

Borough of Crafton
Monday, August 26, 2019

1. CALL TO ORDER

President Perry called to order the Meeting of the Crafton Borough Council, Monday, August 26, 2019 at 7:15 PM.

2. FLAG SALUTE

The flag salute was led by Ms. Perry.

3. ROLL CALL

Manager Susko recorded six (6) members of Council present as follows: Mr. Crouse, Ms. Damits, Ms. Glaser, Mr. Valcheff, Mr. Amendola and Ms. Perry. Also present were Mayor Bloom, Solicitor Korbel, Engineer Minsterman and Public Works Director Kaczorowski. Absent was Mr. Levasseur.

4. APPROVAL OF THE BILL LIST

MOTION #1: It was moved and seconded (*Crouse/Glaser*) to approve the Bill List dated August 26, 2019, as presented.

MOTION #1 carries by a Unanimous Vote (6-0).

5. APPROVAL OF THE MINUTES:

MOTION #2: It was moved and seconded (*Amendola/Crouse*) to approve the Minutes dated August 12, 2019, as presented.

MOTION #2 carries by a Unanimous Vote (6-0).

6. CITIZEN'S PRESENT TO ADDRESS COUNCIL/Agenda Items Only:

Marlene Chioda, 311 Clearview Avenue, thanked President Perry, the Borough Council and Public Works Department for getting the stop signs at the intersection of Harris Avenue and Clearview Avenue installed and cleared of brush and trees.

7. ACKNOWLEDGE RECEIPT OF WRITTEN REPORTS

Ms. Perry acknowledged the receipt of the following written reports for July 2019: Treasurer's Report, Financial Report, Act 511, Trash Collection and Property Tax Report, Police Report, ~~E.M.S. Report~~, Ordinance Officer's Report, Building Inspection Report, Public Works Report, ~~Fire Department Report~~ and ~~Library Report~~.

Ms. Glaser inquired about a final report for Crafton Celebrates. Manager Susko noted the Celebrates Expenses are included in the Monthly Financial Reports submitted in the Council meeting packets.

8. PRESIDENT'S REPORT

Ms. Perry announced that the Administrative Office has been working on the fall newsletter and residents can expect it to be mailed out shortly.

9. MAYOR'S REPORT

Mayor Bloom noted he has been working on a few inter-departmental issues that he cannot discuss with the public; therefore, he has no additional report.

President Perry announced that an executive session was held prior to the meeting, no action was taken.

10. ENGINEER'S REPORT

Engineer Minsterman noted that the monthly report was submitted to Council for review prior to the meeting.

Engineer Minsterman announced that the 2019 Road Paving Project is expected to start toward the end of September.

Engineer Minsterman stated that there has been no word on the award of the potential Crafton Boulevard GROW Grant Funds and added that the CDBG application process is underway and the Manager is working with Gateway on what types of projects the Borough can expect to apply for.

11. SOLICITOR'S REPORT

Solicitor Korbel stated he had no additional report.

12. MANAGERS REPORT

Manager Susko updated on the CDBG grant funds noting that the intended grant funds will be used for storm inlets along W. Steuben Street where flooding has occurred and added that this project will not require a door-to-door income survey.

Public Works Director Kaczorowski stated that the inhouse alley paving project had begun and added that the Public Works Department will pave three alleys, located off McMunn Avenue, and can expect the project to be completed in approximately two to three weeks.

Manager Susko gave a brief summary of the motions on the agenda for approval including a motion to hire additional Part-Time Crossing Guards and a Resolution to approve the Winter Maintenance Agreement with PENNDot.

Manager Susko noted that contact had been made with the Arborist regarding the Street Tree inventory and added that work, which was budgeted for 2019, should begin within the next few weeks. Manager Susko announced that Crafton Borough donated fifty dollars to the Allegheny County Conservation District to support the volunteer efforts to plant trees, intended to help with storm water remediation, along the Chartiers Creek.

Manager Susko provided an information packet to all of Council which included the RFP bid information and a summary of each Company that submitted a bid for the Zoning Code re-write project. Manager Susko stated that moving forward there will be a small committee charged with conducting interview of these companies and noted that any questions can be directed to her.

Manager Susko also reminded Council that there are still a few vacancies open for the Recreation Board with two seats expiring at the end of the year and two seats expiring at the end of September.

13. BUSINESS AGENDA

A. ADMINISTRATION

MOTION #3: It was moved and seconded (*Damits/Glaser*) to hire Karen Eonta and Ken Harper as part-time School Crossing Guards as recommended by the Chief of Police.

MOTION #3: carries by a Unanimous Vote (6-0).

B. PUBLIC WORKS

MOTION #4: It was moved and seconded (*Amendola/Damits*) to approve Resolution 2019-11 authorizing the Municipal Winter Traffic Services Agreement with PennDOT during the winter seasons of 2019 – 2020 through 2023 – 2024.

MOTION #4: carries by a Unanimous Vote (6-0).

14. DISCUSSION ITEMS

SCHOOL PARKING

Ms. Damits questioned about the status of the potential parking lot at the school.

Engineer Minsterman stated that the parking lot project is contingent on the award of the ALCOSAN GROW Grant funds and added that awarded funds should be announced in October or November which, at that time, Council will need to make the decision to move forward with the project.

Mr. Valcheff asked about the timeline of the project and suggested that, if the project is awarded and funded, construction be expedited for a projected completion date prior to the opening day of the next school year.

Engineer Minsterman stated that this project is shovel ready; however, he reminded Council that due to the size of this project the process could take a considerable amount of time.

Manager Susko also reminded Council members that this project will be the largest project undertaken by Crafton Borough to date.

Mr. Valcheff asked for an update on the vehicle bill for Truck 109 he inquired about at the previous meeting.

Public Works Director Kaczorowski noted that normal vehicle repairs and maintenance are handled inhouse by the Public Works Department but with the busy season work load, (swimming pool, paving, grass cutting/trimming, etc...), it was more cost effective and time efficient to have the truck repaired at a local shop. Public Works Director Kaczorowski added that he has a 5-Year Capital Replacement plan for the Public Works Vehicles/Equipment in place.

Manager Susko reminded Council that the Borough had recently purchased a new Street Sweeper and a new Dump Truck.

Mr. Valcheff asked Manager Susko about the possibly of using CDBG funds for Borough Building repairs.

Manager Susko reminded everyone that those types of projects would require a door-to-door income survey where the storm water inlets and ADA ramps do not.

Mr. Valcheff asked for an update on the parking concerns near Crafton Elementary School pertaining to the painted yellow lines on Crafton Boulevard that had been discussed by Council at a previous meeting.

Manager Susko asked Solicitor Korbel to review the Traffic Ordinance and see what can be done to make the no parking enforceable at this location.

Council continued discussion regarding the painted yellow curbs in location to the stop signs and intersections as well as the turning radius of the school buses.

Ms. Perry asked the Public Work Director and Mayor to investigate the parking issues on Crafton Boulevard.

Mr. Valcheff inquired about the status of his request to add Mission Statement to the Borough website.

Council continued discussion regarding the inclusion of a Mission Statement verses a Vision Statement in addition to what wording to use and how to define Crafton Boroughs obligations to the community.

Manager Susko suggested Council go back and review the Comprehensive Plan for ideas to include in a Mission/Vision Statement.

Ms. Perry asked the audience for any community input regarding the discussion at hand.

Ms. Perry noted that Additional Citizen Comments will be taken before Community Announcements.

15. ADDITIONAL CITIZENS COMMENTS

Roy Niemann, 102 Haldane Street, thanked Councilwoman Marsha Damits for her contributions to the senior dinner.

16. COMMUNITY ANNOUNCEMENTS

- The **Crafton Pool Doggy Paddle** will be held on September 7 from 10 AM – 12 PM. Cost is \$10 per dog!
- The pool will be closed on 8/30 due to staffing availability during the back-to-school season. If other closures are necessary due to limited staff availability, they will be announced on Savvy Citizen as they occur.
- The final day of the 2019 pool season will be Labor Day, September 2.

Mr. Crouse announced that the Blight Meeting held on Wednesday, August 21, was successful and wished to invite the Code Enforcement Officer to attend the next meeting as well as any community members that would like to get involved. Mr. Crouse also noted that, if possible, the Committee would like to have interns back to continue the work from last summer.

ADJOURNMENT

The meeting was adjourned at 8:03 PM.

Respectfully submitted,
Carissima Kerns, Borough Secretary