

Borough of Crafton
Thursday, March 14, 2024

(Council Meetings are broadcast live via Zoom Communications Webinar and can be viewed at https://www.youtube.com/channel/UC_iL1uJ842r9UF1M0zNoEoQ)

1. CALL TO ORDER

President Oliverio called to order the Regular Meeting of the Crafton Borough Council, Thursday, March 14, 2024, at 7:03 PM.

2. FLAG SALUTE

Pledge of Allegiance.

3. ROLL CALL

Secretary Kerns recorded five (5) Members of Council present as follows: Ms. Bollenbacher, Mr. Chandler, Ms. Compitello, Mr. Hough, and Mr. Oliverio. Also present via Zoom were, Mayor Perry and Manager Price. Absent were Ms. Pulkownik and Mr. Ridilla.

4. CONSENT AGENDA

Approval of the consent agenda for March 14, 2024, including:

1. Meeting Minutes – February 22, 2024.
2. Bill List – March 14, 2024.

MOTION #1: It was moved and seconded (*Bollenbacher/Chandler*) to approve the March 14, 2024, Consent Agenda.

MOTION #1 carries by a Unanimous Vote (5-0).

5. PUBLIC COMMENT ON AGENDA ITEMS

There were no comments on agenda items.

6. PRESIDENT'S REPORT

- ***Library Report, Tiffany Hickman*** – Annual Budget was approved at the January meeting. Sharon Wilson was elected President of the Board of Trustees. The board discussed realignment of the term endings to ensure the Council appointed seats are coordinated with the Board of Trustee seats and implementation of a Cell Phone policy. Programing and financials are all looking good at this point in the year. Talks with Ingram Borough regarding dedicating Crafton Public Library as the Ingram Borough library.

7. MAYOR'S REPORT

Mayor Perry had nothing to report.

8. SOLICITOR'S REPORT

▪ *Executive Session*

Solicitor Korbel announced that Council held an executive session prior to this meeting to discuss borough property and personnel matters.

9. ENGINEER'S REPORT

Ms. Compitello spoke in the absence of the Engineer. She noted that the Committee met this week and gave an update on the following projects.

- ***Broadhead Project*** – Crafton Borough continues to work on obtaining the easements needed for the Broadhead Separation Project.
- ***Public Works Building*** – The \$200K grant expires in June. Garage doors and utilities are being considered for these grant funds. Pitt students are working on the remaining design.
- ***Stairs Improvement Project*** – Belvidere railing construction started this week. No update yet on the construction schedule for Contracts A and C.
- ***2024 Road Paving Plan*** – Assessment of the roadways underway and a potential list will be drafted.
- ***Pool Bathhouse Renovation*** – Proceeding as planned. Public Works will begin their concrete work next week. The Engineering Committee discussed and recommended not going with the change order for the addition of the roof for \$78,000.

Council Members discussed the style and material suggested for the roof which would be a basic shingle roof built over the current roof. Additionally, it was noted that if Crafton decided to install solar panels, the roof would need to be replaced at that time. Council Members agreed to wait on the roof project and continue to explore options for future year projects.

- ***P.A.W.C. Water Main Replacements*** – Information was shared to residents on SavvyCitizen. No update on the schedule for this work.
- ***C-20 Update*** – Council selected the storm water reduction project at Crafton Park, Duncan, and the Shopping Center for submission of a GROW Grant Project. Letter of intent will be submitted by the end of March.
- ***O&M Sewer Work*** – List of potential repairs is available on OneDrive and has been advertised. Bid opening will take place in April.

- ***Safe Streets for All Federal Grant*** – Applications are due in April/May. Crafton would apply for this grant to create an Action Plan, which is required to apply for future grants for safety projects.

10. MANAGER'S REPORT

Manager Price spoke on the following items.

- ***Substitute Part-Time Crossing Guard*** – Addition of a Part-Time Substitute Crossing Guard.

MOTION #2: It was moved and seconded (*Chandler/Compitello*) to approve the hire of Aaron Dawson as a substitute part-time Crossing Guard as recommended by Police Chief Mark Sumpter.

MOTION #2 carries by a Unanimous Vote (5-0).

- ***Disposition of Documents*** – Resolution authorizes destruction of specific records as outlined in the Pennsylvania Municipal Records Manual.

MOTION #3: It was moved and seconded (*Bollenbacher/Hough*) to approve Resolution 2024-03, a resolution authorizing the destruction of specific records according to the rules set forth in the Pennsylvania Municipal Records Manual.

MOTION #3 carries by a Unanimous Vote (5-0).

- ***Seasonal Wage Resolution*** – Resolution sets the wages for non-union seasonal pool and seasonal public works employees.

MOTION #4: It was moved and seconded (*Bollenbacher/Compitello*) to approve Resolution 2024-04, a resolution setting the wages for the Seasonal Borough Staff for 2024.

MOTION #4 carries by a Unanimous Vote (5-0).

- ***Seasonal Employment Hiring*** – List of applicants for hire for the 2024 Pool Season.

MOTION #5: It was moved and seconded (*Bollenbacher/Hough*) to approve the Seasonal Employment Hire Listing for the Crafton Pool as recommended by the Pool Manager.

MOTION #5 carries by a Unanimous Vote (5-0).

11. STANDING COMMITTEE REPORTS

FINANCE, ADMINISTRATION, & SUSTAINABILITY

Ms. Perry had no update.

Manager Price noted that the Finance Committee meets next week.

Ms. Compitello spoke to remind everyone that the Borough is anticipating a significant increase in the trash payment fee due to the expiration of our 10-year contract with Waste Management.

INFRASTRUCTURE & LAND USE

Ms. Compitello gave an update on the following projects.

- ***Multi-Municipal Zoning Update*** – Zoning Update is in its final phase and will go to the public for review. All information is still available on the project website at www.codecraftoningram.com.

PLANNING COMMITTEE

Mr. Ridilla was not in attendance.

Mr. Oliverio noted that the Committee has not met yet this year and noted that the next meeting will be on the 4th Tuesday.

COMMUNICATION & RECREATION

Ms. Bollenbacher stated that they are actively seeking vendors and food vendors for their upcoming events. She also thanked Hanlon's and Schepner-McDermott Funeral Home for their generous services and donations to the Senior Dinner. The seniors enjoyed their evening.

Ms. Bollenbacher gave an update on the following items.

- ***Upcoming Events – Save the Date***
 - Senior Dinner Dates
 - May 4, 2024
 - August 3, 2024
 - November 2, 2024
 - Clean-Up/Shred Event & Arbor Day Celebration
 - April 27, 2024
 - Music Festival
 - June 1, 2024
 - Independence Day Celebration
 - July 4, 2024
 - Fall Fest
 - September 28, 2024
 - Trunk or Treat
 - October 19, 2024
 - Haunted Crafton
 - October 19, through October 31, 2024
 - Celebration of Lights
 - December 7, 2024

- Holiday House Tour
 - December 15, 2024
- More detailed information is to come on these events.

Mr. Oliverio stated that anyone interested in signing up as a vendor or food vendor can go to the Borough website.

- *Crafton Logo* – No update at this time.
- *Newsletter* – Newsletter is on track for an early April delivery date.

COMMISSION VACANCY

Mr. Oliverio noted that there are currently four openings. He added that Ms. Pulkownik and Mr. Ridilla will interview the applicants for the submissions that were received.

- *Current Open Vacancies*
 1. Civil Service (1 Alternate)
 2. Zoning Hearing Board (1 Alternate)
 3. Library Board (2 Openings)
 3. Upcoming in 2024
 - Shade Tree Commission (1 Regular)
 - Planning Commission (1 Regular)
 - Civil Service Commission (1 Regular)
 - Recreation Board (2 Regular)
 - Zoning Hearing Board (2 Regular, 1 Alternate)

* *Interested candidates should apply on the Borough's website at www.craftonborough.com/commissions.*

COUNCIL OF GOVERNMENTS (COG)

Ms. Bollenbacher announced that the next COG meeting will be held Thursday, March 21, 2024, at 6:30 PM in Ingram.

12. COMMUNITY ANNOUNCEMENTS

- **Upcoming Council Meeting** – Thursday, March 28th at 7:00 PM

13. PUBLIC COMMENT

Ben Valimont, 270 W. Steuben Street - Reminded everyone that Primary Election Day is April 23, 2024. He added that you must be registered with a major party by April 8, 2024, to vote and the last day to request a mail in ballot is April 16, 2024.

Greg Wozniak, 1773 Barr Avenue – Inquired about the upcoming Solid Waste & Recycle contract and the steps Council will take to make sure the public is aware of the process and any changes that will affect residents going into the new contract.

Solicitor Korbel stated that typically Crafton would draft the bid specifications according to the Borough's wishes, once the specifications have been set Crafton can bring that to the public before putting it out to bid.

14. ADJOURNMENT

The meeting was adjourned at 7:50 PM.

Respectfully submitted,
Carissima Kerns, Borough Secretary