

Borough of Crafton
Thursday, March 25, 2021.

(Meeting was held via Zoom Communications Webinar)

1. CALL TO ORDER

President Levasseur called to order the Regular Meeting of the Crafton Borough Council, Thursday, March 25, 2021 at 7:18 PM.

2. FLAG SALUTE

The flag salute was led by Mr. Levasseur.

3. ROLL CALL

Interim Manager Sample recorded five (5) members of Council, present as follows: Mr. Chandler, Mr. Crown, Mr. Levasseur, Mr. Oliverio and Ms. Perry. Also present were Mayor Bloom and Solicitor Korbel. *Mr. Amendola and Mr. Crouse were in attendance, due to technical difficulties both joined the meeting after the Official Roll Call.*

4. CONSENT AGENDA

MOTION #1: It was moved and seconded (*Perry/Crouse*) to approve the March 25, 2021 Consent Agenda (Including the Meeting Minutes dated March 11, 2021 and the Bill List dated March 25, 2021).

MOTION #1 carries by a Unanimous Vote (5-0).

5. ACKNOWLEDGE RECEIPT OF WRITTEN REPORTS

Mr. Levasseur acknowledged the receipt of the following written reports for February 2021. Financial Report, Act 511, Trash and Property Tax Collection Report, Police Report, EMS Report, Code Enforcement Report, Building Inspection Report, Public Works Report and Library Report.

MOTION #2: It was moved and seconded (*Perry/Crouse*) to accept the written reports for February 2021, as noted above.

MOTION #2 carries by a Unanimous Vote (5-0).

(Mr. Amendola entered the Zoom Meeting at 7:24 PM.)

6. CITIZEN'S PRESENT TO ADDRESS COUNCIL/Agenda Items Only:

There were no citizen comments on Agenda items.

7. PRESIDENT'S REPORT

Mr. Levasseur had nothing to report.

8. MAYOR'S REPORT

Mayor Bloom inquired about the status of several pending restoration projects and street openings along Crafton Boulevard near the S. Grandview Avenue, Emerson Avenue and N. Emily Street intersections.

Interim Borough Manager Sample noted that, now that the weather is breaking, he will work with the Public Works Foreman, Mr. Killen to develop a strategy to follow up and close out the pending street openings. He also added that he accompanied Gateway Engineers onsite to address possible spot repairs on Union Avenue. He assured Council that these projects will be a priority and will be addressed as part of the 2021 Road Paving program.

9. ENGINEER'S REPORT

Engineer Minsterman was not in attendance.

10. SOLICITOR'S REPORT

Solicitor Korbel had nothing to report.

11. MANAGERS REPORT

(Mr. Crouse entered the Zoom Meeting at 7:32 PM.)

Interim Borough Manager Sample stated that the DCNR Master Parks Plan waiver, requesting permission to use Environmental Planning & Design (EPD), was submitted, and stated that DCNR requested that Council establish a Steering Committee. He suggested that it be compiled of two Council Members, two Recreation Board Members and three members of the Public.

Council continued the discussion of establishing a Steering Committee, who should be appointed, as well as the acceptance of Letters of Interest.

12. BUSINESS AGENDA

MOTION #3: It was moved and seconded (*Crouse/Oliverio*) to hire Tyler Albert and Ray Murrman for the position of Public Works Laborer starting on April 1st, 2021 conditioned on them successfully passing the background check and drug test.

Mr. Amendola inquired about the status of the Civil Service Examinations and updated eligibility list.

MOTION #3 carries by a Unanimous Vote (7-0).

Mr. Levasseur noted that the Barr Avenue demolition project was bid in 2020, however only one bid was received at an amount above the estimated cost. He added that Gateway recommended Crafton reject the bid at that time and rebid in 2021.

MOTION #4: It was moved and seconded (*Crown/Crouse*) to award the Demolition Contract of 1528 Barr Avenue to Minniefield Demolition, Services, LLC in the amount of \$34,618.75 per the recommendation of Gateway Engineers.

Mr. Oliverio inquired about the reason for the demolition of the Barr Avenue residence.

Mr. Levasseur noted that the property has been abandoned for years and added that the roof and rear of the building has collapsed, creating a hazard to the community.

MOTION #4 carries by a Unanimous Vote (7-0).

Mr. Levasseur stated that Crafton Borough is now required to adopt the Allegheny County Hazardous Mitigation Plan to be eligible to receive post-disaster FEMA program funds.

MOTION #5: It was moved and seconded (*Perry/Crouse*) to adopt Resolution 2021-05 adopting the Allegheny County 2020 Hazard Mitigation Plan.

MOTION #5 carries by a Unanimous Vote (7-0).

Interim Borough Manager Sample stated that this project was identified in the 2013 Comprehensive Plan. He noted that he has met with Gateway Engineers and the Architect onsite. Interim Borough Manager Sample noted that the submission date is April 15, 2021 with funds awarded in October. He added that the construction would be completed for the 2022 Pool Season.

MOTION #6: It was moved and seconded (*Crown/Crouse*) to adopt Resolution 2021- 06 requesting a grant of \$250,000.00 from the DCNR for the Crafton Pool House Renovation Project.

MOTION #6 carries by a Unanimous Vote (7-0).

MOTION #7: It was moved and seconded (*Crouse/Crown*) to extend the deadline for Local Income Tax filing to May 17, 2021.

Mr. Oliverio noted that this extension will follow in line with the Federal and State extensions announced this week.

MOTION #7 carries by a Unanimous Vote (7-0).

Interim Borough Manager Sample stated that it is time for Crafton Borough to renew the non-payment termination agreement renewal with Pennsylvania American Water Company adding that there are minimal changes due to new state requirements.

MOTION #8: It was moved and seconded (*Perry/Chandler*) to authorize the Interim Manager to execute the Municipal Sewer Shut-Off Agreement between Crafton Borough and Pennsylvania American Water Company.

MOTION #8 carries by a Unanimous Vote (7-0).

Mr. Levasseur asked Interim Borough Manager Sample to add the Civil Service Examinations to the discussion section for the next meeting agenda.

Mr. Amendola inquired about returning to in person meetings adding that other communities have successfully done this while still following the CDC guidelines and regulations.

Mr. Levasseur asked Interim Borough Manager Sample to add Mr. Amendola's discussion request to the next meeting's agenda.

13. COMMUNITY ANNOUNCEMENTS

- The Borough Administrative Office is now open to the public. Administrative Staff is available during normal business hours (8:30 AM to 4:00 PM) to address all Borough business. Residents wishing to conduct business in person are asked to come to the door adjacent to the parking lot at the rear of the building, please press the intercom/ buzzer and the staff will assist you. No one will be granted access into the building without a proper mask. In addition, there is a drop-box in the rear of the building for any written correspondence. Administrative Staff can be reached by phone at (412) 921-0752 x 10. Non-Emergency Police Matters can be directed to the Police Secretary at (412) 921-2016.
- The Crafton Volunteer Fire Department will be sponsoring the annual Easter Egg Hunt on Saturday, April 3, 2021 promptly at 2pm. The Crafton Mini-Golf will be open following the Easter Egg Hunt until 3:30 PM. \$2 to play for Children and Adults. Proceeds to benefit the Crafton-Ingram Food Bank. All participants will be required to wear a mask, social distance and follow all CDC COVID-19 rules and regulations.
- Crafton Public Library reopened to the public on March 22, 2021. They are so excited to be able to welcome you back into the building. Please visit the Library's website for details concerning more details.

Mr. Oliverio inquired about the location of the Egg Hunt.

Mr. Crown noted that it is held annually in the Main Park off W. Steuben Street.

14. PUBLIC COMMENT

There were no additional public comments.

15. ADJOURNMENT

The meeting was adjourned at 8:52 PM.

Respectfully submitted,
Carissima Kerns, Borough Secretary