

Borough of Crafton
Council Meeting
Thursday, February 9, 2023

(Council Meetings are broadcast live via Zoom Communications Webinar and can be viewed on YouTube at https://www.youtube.com/channel/UC_iL1uJ842r9UF1M0zNoEoQ)

1. CALL TO ORDER

President Oliverio called to order the Regular Meeting of the Crafton Borough Council, Thursday, February 9, 2023, at 7:15 PM.

2. FLAG SALUTE

Pledge of Allegiance.

3. ROLL CALL

Manager Price recorded seven (7) Members of Council present as follows: Ms. Bollenbacher, Mr. Chandler, Ms. Compitello, Mr. Marks, Mr. Oliverio, Ms. Pulkownik and Mr. Ridilla. Also present were Mayor Perry, Solicitor Korbel and Engineer Minsterman.

4. CONSENT AGENDA

MOTION #1: It was moved and seconded (*Chandler/Compitello*) to approve the February 9, 2023, Consent Agenda (including the Meeting Minutes dated January 26, 2023, and the Bill List dated February 9, 2023).

MOTION #1 carries by a Unanimous Vote (7-0).

5. PUBLIC COMMENT ON AGENDA ITEMS

There were no citizens signed up to speak on agenda items.

6. PRESIDENT'S REPORT

Mr. Oliverio had nothing to report.

7. MAYOR'S REPORT

Mayor Perry spoke regarding the passing of Tom Pellegrino, longtime supporter of the Borough and former Council Member. She noted that Mr. Pellegrino was also the spouse of Susan O'Connell, former Borough Mayor, and Council Member. Mayor Perry stated that the arrangements will be forthcoming.

8. ENGINEER'S REPORT

Engineer Minsterman noted that he had nothing in addition to the written report submitted to Council.

9. SOLICITOR'S REPORT

Solicitor Korbel announced that Council will hold an executive session following the meeting to discuss Personnel and Real Estate matters.

10. MANAGER'S REPORT

Manager Price stated that the contract with Northwest EMS has been amended to remove the wording regarding the use of the Borough's facilities to house and store vehicles.

MOTION #2: It was moved and seconded (*Marks/Bollenbacher*) to approve the amended EMS contract.

Manager Price clarified that Northwest EMS is now using the Ingram Borough facilities.

MOTION #2 carries by a Unanimous Vote (7-0).

Manager Price announced that Crafton was again named a Banner Community.

Manager Price also noted that there have been several changes to help preserve and save energy such as the new programable thermostats in the Council Chambers and the Community Center. He added that a new water cooler was added for the Council Members to help with plastic bottle waste.

Manager Price also announced that the office has been utilizing a new Service Log that the staff is using to log and follow up on service requests.

Manager Price added that the Borough is applying for an intern through the LGA.

11. STANDING COMMITTEE REPORTS**FINANCE AND ADMINISTRATION**

Ms. Perry

2022 BUDGET/ACTUAL REVIEW

Ms. Perry noted that the Committee met to discuss and review the 2022 actuals and noted that there will be an executive summary for Council to review.

VERIZON BILL

Manager Price stated that he is working with Allegheny County regarding the old radio equipment that is housed on the Borough's roof. He noted that if this equipment can be eliminated it will save the Borough five-thousand dollars per year.

Mr. Oliverio thanked the Finance Committee for their diligent oversight of the Budget.

COMMUNITY SERVICES AND INFRASTRUCTURE

MULTI MUNICIPAL ZONING PROJECT

Ms. Compitello stated that the Consultant is in Phase 2 of 3 on the Zoning Re-Write. She noted that they have submitted updated maps and will be presenting at the next Planning Committee Meeting.

CREEKSIDE TRAIL USE

Ms. Compitello requested that Council direct the Borough Manager to seek approval for use of the Creekside Trail. She noted that this has been an ongoing discussion at the Planning Commission, as well as requests made by citizens of the Borough.

(In an informal vote, Council directs the Manager to seek approval from the property owners for use of the Creekside Trail.)

MASTER PARKS PLAN

Ms. Compitello announced that DCED has officially approved the Crafton Master Site Development Plan.

MOTION #3: It was moved and seconded (*Compitello/Marks*) to adopt Resolution 2023-003 adopting the Crafton Master Site Development Plan.

Council discussed the DCED Grant that Crafton Borough applied for in 2022 for the Linwood/Noble Parklet updates which came directly from the Master Site Development Plan.

MOTION #3 carries by a Unanimous Vote (7-0).

Ms. Compitello requested that the Parks Plan be available on the website.

COMMUNICATION, RECREATION, AND COMMUNITY EVENTS*UPCOMING COMMUNITY EVENTS*

Ms. Bollenbacher stated that the Committee is working with the Shade Tree Commission on a joint event. She noted that the Arbor Day Celebration will be held on Friday, April 28, 2023, with a Clean Up Day on Saturday, April 29, 2023. Ms. Bollenbacher added that the Deasy Shred Event will also be held that Saturday along with the Clean Up (Dumpster Day) that is sponsored by the Borough.

2022 POOL REVIEW & 2023 PREVIEW

Ms. Bollenbacher noted that the pool will be open Memorial Day weekend through Labor Day weekend. She announced that applications are being accepted and the application is available on the Boroughs website. Ms. Bollenbacher stated that the Borough is looking into new electronic registration software for the 2023 season. She added that there will be no change to the fees for 2023.

NEWSLETTER

Ms. Bollenbacher stated that article submissions can be submitted to the office no later than February 27, 2023. She added that article requests should be between 200 and 400 words. Ms. Bollenbacher noted that the newsletters are expected to hit mailboxes by the end of March.

DIGITAL SIGN

Ms. Bollenbacher announced that the Rotary Club has been given the okay to order the digital sign and thanked them for the generous contribution.

Council discussed the placement of the digital sign which is slated to be located at the entrance of Crafton Park on Steuben Street.

Engineer Minsterman noted that there was a study done previously to determine a safe site for the sign.

Solicitor Korbel addressed the concern with placing it at the Mini-Golf site and noted that the Carlynton School District could at any time take possession of that parcel of land back for school purposes.

Council continued discussion of the placement of the sign and where the alternate locations may be.

COMMISSION VACANCIES

Mr. Chandler noted that there are still open vacancies and stated that the application is available on the borough's website, www.craftonborough.com/commissions.

1. Civil Service (1 Opening, 2 Alternates)
2. Library Board (2 Openings)
3. Zoning Hearing Board (1 Opening, 1 Alternate)
4. 2023 Upcoming
 - a. Planning (4/13/23)
 - b. Shade Tree (3/31/23)
 - c. Recreation Board (12/31/23)
 - d. Recreation Board (12/31/23)
 - e. Recreation Board (12/31/23)

COUNCIL OF GOVERNMENTS (COG)

Ms. Bollenbacher noted that she had no report and announced that the next COG meeting will be Thursday, February 16, 2023, at 6:30 PM in Kennedy Township.

12. COMMUNITY ANNOUNCEMENTS

a. **Upcoming Council Meeting** – Thursday, February 23rd, 2023, at 7:15 PM

b. **2023 Summer Employment** - The Borough of Crafton is accepting applications for the following seasonal positions: Pool Manager, Assistant Pool Manager, Concession Manager, Head Lifeguard, Lifeguards, Cashiers, Attendants, Concession Stand Workers, and Seasonal Public Works. Paper applications may be obtained in the Administrative Office, 100 Stotz

Avenue, 2nd Floor, during normal business (9 – 4 PM, Mon – Fri) or at www.craftonborough.com/employment. All paper and online applications must be submitted to the Administrative Office by 4:00 pm, Wednesday, March 15, 2023.

c. Upcoming **Public Hearing for Club Liquor License Intermunicipal Transfer** – Thursday, March 9th, 2023, at 6:15 pm.

13. PUBLIC COMMENT

Andrea Marquis, 38 Marion Street, spoke on behalf of the Crafton Public Library Board of Trustees. She stated that the Council appointed seats are still vacant and inquired about the process of filling those seats.

14. ADJOURNMENT

The meeting was adjourned at 8:01 PM.

Respectfully submitted,
Carissima Kerns, Borough Secretary