

Borough of Crafton
Thursday, August 25, 2022

(Council Meetings are broadcast live via Zoom Communications Webinar and can be viewed at https://www.youtube.com/channel/UC_iL1uJ842r9UF1M0zNoEoQ)

1. CALL TO ORDER

President Oliverio called to order the Council Meeting of the Crafton Borough Council, Thursday, August 25, 2022, at 7:15 PM.

2. FLAG SALUTE

Pledge of Allegiance.

3. ROLL CALL

Interim Manager Sample recorded seven (7) Members of Council present as follows: Ms. Bollenbacher, Mr. Chandler (via ZOOM), Ms. Compitello, Mr. Levasseur, Mr. Marks, Mr. Oliverio, and Mr. Ridilla. Also present were Solicitor Korbel and Engineer Minsterman. Absent was Mayor Perry.

Mr. Oliverio mentioned that the last meeting was cancelled and added that there are some items to be ratified at tonight's meeting.

4. CONSENT AGENDA

MOTION #1: It was moved and seconded (*Levasseur/Compitello*) to approve the August 25, 2022, Consent Agenda (including the Meeting Minutes dated July 28, 2022, the Bill Lists dated August 11, 2022 (ratify) and the Bill List dated August 25, 2022).

MOTION #1 carries by a Unanimous Vote (7-0).

5. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments on agenda items.

6. ACKNOWLEDGE RECEIPT OF WRITTEN REPORTS

Mr. Oliverio acknowledged the receipt of the following written reports for June 2022, including the Financial Statement, Act 511, Trash and Property Tax Collection, Police, EMS, Building Inspection, Code Enforcement and Library.

7. ENGINEER'S REPORT

DPW BUILDING

Engineer Minsterman gave a brief update on the following projects; 1) DPW Building - the foundation and steel frame are complete, work beginning on siding and roof, expected

completion is six weeks, 2) Borough Building – scaffolding will be going up and replacement stone will be delivered next week, work on Library windows will begin shortly, expected completion is six weeks, 3) Magistrate Roof - work beginning September 12, expected completion is three weeks, 4) Crafton Boulevard – concrete work/construction is expected to be completed by end of September, landscaping and paving by mid-October, 5) Clearview Extension – work will begin shortly.

Mr. Levasseur noted that the Borough is working closely with the Engineer and Public Safety to ensure a safe route for walking students returning to school.

8. PRESIDENT'S REPORT

Mr. Oliverio noted that Crafton Council will begin a search to fill the permanent Borough Manager position as recommend by the Organization Assessment completed by Grass Roots.

Mr. Levasseur added that the Search Committee, including Mr. Ridilla, Ms. Bollenbacher, and himself. He stated that the committee had interviewed four firms and recommends the Borough Council utilize The Bradley Partnerships to lead the recruitment search.

MOTION: #2 It was moved and seconded (*Ridilla/Bollenbacher*) to engage The Bradley Partnerships to lead a search and recruitment for a Borough Manager.

Mr. Marks inquired about the cost of the recruitment process.

Mr. Levasseur stated that the retainer model chosen would cost approximately \$7,200, but not to exceed \$20,000.

Mr. Oliverio added that the Manager salary was budgeted for 2022.

Mr. Levasseur noted that the committee is working with the firm to finalize the contract details and added that there will be a strategy session to discuss the process and time frame for hiring.

MOTION #2 carries by a Unanimous Vote (7-0).

9. MAYOR'S REPORT

Mayor Perry was not in attendance.

10. SOLICITOR'S REPORT

Solicitor Korbel had nothing to report.

11. MANAGERS REPORT

Interim Manager Sample announced that Gateway will be performing smoke testing, on behalf of Crafton Borough, on the sanitary sewer lines near Duncan Avenue, Maxwell Street, and Ingram Avenue. He noted that the purpose of this is to search for future separation projects.

12. STANDING COMMITTEE REPORTS

FINANCE AND ADMINISTRATION

Ms. Perry was not in attendance.

COMMUNITY SERVICES AND INFRASTRUCTURE

FIRE PARKING STUDY

Ms. Compitello spoke regarding the fire parking study completed by the Fire Department and Police Department. She stated that the purpose of the study is to improve the accessibility of intersections and borough roadways for emergency responders.

Interim Manager Sample stated that this has been up for discussion for several years by previous Councils and noted that the study was made available for review on the Council OneDrive. He added that all areas of concern are indicated on the street map and noted in the study.

Ms. Compitello stated that many of the marking and signage requests are in areas where parking is already prohibited by state or local ordinances.

Council continued discussion regarding the parking study recommendations, clarification of parking restrictions, the effect on public parking, and whether to phase out the installation of signs and street markings.

Mr. Oliverio invited the Fire Chief and Officer Laepple to the next meeting for clarification and further discussion with Council.

Interim Manager Sample stated that he will hold off on sending the advertisement out for publication and will formally invite the Fire Department to attend the next Council Meeting.

PUBLIC STAIRS GRANT PROJECTS

Ms. Compitello spoke about the Stairs Replacement Project which Council has discussed at multiple prior Council Meetings.

MOTION: #3 It was moved and seconded (*Compitello/Marks*) to approve the following stairs for either partial or full replacement: 1) Belvidere Street to Afton Avenue (partial), 2) Promenade Street to Fountain Street (full), 3) Clearview Avenue to Crafton Blvd (partial), 4) Crafton Blvd to Walnut (full), and 5) Chess Street to Alley A (full).

MOTION #3 carries by a Unanimous Vote (7-0).

Mr. Oliverio thanked Dan Deasy and the Committee for their hard work on obtaining the grants that will fund the Stairs Replacement Project.

VISIONING WORKSHOP

Ms. Compitello stated the visioning workshop was held on August 18, 2022, at the Crafton Borough Community Center, and was well attended and received by residents.

(The follow-up power point is attached for further information regarding the information shared by the consultants, as well as the information and feedback received by residents).

POOL BATHHOUSE

Interim Manager Sample noted that Crafton has not received the agreement due to a delay in federal grant funding. He noted that construction on the bathhouse will not begin until the close of the 2023 Pool Season.

COMMUNICATION, RECREATION, AND COMMUNITY EVENTS

UPCOMING COMMUNITY EVENTS

Mr. Marks stated that the Recreation Board has discussed bringing back the senior dinners on a quarterly basis starting in 2023 and requests that the Borough Council continue to budget for these events.

DIGITAL SIGN UPDATE

Interim Manager Sample noted that he is waiting to hear back from the Crafton-Ingram Rotary regarding grant funding, which should be around \$10,000. He added that these funds will be budgeted in 2023.

NEWSLETTER

Mr. Marks stated that the committee is still collecting submissions for the Fall Newsletter.

COMMISSION VACANCY

CIVIL SERVICE COMMISSION

MOTION: #4 It was moved and seconded (*Chandler/Bollenbacher*) to appoint Lynn Nickel to the Civil Service Commission for a 6- year term to expire July 1, 2028.

MOTION #4 carries by a Unanimous Vote (7-0).

Mr. Chandler noted that interested residents can apply for an appointed position on the Borough's website at www.craftonborough.com. He and gave a quick update on the open and upcoming vacant positions.

1. Civil Service (Alternate)
2. Zoning Hearing Board (Alternate)
3. Library Board
4. Upcoming
 - a. Recreation Board (9/30/22)

- b. Recreation Board (9/30/22)
- c. Zoning Hearing Board (12/31/22)

COUNCIL OF GOVERNMENTS (COG)

Mr. Ridilla noted that the next meeting will be held September 15, 2022, in Collier Township.

CDBG YEAR 49

Mr. Ridilla noted that the Borough will be applying for replacement of the sidewalk on Duncan Avenue, from Steuben to Glenn, at a cost of \$37,500.

Interim Manager Sample stated that there will be a small contribution required by the Borough.

13. COMMUNITY ANNOUNCEMENTS

- **Upcoming Council Meeting** – Thursday, September 8th, 2022, at 7:15 PM.
- **Pool will be open** during the weekdays on **Monday, Wednesday, and Thursday** from 4 to 7 PM starting August 29, 2022. Weekend hours, Saturday 12 to 7 PM and Sunday 1 to 6 PM, and the last day of the season will be Labor Day from 12 to 6 PM.
- Crafton Borough will be holding its **Fall Festival in Crafton Park** on September 24, 2022, from noon to 8 PM. There will be a BBQ Cookoff, Cornhole Tournament, and Crafton’s Got Talent.

Solicitor Korbel announced that the Council will hold a brief executive session following the meeting to obtain legal advice from the Solicitor.

14. PUBLIC COMMENT

Jane Boyer, 28 Duncan Avenue, spoke regarding permitting of planned improvements to her property, as well as proper disposal of toxic chemicals.

Mr. Levasseur noted that he can provide Ms. Boyer with a contact at the County level for disposal of the chemicals.

Steve Palchowski, 11 Bradford Avenue, inquired about how far the paving will go on Clearview Extension and if the Public Works Department could paint temporary crosswalks.

Mr. Levasseur stated that the curb-to-curb paving will be completed from Clearview Extension to Baldwick Avenue along with ADA curb ramps.

Engineer Minsterman noted that crosswalks are not recommended to be placed mid-block. He added that the traffic engineer will be working on a recommendation for placement of the crosswalks near the new parking lot.

15. ADJOURNMENT

The meeting was adjourned at 8:15 PM.

Respectfully submitted,
Carissima Kerns, Borough Secretary

CRAFTON+INGRAM SHOPPING CENTER

INGRAM BUSWAY STATION

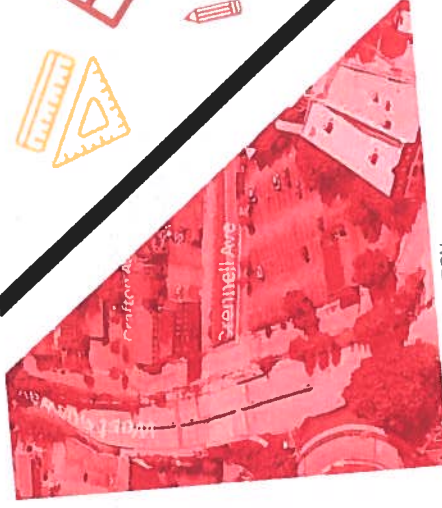


join us
for a

visioning workshop

**DRAW
DISCUSS
DESIGN**
ideas for the future
of these areas
in Crafton + Ingram

Stop by any time
from 4p - 7p
Thurs, Aug 18th
at the Crafton Community Center
140 Bradford Ave



CRAFTON BUSWAY STATION

visioning workshop

2022

What should
transit
development
look like in
CRAFTON &
INGRAM?

join us for a
visioning workshop
we'll draw discuss and design
ideas for the future of the busway stations
and the C+I Shopping Center

Stop by any time
from 4p - 7p
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140 Bradford Ave



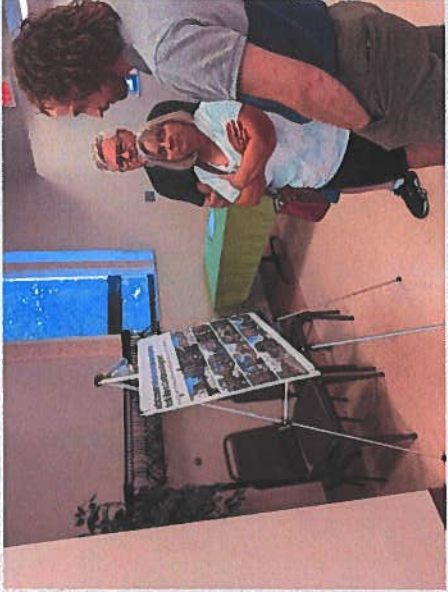
scan to register

approach

- Let's build! Duplos on scale aerials (1" = 20')
- Makes conversation about scale, density, form and use accessible
- Three locations: Shopping center, Craffton Station, Ingram Station
- Visual preference board provided TOD context



a chance to dream big





ingram station

Crafton Station

- Create a downtown feel
- Preserve and enhance how easy it is to walk
- The American Legion will probably have to go; make the most of the opportunity
- Fill in empty lots with buildings that have a mix of storefronts and housing
- Build new buildings up to the sidewalk
- Balance the desires for parking and "walkability"

Crafton station





shopping center