

## MEETING AGENDA FOR CRAFTON & INGRAM BOROUGH PLANNING COMMISSIONS

June 28, 2022

6:30 PM via Zoom

Crafton Commissioners: Kirsten Compitello (Chairwoman), Lydia Herring (Secretary), Eric Valcheff, Matt Greiner, Vince Ridilla

Ingram Commissioners: Jim Marsilio, Aaron Cygnarowicz

- A. Call to order: 6:35 pm
- B. Roll call: Kirsten Compitello, Eric Valcheff, Vince Ridilla, Lydia Herring, Jim Marsilio  
Matt Greiner (joined at 7:11 pm)
- C. Citizen Comments: None.
- D. Zoning Project Update

Both Boroughs have signed the contract with ZoneCo and its sub-consultants.

The project kickoff and site tour were held on June 21, 2022. This covered project management, file sharing details, coordination between the two boroughs, and billing. Kirsten Compitello and Crafton Mayor Coletta Perry served as representatives. Ingram representatives were invited but did not attend. The first deliverable of phase 1 (of 3) will be the Diagnostic report. This will review code inconsistency identification. Once that report is completed, then the first steering committee meeting(s) will be held. The Steering Committee to be assembled is comprised of 8 members per borough. For Crafton, this will be 2-3 members from Council, 1 additional Planning Commission member, 1 Zoning Hearing Board representative, and 2-3 business owners (depending on interest). Meetings will be held roughly every other month, to coincide with deliverable preparation. Meetings will be held jointly with dedicated time for Crafton and Ingram each to allow Steering Committee member to attend all or part of the meetings.

A Planning Commission working session was requested and will be accommodated, either as part of the regularly scheduled meetings or held separately. It was suggested this could be beneficial in person. Initial discussion amongst the Planning Commissioners showed a preference for separately held working sessions piggybacking off the regularly scheduled Steering Committee meetings.

Discussion was held about who on the Crafton Planning Commission will be the representative 2nd member on the Steering Committee. Lydia Herring plans to be the 2nd representative, as long as Susan Greiner is able to participate as a business owner on the Steering Committee. This will allow the Greiners, local business owners, to have a voice in the process without infringing on quorum laws as Matt Greiner is serving as a Planning Commissioner.

Discussion was also held about who on the Ingram Planning Commission will be on the steering committee. Jim was reluctant to assume anything, but he has interest in being a part of the steering committee.

Discussion was held about the possibility of a joint working session with Crafton and Ingram Planning Commissions. All members are interested in holding joint sessions.

A Visioning Session is part of the scope also. The date has not been set, but is assumed to be held in summer 2022. The date will be circulated to both Planning Commissions for awareness once set. The visioning session will involve an open public event. The initial suggestion is to look at the corridors around Crafton and Ingram busways.

Eric relayed that the Woodlawn Road area might be a good future place of visioning, but acknowledged that the boundaries of the parking lot enter city of Pittsburgh property, so joint efforts with the City would be required.

Jim relayed that he wasn't made aware of the kickoff meeting. Kirsten suggested that Jim discuss point of contacts for Ingram with Sam Nucci.

E. Parks Master Site Plan

The plan was submitted to DCNR. Council will need to approve after DCNR reviews. There is no other update.

F. Upcoming Initiatives [2022 Planning Commission Initiatives](#)

Workshops are a possibility, with no topics yet set for the next year.

Electric vehicle charging practices were discussed. Crafton needs to decide how to handle rules around vehicle charging on the street. For example, should we restrict cord stretched across sidewalk? Kirsten attended a virtual seminar through CONNECT. When prompted about future workshop series put on by CONNECT, Kirsten expressed interest in a workshop specifically on the topic of electric vehicle charging. Other municipalities also expressed interest. Kirsten relayed that CONNECT meetings are open to be attended by others. Matt Greiner asked to be kept in the loop on any scheduled meetings on this topic so that he can potentially attend, as well. Discussion was held on Duquesne Light possibly installing charging stations in park and ride locations. Duquesne Light does offer this, but the borough has already inquired and the maintenance of those would fall on the borough.

Brick streets preservation was discussed: Kirsten will take the lead on getting the current ordinance from Mt. Lebanon as an example.

A dark sky ordinance was discussed, as this has been a discussion in Crafton online forums. An example is available from the city of Pittsburgh. Kirsten will contact the City to obtain this.

Kirsten asked Jim if he had any thoughts about this list of upcoming initiatives. Jim said no and acknowledged that momentum was lost when Greg Butler moved out of Crafton.

Kirsten asked all Planning Commission members to add to the shared Planning Commission initiatives document and write their names next to the initiative(s) they plan to pursue.

Eric reiterated his suggestion from the May meeting about adding Crafton walking trail connections to the list of upcoming initiatives. His suggestion is to formalize and connect trails and get the word out to make these trails more accessible. Kirsten mentioned that the ideas put forth in the Parks Plan will be formally adopted in the short term. Including trails in the "official map" would give them more weight. This could potentially be done along with the zoning ordinance update.

Kirsten will include the "official map" on next month's Planning Commission agenda for a motion to be made for recommendation to council. Eric was charged with writing up justification ahead of the meeting.

As Matt Greiner joined late, the group looped back to item D to bring him up to speed and discuss with the steering committee participation.

An additional agenda item was introduced: Ingram Updates

Jim relayed that the street improvement project is moving along. On July 5th there will be a public presentation by Michael Baker (the consultant) on the project.

An additional update by Kirsten: The Federal Government has come out with the [Safe Streets and Roads for All \(SS4A\)](#) grant program. It encompasses all things related to safe streets. The first funding session is September 2022. It's a great program for both Crafton and Borough boroughs to know about.

Jim mentioned a news story covering TIP (Transportation Improvement Program) funding sources which might be worth looking into for both boroughs (6/27/2022 Post Gazette Article).

Matt introduced the idea of working with Jordan Tax Service to identify and make a plan for properties that are vacant or tax delinquent. Kirsten relayed that Council and the current Mayor have initiated some of this but that the Planning Commission could potentially get involved to move the ball forward. Kirsten will follow up with Coletta about the potential for the Planning Commission to get involved. Eric is interested in getting involved as well and is a big proponent of creating a Community Development Corporation (CDC) for Crafton to tackle some of these big problems.

Vince Ridilla had to jump out of the meeting at 8:00 pm.

G. Review of April and May (*no quorum in May*) minutes

Eric motioned to approve the April minutes. Kirsten seconded. April minutes were approved unanimously. May minutes were motioned to approve by Eric, seconded by Lydia, minutes approved unanimously.

H. Citizen Comments: None

I. Adjourn: Lydia Motioned to adjourn at 8:10 pm, Eric Valcheff seconded.