouse*) to adopt Ordinance No. 1651 fixing the tax rate at 5.67 mills on real property for the 2019 fiscal year and fixing the rate of the Special Road Improvement Fund at 1.92 mills.

Mr. Rosario noted that there is no change from the previous year.

MOTION #5 carries by a Unanimous Vote (7-0).

ADMINISTRATION

MOTION: It was moved and seconded (*Perry/Rosario*) to adopt Resolution No. 2018-16 appointing Maher Duessel as Borough Auditor to conduct the 2018 annual financial Audit.

MOTION #6 carries by a Unanimous Vote (7-0).

MOTION: It was moved and seconded (*Rosario/Crouse*) to advertise the 2019 public meeting dates for the Crafton Borough Council and Crafton Planning Commission.

Manager Susko noted that the Council meetings and the Planning meetings will remain the same going into 2019 and any changes will be noted in the advertisement.

MOTION #7 carries by a Unanimous Vote (7-0).

MOTION: It was moved and seconded (*Crouse/Glaser*) to adopt Resolution No. 2018-17 fixing the salaries of certain employees of the Borough of Crafton, effective January 1, 2019; establishing holidays, vacations, sick leave and other benefits and providing disciplinary procedures for the violations thereof; and repealing inconsistent resolutions.

MOTION #8 carries by a Unanimous Vote (7-0).

MOTION: It was moved and seconded (*Rosario/Perry*) to adopt Resolution No. 2018-18 establishing a general schedule of fees, costs, charges and expenses pursuant to Borough ordinances and repealing any and all resolutions inconsistent therewith.

Manager Susko pointed out the minor changes in the 2019 fee resolution; such as, the slight increase in the Trash Collection fee and an adjustment of the Park Shelter Rental fees which will realign the resident/non-resident rates, adding a security deposit and cancellation policy.

MOTION #9 carries by a Unanimous Vote (7-0).

MOTION: It was moved and seconded (*Rosario/Perry*) to approve the 2018 Real Estate and Road Tax Refunds in the amount of \$2,552.82 as presented and submitted by Jordan Tax Service, Inc.

MOTION #10 carries by a Unanimous Vote (7-0).

PUBLIC WORKS

MOTION: It was moved and seconded (*Rosario/Glaser*) to approve the Reimbursement and Maintenance Agreement with PennDOT; to install ADA compliant pedestrian facilities along S.R. 60. This project has an estimated cost to the Borough of \$9,000.00.

Manager Susko noted that eight or nine new A.D.A. ramps will be installed along the portion of Crafton Boulevard that was paved under the state contract in the fall adding that she will confirm locations and follow up with Council on the exact intersections.

MOTION #11 carries by a Unanimous Vote (7-0).

MOTION: It was moved and seconded (*Perry/Rosario*) to adopt Resolution No. 2018-19, authorizing the President of Council to sign the Reimbursement and Maintenance Agreement with PennDOT; to install A.D.A. compliant pedestrian facilities along S.R. 60.

MOTION #12 carries by a Unanimous Vote (7-0).

MOTION: It was moved and seconded (*Perry/Crouse*) to approve Pay Application No. 1 in the amount of \$383,246.62 to A. Folino Construction, Inc. for the Clearview Avenue Road Reconstruction Project – Phase V as recommended by the Borough Engineer.

MOTION #13 carries by a Unanimous Vote (7-0).

PLANNING & ZONING

MOTION: It was moved and seconded (*Crouse/Perry*) to adopt Ordinance No. 1652 amending Chapter 167 of the Crafton Borough Code of Ordinances, Property, Vacant, as amended, to amend the registration requirements for vacant buildings, registration fees and inspection requirements and to establish maintenance and security requirements for vacant buildings.

Solicitor Korbel noted that the Registration requirements will commence in 2019.

MOTION #14 carries by a Unanimous Vote (7-0).

MOTION: It was moved and seconded (*Rosario/Glaser*) to adopt Resolution No. 2018-20 resolving that the Borough Council will consider at a future meeting an amendment to Chapter 225 of the Crafton Borough Code of Ordinances, Zoning, as amended, to establish “microbrewery” and “tap room” as permitted used in the C-1 Shopping Center District and the C-2 Commercial Core District, established “macrobrewery” and “microbrewery” as permitted uses in the I Industrial District, and establish parking requirements and definitions.

Manager Susko stated that in the future the Borough would like to do a full comprehensive update to make sure that the Borough’s codes and zoning districts give the opportunity for

development that is productive and good for the community and create a good economic market for residents and visitors.

Mr. Rosario noted that adding a Brewery in Crafton, similar to many other surrounding communities, will improve the community by bringing in prospective shoppers and boost the economy.

MOTION #15 carries by a Unanimous Vote (7-0).

MOTION: It was moved and seconded (*Perry/Levasseur*) to advertise an ordinance amending Chapter 225 of the Crafton Borough Code of Ordinances, Zoning, as amended, to establish “microbrewery” and “tap room” as permitted used in the C-1 Shopping Center District and the C-2 Commercial Core District, established “macrobrewery” and “microbrewery” as permitted uses in the I Industrial District, and establish parking requirements and definitions.

MOTION #16 carries by a Unanimous Vote (7-0).

DISCUSSION

Mr. Levasseur announced that an executive session was held prior to the meeting to discuss personnel matters, real estate matters and to seek legal advice from the Solicitor, no actions were taken.

COMMUNITY ANNOUNCEMENTS

- ***Santa Visits Crafton – Crafton VFD***
 - December 15, starting at 9:30 AM
 - Santa will be traveling around the Borough on the Crafton VFD fire truck – listen for sirens to let you know he’s on his way!
- ***House Tour Wrap-Up info***

Mr. Levasseur thanked everyone involved, all the volunteers and to all who attended the House Tour. Mr. Levasseur also wished all a Happy Holiday and is looking forward to 2019.

ADDITIONAL CITIZENS COMMENTS

Dennis Henk, 14 Ingram Avenue, spoke regarding the inspection requirements under the new ordinances and how will the Borough record these results.

Mr. Levasseur noted that Council will be working with the Manager in 2019 to improve the rental registration process.

Manager Susko added that the new Inspector has caught up on the backlog and is will be moving into 2019 with high expectations for completing the Rental inspections in a quick and timely manner.

Council continued discussion on the matter of rental requirements in respect to the new fire inspection ordinance.

Roy Neiman, 102 Haldane Street, questioned the requirement of self-registration regarding the new ordinance and how the Borough will identify who should be registered.

Mr. Levasseur stated that the Borough is working on a data analysis to compile all the information the Borough will need to efficiently enforce the new registration requirements.

ADJOURNMENT

The meeting was adjourned at 8:24 PM.

Respectfully submitted,
Carissima Kerns, Borough Secretary