

Borough of Crafton
Thursday, February 23, 2023

(Council Meetings are broadcast live via Zoom Communications Webinar and can be viewed at https://www.youtube.com/channel/UC_iL1uJ842r9UF1M0zNoEoQ)

1. CALL TO ORDER

President Oliverio called to order the Regular Meeting of the Crafton Borough Council, Thursday, February 23, 2023, at 7:17 PM.

2. FLAG SALUTE

Pledge of Allegiance.

3. ROLL CALL

Manager Price recorded seven (7) Members of Council present as follows: Ms. Bollenbacher, Mr. Chandler, Ms. Compitello, Mr. Marks, Mr. Oliverio, Ms. Pulkownik and Mr. Ridilla. Also present were Mayor Perry and Solicitor Korbel.

4. CONSENT AGENDA

MOTION #1: It was moved and seconded (*Compitello/Chandler*) to approve the February 23, 2023, Consent Agenda (including the Meeting Minutes dated February 9, 2023, and the Bill List dated February 23, 2023).

MOTION #1 carries by a Unanimous Vote (7-0).

5. PUBLIC COMMENT ON AGENDA ITEMS

No citizens were signed up to speak on agenda items.

6. ACKNOWLEDGE RECEIPT OF WRITTEN REPORTS including the Treasurer's Report (October, November, December 2022), Financial Statement (December 2022), Act 511, Trash Collection and Property Tax Collection Report (November, December 2022, January 2023), Police Report (November, December 2022, January 2023), Building Inspection Report (November, December 2022, January 2023), Code Enforcement Report (January 2023), and Library Report (November, December 2022).

7. PRESIDENT'S REPORT

Mr. Oliverio had nothing to report.

8. MAYOR'S REPORT

Mayor Perry had nothing to report.

9. SOLICITOR'S REPORT

Solicitor Korbel had nothing to report.

10. MANAGERS REPORT

Manager Price gave a quick update on the following items:

- *Pool Memberships* – Pool Pass was selected for the new membership registration software.
- *Data Reporting* – meeting next week with Traiser, the GIS Data software company used by the administrative and code offices, to improve data reporting.
- *Parks Plan* – the Master Site Plan is expected to be received by the DCED, the plan will be made available on the Borough's website.
- *Disposition of Records* – the Administrative Offices have been working on disposing of old records and files in accordance with the states retention policy.

MOTION #2: It was moved and seconded (*Marks/Compitello*) to approve Resolution 2023-004 for the disposition of dated Borough Documents.

Manager Price stated that there will be a document that accompanies the resolution which includes more detail and clarity of the dates and types of documents that will be disposed of.

MOTION #2 carries by a Unanimous Vote (7-0).

MOTION #3: It was moved and seconded (*Chandler/Marks*) to approve Resolution 2023-005 appointing a Kirsten Compitello and Jim Price to the CV Flood Control Authority.

MOTION #3 carries by a Unanimous Vote (7-0).

Manager Price reported that the overages on the Verizon bill have been resolved and the old radio equipment on the Borough Building roof has been disconnected. He also noted that the Zoom Subscription has been downgraded to remove the unused features.

11. STANDING COMMITTEE REPORTS

FINANCE AND ADMINISTRATION

Mayor Perry had nothing new to report and stated that the Committee meeting will be held prior to the next Council meeting.

COMMUNITY SERVICES AND INFRASTRUCTURE

Ms. Compitello gave an update on the following projects:

- *Multi-Municipal Zoning Project* – ZoneCo will be attending the February 28, 2023, meeting at 6:30 PM, which is open for public attendance. Zoom login information is available on the Borough’s website. Public engagement events will be planned for April.
- *2023 Road Paving Program* – Based off the previously established 5-Year Paving Plan and information from data analytics (assessment of the current road conditions throughout the Borough). Preliminary list of streets for 2023 include Station Street, Johnston Street, Chartiers Avenue, Kingston Avenue, Crafton Boulevard, and Chess Avenue. Detailed cost estimates will be submitted by the engineers for Council to review before the bidding process can begin.

Council discussed the selection process for the road program, as well as if/when an infrastructure projects or utility line work could impact if a road is selected to be paved.

- *Preventative Maintenance* – Crafton is exploring a joint agreement with Ingram Borough, as in past years, to use Reclamite and Micro-seal for preventative treatment that will expand the life of the Borough’s roadways.
- *Stair Repairs Timeline* – some executed contracts are underway, survey work has begun which will take about a month, bid specifications will also take about a month, advertise notice to bidders and award bid will take two months, construction will take approximately three to six months.
- *Bathroom Renovation* – Costs have surpassed the original planned project estimate.

Engineer Flynn stated that the project was submitted to DCNR and awarded in December 2021, funding was moved to the Land and Water Conservation Fund and would allow for the Borough to apply for additional grant funds. He noted that in 2022 the project estimate grew from \$600,000 to \$800,000 due to construction and material cost increases as well as additions of new ADA requirements. Engineer Flynn gave a detailed description of the planned renovations of the Bathroom and Concession areas and added that the maximum amount of grant funds that the Borough can receive would be a 50% match. He stated that the roof replacement, the concession window replacement, and the locker renovations could be phased out to future years and bring the project cost closer to the original estimate.

Council discussed the project schedule and the ADA requirements,

Ms. Compitello spoke to clarify the proposed changes and how the renovations will be phased out, the estimated cost if the changes are accepted and the timeline schedule to get the project on track to begin construction in the fall.

(In an informal vote, Council Members agreed to go forward with the new phased renovation plan.)

- *Public Works Building* – Bid specifications are being prepared which will take two months, construction will take three to six months once awarded. Public Works will be completing some of the work to save construction costs and could be a phase project.
- *Intersection Control* – Engineers have evaluated various intersections and determined that a stop sign at Crafton at N. Emily is not merited. In addition, there were several intersections where a stop sign is merited, which included Willard and Barr, E. Crafton and Stotz, N. Emily and Coulter, N. Linwood and Hardy, and N. Linwood and Highland.

Ms. Compitello stated that this motion is to advertise the ordinance amendment to include those stop signs.

MOTION #4: It was moved and seconded (*Compitello/Marks*) to advertise Ordinance No. 1678 amending Chapter 214 of the Crafton Borough Code of Ordinances, Vehicles, and Traffic, to establish stop intersections within the Borough at Willard and Barr, E. Crafton and Stotz, N. Emily and Coulter, N. Linwood and Hardy, and N. Linwood and Highland.

Mr. Chandler asked for more clarification on where the stop signs will be placed.

Mr. Marks displayed a diagram showing the exact placement of each stop sign.

MOTION #4 carries by a Unanimous Vote (7-0).

COMMUNICATION, RECREATION, AND COMMUNITY EVENTS

Ms. Bollenbacher announced the following upcoming events:

- *Senior Dinner, May 6, 2023* – will be held in the Community Room, catering provided by Hanlon’s, Kentucky Derby theme.
- *Car Cruise and Vendor Fair, June 10, 2023* – Registration is open for Cars, Food Truck Vendors and Crafters.
- *Community Cleanup, April 29, 2023* – In conjunction with the Arbor Day Celebration. Bags and supplies will be available to the public. Deasy/Fontana Shred and Prescription Drug Event and Dumpster Cleanup Day will also be held on this day. More information to come.
- *Newsletter* – Underway and articles due February 27, 2023. Expected to hit mailboxes by end of March.
- *Digital Sign* – Funding and contractor in place and ready to go once Council gives approval on placement.

Manager Price stated that he spoke with the School Board President regarding the placement of the new digital sign, as there are School signs/banners in that location. He gave a summary of the location options and stated that the original location would be the best placement for the new sign.

MOTION #5: It was moved and seconded (*Bollenbacher/Chandler*) to approve the placement of the location of the new digital sign.

Mr. Chandler noted that it should be stated that the placement should be as close to the exit sign as possible.

AMEND MOTION #5: It was moved and seconded (*Bollenbacher/Chandler*) to approve the placement of the location of the new digital sign, as close to the exit sign as determined feasible by the engineers.

MOTION #5 carries by a Unanimous Vote (7-0).

COMMISSION VACANCY

Mr. Chandler noted that he had a few appointments for tonight's meeting. He stated that Mr. O'Brien has served on the Civil Service Commission previously, with his current term ending at the end of this month and added that he will serve as chair.

MOTION #6: It was moved and seconded (*Chandler/Compitello*) to appoint David O'Brien to the Civil Service Commission for the remainder of a six-year term to expire on July 1, 2026.

MOTION #6 carries by a Unanimous Vote (7-0).

MOTION #7: It was moved and seconded (*Chandler/Compitello*) to appoint Emily Babyak to the Civil Service Commission as an alternate for the remainder of a six-year term to expire on May 20, 2026.

Mr. Oliverio announced that Ms. Babyak has resigned from the Vacancy Board and noted that Council has 30 days to appoint a new Vacancy Board candidate.

MOTION #7 carries by a Unanimous Vote (7-0).

Mr. Chandler gave a summary of the open positions and noted that any interested candidates can apply at www.craftonborough.com/commissions.

1. Civil Service (1 Alternate)
2. Library Board (2 Regular), pending candidate.
3. Zoning Hearing Board (1 Regular, 1 Alternate)
4. 2023 Upcoming
 - a. Planning (4/13/23)
 - b. Shade Tree (3/31/23), pending candidate.
 - c. Recreation Board (12/31/23)
 - d. Recreation Board (12/31/23)
 - e. Recreation Board (12/31/23)

Mr. Oliverio noted that there is also an opening on the Vacancy Board.

COUNCIL OF GOVERNMENTS (COG)

Mr. Price apologized for missing the COG meeting but noted that he has requested the information packet from the meeting.

Ms. Bollenbacher stated that the next meeting is March 16, 2023, in McKees Rocks.

12. COMMUNITY ANNOUNCEMENTS

- a. **Upcoming Council Meeting** – Thursday, March 9th, at 7:15 PM

b. **2023 Summer Employment** - The Borough of Crafton is accepting applications for the following seasonal positions: Pool Manager, Assistant Pool Manager, Concession Manager, Head Lifeguard, Lifeguards, Cashiers, Attendants, Concession Stand Workers, and Seasonal Public Works. Paper applications may be obtained in the Administrative Office, 100 Stotz Avenue, 2nd Floor, during normal business (9 – 4 PM, Mon – Fri) or at www.craftonborough.com/employment. All paper and online applications must be submitted to the Administrative Office by 4:00 pm, Wednesday, March 15, 2023.

c. **Public Hearing** – Club Liquor License Intermunicipal Transfer – Thursday, March 9, 2023, at 6:15 PM

13. PUBLIC COMMENT

There were no additional citizen comments.

14. ADJOURNMENT

The meeting was adjourned at 8:29 PM.

Respectfully submitted,
Carissima Kerns, Borough Secretary