

BOROUGH OF CRAFTON
October 26, 2023
@ 6:30 PM Budget Workshop
@ 7:15 PM Council Meeting

AGENDA

(The meeting is being held in person and remotely using ZOOM at:
https://us02web.zoom.us/webinar/register/WN_PiXV6BgwQpOoh0f2llBoGg)

1) CALL TO ORDER

2) FLAG SALUTE

3) ROLL CALL

4) CONSENT AGENDA

- a. Approval of Council Meeting Minutes – October 12, 2023
- b. Bill List – October 26, 2023
- c. September Reports – Managers Report, JTS Tax Collection Reports, Engineers Report, Bond Sheet, Budget vs. Actual,

MOTION: to approve the October 26, 2023, Consent Agenda.

5) PUBLIC COMMENTS ON AGENDA ITEMS

At this time, citizens may address the Crafton Borough Council on any issue appearing on today's agenda. Only residents and taxpayers of the Borough of Crafton will be permitted to address the Council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 3 minutes. Groups of people will be required to designate a spokesperson to represent them before the Council who may speak for a maximum of 5 minutes. Please state your name and physical address for the record.

6) PRESIDENT'S REPORT

7) MAYOR'S REPORT

8) SOLICITOR'S REPORT

9) MANAGER'S REPORT

- a. Schedule for Budget Process
 - i. November 9 – Council Budget workshop – 6:30 pm
 - ii. November 30 – Council Budget workshop – 6:30 pm
 - iii. December 14 – Council Budget workshop – 6:30 pm
- b. JTS Jordan Tax Service Rebates – Require Council Approval

MOTION: Approve JTS Tax rebates in the amount of \$6,273.38

- c. Traffic Study for Crafton Blvd – Intersections of Noble, Johnston, N/S Emily.

MOTION: Direct the Borough Engineers to conduct a traffic study of Crafton Blvd at the cross streets with Noble, Johnston, and North and South Emily.

10) STANDING COMMITTEES REPORT

- a. Finance and Administration – Ms. Perry
- b. Community Services and Infrastructure – Ms. Compitello
 - i. Broadhead Project – The project is being prepared to go out to bid before the end of the year with construction to start in the new year.
 - ii. Multi Municipal Zoning Project Update –The Steering Committee met on Wednesday, October 25th to work through edits to the calibration tables.
 - iii. Pool Bathhouse – The construction contractors have uncovered issues with rust on the poles supporting the roof and with the coatings on the back wall where the showers are meant to go. We are working with McLean and Gateway to determine if there are any structural issues and how to best move forward.
 - iv. Public Works Building – We have been informed we will not be able to use the \$180,000 we were granted for the Municipal Building on the Public Works building. We are working with the County to update the \$200,000 CITF grant for construction costs on the Public Works building.
 - v. Stairs Project – Council approved the contract for the Belvidere stairs, and four other sets will be sent out to bid in the coming weeks.
 - vi. Trail Planning – Crafton was awarded the trail feasibility grant of \$39,100 and is now developing an RFP for a planning contractor that is focused on trail development.
- c. Communication, Recreation, and Community Events – Ms. Bollenbacher
 - i. Upcoming Community Events
 - ii. Next Newsletter – We are currently finalizing the copy and design of this winter’s newsletter to be in mailboxes before Thanksgiving.

MOTION: To approve the logo presented to Council as recommended by the Communication, Recreation, and Community Events Committee.

- d. Commissions Vacancy – Mr. Chandler
 - i. Current Open Positions (apply at craftonborough.com/commissions)

1. Civil Service (1 alternate)
 2. Zoning Hearing Board (1 alternate)
 3. Upcoming
 - a. Recreation Board (12/31/23)
 - b. Recreation Board (12/31/23)
 - c. Recreation Board (12/31/23)
- e. Council of Governments (COG) – Ms. Bollenbacher

11) COMMUNITY ANNOUNCEMENTS

- a. **Upcoming Council Meeting** – Thursday, November 9, 2023, budget workshop will start at 6:30 pm and the regular Council Meeting will start at 7:15 pm
- b. **Haunted Crafton Audio Driving Tour** – The tour started on October 21st and will continue through the 31st.
- c. **Spooktacular Mini-Golf** – Mini-Golf will be open Fridays and Saturdays in October – 7:00 pm to 9:00 pm for \$2.00.
- d. **Halloween** – The annual tradition of Trick or Treating will be observed on October 31st between 6 PM and 8 PM. The Police and Volunteer Fire Department will be on patrol to enforce the safety of those participating.
- e. **Election Day** – Tuesday, November 7th from 7:00 am to 8:00 pm. Please confirm your polling location.
- f. **Celebration of Lights** – Join the Rec Board for Holiday Festivities on Saturday, December 2nd, 2023 in Crafton Park.
- g. **Holiday House Tour** – December 10, 1 PM – 6 PM. \$20 advance tix, \$25 day of. You can buy tickets online (with a credit card) at craftonborough.com/Christmas-house-tour or you can stop at the Crafton Borough Library or the Blue Snail Giftshop to buy tickets with cash and/or to pick up your tour booklet. At your own pace, you will tour Crafton’s beautifully decorated homes. The Rec Board is still looking for a few houses to tour. Please contact the Borough Office if you are interested.

12) PUBLIC COMMENT

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13) ADJOURNMENT