

**BOROUGH OF CRAFTON
COUNCIL MEETING
Minutes of March 12, 2018**

CALL TO ORDER

President Levasseur called to order the Discussion Meeting of Crafton Borough Council of March 12, 2018 at 7:15 pm, in the Community Center of the Municipal Building. The Flag Salute was led by Mayor Bloom.

ROLL CALL, by Manager Scott, recorded Six (6) Members of Council present as follows: Mr. Amendola, Mr. Crouse, Ms. Perry, Ms. Damits, Mr. Rosario and Mr. Levasseur. Absent was Ms. Glaser. Also present Mayor Bloom, Solicitor Korbelt and Manager Scott.

BILL LIST APPROVAL

MOTION: It was moved and seconded (*Perry/Rosario*) to approve the Bill List dated March 12, 2018 as presented.

MOTION #1 was moved and seconded by Unanimous Vote (6-0).

ACCEPTANCE/APPROVAL OF MINUTES:

MOTION: It was moved and seconded (*Crouse/Rosario*) to approve the Minutes for the February 26, 2018 Meeting as presented.

MOTION #2 was moved and seconded by Unanimous Vote (6-0).

CITIZEN'S PRESENT TO ADDRESS COUNCIL/Agenda Items Only:

Kathleen Watson, 74 Fountain Street, asked Council if Sycamore Street could be considered for the Road Program in the future for paving. Mr. Levasseur thanked Ms. Watson and noted her request will be taken in to consideration.

SOLICITOR'S REPORT

Solicitor Korbelt discussed 3 major blighted properties, 1508 Barr Avenue, 52 Baldwick Road and 96 Noble Avenue. Each of the properties owes a significant amount in Borough taxes sewage, and trash. There are two options when dealing with these types of properties first option could potentially be a Sheriff Sale, if there is an interested buyer, and second, reviewing the properties for structural damage to decide whether or not to have the properties to potentially be demolished.

MAYOR'S REPORT

Mayor Bloom noted that three removable speed humps for Ewing Road and Fountain Street were purchased; he will meet with Rob, the Public Works Director, to decide on the placement of the speed humps. During the summer baseball season, Police will monitor the street to enforce the speed limit and the speed monitoring device will be down there as well.

Mayor Bloom also reviewed the Traffic monitoring report on Ingram Avenue, from January 25 to February 11, 2018 in which 36,825 cars traveled across the Thornburg Bridge and on to Ingram Avenue, the highest speed was 50 mph, and the average speed was 24 mph. He noted Ingram Avenue is difficult to monitor; half of the street belongs to the city of Pittsburgh (the outbound side) and the inbound side belongs to Crafton until a little bit passed Duncan Avenue. He mentioned there are a couple options to gain accurate results, posting the area and/or painting Accu-trak lines on the street but that would be challenging for the police department to monitor due to lack of places to park. He will meet with the Chief of Police to decide on the best plan.

BUSINESS AGENDA***ZONING AND PLANNING***

Mr. Levasseur announced that there will be a Planning Commission meeting on Thursday, March 22, 2018 at 7:00 pm.

MOTION: It was moved and seconded (*Rosario/Perry*) to authorize to advertise for a Planning Commission Member for a 4 year term expiring April 18, 2022.

MOTION #3 was moved and seconded by Unanimous Vote (6-0).

PUBLIC WORKS

MOTION: It was moved and seconded (*Rosario/Crouse*) to authorize to advertise the 2018 Road Program, bids due April 10, 2018 as recommended by the Engineer.

MOTION #4 was moved and seconded by Unanimous Vote (6-0).

FINANCE

Ms. Scott noted that the Borough received Liquid Fuels Monies in the amount of \$177,609 which is an increase from last year by \$9578. She also noted that the Borough had their 2017 Liquid Fuels Audit and there were no findings.

PUBLIC SAFETY

MOTION: It was moved and seconded (*Damits/Perry*) to authorize to Advertise for the Civil Service Exam on May 1, 2018 located at the Allegheny County Police Academy.

MOTION #5 was moved and seconded by a Unanimous Vote (6-0).

ADMINISTRATION

Ms. Scott noted she received 2 quotes regarding the key fob system for the building, one from American Telecom (\$5774) and North Hills Lock & Safe (\$4950), a key fob at the entrance of the Community Center and the outside the main door. The entire Community Center will be re-keyed. Ms. Scott explained that various organizations i.e. Library Board, Rec Board etc. will have a key fob to grant them access and it would be monitored through a cloud based system. This system will allow the building to be more secure for those using the building.

Ms. Scott noted there are a few options for the Pool Passes, a recreational software, a badge system with no accounting interface and lastly a pool tag. EZ Facility Software is \$2200 plus the cost of a printer and cards but, accounting is implemented to keep track of data that is entered and reconcile monies received daily. Ms. Perry recommended the EZ Facility Software based on the benefits of the software for accounting amenities and security of the pool pass card.

MOTION: It was moved and seconded (*Perry/Crouse*) to approve EZ Facility Software as the cloud based system for the summer Pool Passes.

MOTION #6 was moved by a Unanimous Vote (6-0).

Ms. Scott noted that LGA Summer intern application was submitted along with Ingram Borough. This intern will help with implementing Building Inspection data into the Borough's GIS system.

Mr. Levasseur noted that the Char West Annual COG Dinner and the CONNECT Legislative Session will be held on Thursday April 19, 2018.

DISCUSSION ITEMS

Mr. Levasseur noted that there are Grow Grant Applications for the following projects; Fountain/Sycamore (\$271,215) and Clearview Avenue Reconstruction (\$423,680). The Fountain/Sycamore goal is to remove the roof drains of 12 homes and the amount of flow from the combined sewer system; more money will be granted for a larger amount of flow. Flow data will be reported to Alcosan and they will determine whether or not the grant is approved. Alcosan can approve up to 85% of the cost of each project in grant monies. Mr. Levasseur noted that Allegheny County does not have the funds to create a system that covers all areas so, the Alcosan projects are initiated to reduce the flow throughout several areas. Examples of the project are the Rain Garden located at Crafton Park and the complete separation that took place on Thomas Street. Mr. Levasseur noted that the Borough is under Consent Order and the current Consent Order will be expiring in June 2018.

Mr. Amendola inquired how the locations for projects are selected and the cost of the projects. Ms. Scott noted that the area of Fountain/Sycamore is a wet area and it has been recommended by Alcosan to reduce the flow and identified by Gateway Engineers. She noted that the cost of the projects is an estimate of what it would be for the entire project without getting any grant monies. As a combined sewer community the best options are to insert storm receptors to reduce or hold the flow or separate the system which is extremely costly.

Mr. Levasseur stated that the remainder of the project on Clearview is to install storm drains and reconstruct the curb lines to hold the flow and redirect it. The discussion continued regarding the research based project on Clearview Avenue that started in 2008 and has been put on hold for the past few years to find funding to complete the project. Ms. Perry clarified that the project is titled Clearview but it is also benefiting the streets below that see the run off from the rain storms i.e. E. Crafton Avenue, Grace Street.

Mr. Levasseur directed the discussion to the combination of all email platforms throughout the Borough Administration and Council on to one domain, Microsoft Exchange. He noted that this will allow Council to share information on a unified system and make communication among one another more efficient. Ms. Scott will get in touch with DEP, the Borough IT Company and gather proposals per Council's request from Share Point and Office 365.

Mr. Amendola stressed the importance of the Key Fob system and the security of the building. This discussion continued regarding the cloud based system that grants access to the building, strictly for the time of a rental or meeting that takes place in the building. The Key Fob is monitored so that if one is not returned or misplaced, the access to the building can be turned off. Mayor Bloom suggested that the key fob system is secure and easy to track the use, similar to the security system at the Fire Department.

MOTION: It was moved and seconded (*Perry/Rosario*) to approve North Hills Lock and Safe to install the new Key Fob system.

MOTION #7 was moved by a Unanimous Vote (6-0).

Mr. Amendola mentioned a fire that took place in Carnegie that Crafton Volunteer Fire Department responded to over the weekend. He stated that Aaron Crown, Tyler Albert, Ray Murrman, and Bill Finlay rushed to the aid of a victim on the 3rd floor of a burning building. He would like the Mayor to read a proclamation at the next meeting dedicated to each of the firemen that braved the flames that day.

ANNOUNCEMENTS

The following announcements were made:

- *Senior Dinner*- Saturday March 24, 2018 doors open 5:00 pm
- *Shred Event*- Saturday, April 14, 2018 – 9:00 am to Noon
Swimming Pool Parking Lot Area – Details to follow
Sponsored by Representative Deasy and Senator Wayne Fontana
- *Clean Up Day*-Saturday, April 28, 2018- 9:00 am to Noon
- *Economic Development Meeting*-immediately following March 26, 2018 meeting at Crafton Borough
- *Reminder to residents to register their email at www.crafton.org*

CITIZEN COMMENTS

Mr. Levasseur noted that no one signed up to speak on any other matters before Council.

ADJOURNMENT

No motion to adjourn, Mr. Levasseur called an Executive Session beginning at 8:31 pm.

Respectfully submitted,
Catherine Forgenie, Administrative Office