

MEETING AGENDA FOR CRAFTON BOROUGH JOINT PLANNING COMMISSION

July 26, 2022

6:30 PM via Zoom

Crafton Commissioners: Kirsten Compitello (Chairwoman), Lydia Herring (Secretary), Eric Valcheff, Matt Greiner, Vince Ridilla

- I. Call to order 6:37
- II. Roll call: Kirsten Compitello, Eric Valcheff, Matt Greiner, Vince Ridilla
- III. Citizen comments: None
- IV. Zoning project

On August 18, the zoning visioning event will be held from 4:00-7:00 at Crafton Community Center.

Promotional materials are located in the shared drive. The event flyer PDF is free to share publicly and states:

“Crafton and Ingram residents are encouraged to attend a visioning workshop as we launch our joint zoning code update. Our consultants will be leading community discussion about how we see our two communities growing, changing, and being preserved. Join us at any time to share your desires for the future of Ingram and Crafton and help us visualize those ideas! Your collective vision will be used to guide our updated zoning regulations and ensure that vision is permitted and supported by updated zoning.”

Further outreach to promote the event was discussed. Kirsten will contact the fire department about using their digital sign. The content could say:

Your voice matters -  
Zoning Workshop 8.18.22 -  
4pm-7pm Crafton Community Center

Eric will contact the school about using their digital sign. The content could say:

Your voice matters -  
Zoning Workshop 8.18.22 -  
4pm-7pm Crafton Community Center

Kirsten will ask Coletta and Doug to make prints to circulate to local businesses. Once printed, Matt will circulate them and put them up. Kirsten will ask Doug about promoting the event on the Mini golf sign. Matt will put flyers up in the park before Thursday concerts. He will also put flyers at the Rotary Rib and Chicken Festival. The Borough will also advertise on Savvy Citizen and the Borough website.

The review of the diagnostic report is expected in late August. Planning Commission can schedule a work session to follow. Lydia has dropped out of the zoning Steering Committee due to other commitments, so Matt will be the Planning Commission representative on the steering committee. Kirsten stated that the consultant is addressing lots of interesting conditions for leveraging the code, reviewing the current code in consultation with borough staff, and will then make a first set of recommendations. A special session for the Planning Commission has been requested with the consultant. This would be an informal and offline session with Vince and Valcheff so as to avoid quorum concerns while allowing their involvement as Planning Commissioners.

- V. Parking study

The Planning Commission reviewed the manager's guidance on this report, which was prepared in 2020 by a member of the fire department and police department. The report identified areas where on-street parking causes issues for emergency vehicles, and suggested new paint or other markings to identify no parking. The process moving forward will be as follows:

- i. Committee recommends proposed parking changes to Council
- ii. Council will then discuss
- iii. Ordinance will be advertised for adoption
- iv. Council votes

The Planning Commission set their priorities for recommendations. Kirsten motioned that the Commission "recommend that Council proceed with the ordinance that has been prepared to implement paint, signage, etc. updates identified by our public safety officers."

There was then discussion regarding reinforcement and renewal of paint and implementation all of the recommendations that have been forwarded. Vince asked if this can be amended to give due diligence to net new projects. The new recommendation was to identify more reasoning for why anything exceeds 15' of no parking around the intersection. This would be good informational support before agreeing to vote on any action.

Vince amended the motion as "Recommend that council proceed with the ordinance with the condition that first, additional info assembles what's new and what's existing - and justification for what is new" Kirsten seconded and the motion passed unanimously.

#### VI. Update on Official Map

Eric is looking into this and has no update at this time.

Planning Commission can recommend that Council allocate funds to create an Official Map (which has some legal weight and is formally adopted). This formally reserves land for public use.

Alternately, Planning Commission can recommend the trail connections we want, in order to move ideas forward, similar to the Vision document we have started. This has no legal weight but builds momentum. Planning Commission can also do both of these. Eric will start an annotated map that will serve as an (unofficial) map of trail loop with businesses identified and parking opportunities identified. This can become a promotional marketing piece to use.

#### VII. Review of June minutes: These were held until August.

#### VIII. Citizen Comments: None.

#### IX. Adjourned at 7:53.