

Borough of Crafton
Thursday, March 28, 2024

(Council Meetings are broadcast live via Zoom Communications Webinar and can be viewed at https://www.youtube.com/channel/UC_iL1uJ842r9UF1M0zNoEoQ)

1. CALL TO ORDER

President Oliverio called to order the Regular Meeting of the Crafton Borough Council, Thursday, March 28, 2024, at 7:01 PM.

2. FLAG SALUTE

Pledge of Allegiance.

3. ROLL CALL

Manager Price recorded five (5) Members of Council present as follows: Ms. Bollenbacher, Mr. Chandler (via Zoom), Mr. Hough, Mr. Oliverio, and Mr. Ridilla. Also present were Mayor Perry, Solicitor Korbel and Engineer Keenan. Absent were Ms. Compitello and Ms. Pulkownik.

4. CONSENT AGENDA

Approval of the consent agenda for March 28, 2024, including:

1. Meeting Minutes – March 14, 2024,
2. Bill List – March 28, 2024,
3. February Reports – Manager’s Report, Treasurer’s Report, JTS Tax Collection Report, NorthWest EMS Report, Library Report.

MOTION #1: It was moved and seconded (*Ridilla/Bollenbacher*) to approve the March 28, 2024, Consent Agenda, pending the bill list approval by the President, Manager, and Treasurer.

MOTION #1 carries by a Unanimous Vote (5-0).

5. PUBLIC COMMENT ON AGENDA ITEMS

There were no citizens requesting to speak on agenda items.

6. PRESIDENT’S REPORT

President Oliverio had nothing to report in addition to the agenda.

7. MAYOR’S REPORT

Mayor Perry had nothing to report.

8. SOLICITOR'S REPORT

- ***Executive Session*** – Council held an executive session prior to tonight's meeting to discuss personnel, potential litigation and to seek advice from the Solicitor.

9. ENGINEER'S REPORT

Engineer Keenan gave an update on the following projects.

- ***Broadhead Project*** – Crafton continues to work on obtaining easement agreements with one remaining property owner who owns property on both Broadhead and Perrine.
- ***Public Works Building*** – \$200,000 grant will expire in June of this year, preparation underway to purchase and install garage doors and bids for electrical work.
- ***Stairs Replacement Project*** – Belvidere Stairs railing is nearly complete, there was a slight change order to ensure the step structure. Construction schedule on the remaining stairs projects is still pending.
- ***2024 Road Paving Plan*** – Finalizing draft list of quantities for consideration of the paving program.
- ***Pool Bathhouse*** – Project is progressing as expected. Public Works will begin the sidewalk work soon. Grand Opening will be held Saturday, May 25, 2024, at 10:00 AM.
- ***PAWC Water Main Replacements*** – Water main replacements will take place on Union Avenue, Sterrett Street, Crafton Boulevard, and Parkview Street. Work is being completed now on Sterrett but there is no update on the remaining construction schedule.
- ***C-20 Update*** – Preliminary design work has been completed and a letter of interest was submitted to ALCOSAN for grant funding.
- ***2024 Sewer O&M Plan*** – List of sewer repairs has been advertised and bids will be opened in April.
- ***Safe Streets for All Federal Grant*** – Application deadlines in April, May, and August. Crafton is working with SWPA Municipal Project Hub for assistance.

10. MANAGER'S REPORT

Manager price spoke on the following items.

- ***Stairs Improvement Change Order*** – Council must ratify the vote to approve the change order recommending aluminum railings.

MOTION: #2: It was moved and seconded (*Bollenbacher/Ridilla*) to approve the change order for the two awarded contracts (A and C), adding aluminum railings and removing the painted steel railings at a cost of \$15,279.

Manager Price stated that using aluminum would extend the life of the railing.

MOTION #2 carries by a Unanimous Vote (5-0).

- ***Community & Economic Development Director*** – Borough Manager has recommended the hire of Mike Tedesco for the Community & Economic Development Director position.

MOTION: #3: It was moved and seconded (*Bollenbacher/Hough*) to approve the hiring of Mike Tedesco to the position of Community & Economic Development.

MOTION #3 carries by a Unanimous Vote (5-0).

- ***Waste Collection Specifications*** – Borough Manager will meet with the City of Pittsburgh on Tuesday, April 16, 2024.
- ***Crafton Boulevard Lighting*** – Crafton has ordered additional shades for the remaining LED Street Lights.
- ***Amend Auditor Motion*** – Council members must amend the motion from November 9, 2023, adopting Resolution 2023-22, by removing the “at a cost not to exceed \$15,000”.

MOTION: #4: It was moved and seconded (*Ridilla/Bollenbacher*) to amend the statement made at the November 9, 2023, Council meeting to remove “at a cost not to exceed \$15,000”.

MOTION #4 carries by a Unanimous Vote (5-0).

11. STANDING COMMITTEE REPORTS

FINANCE, ADMINISTRATION, & SUSTAINABILITY

Ms. Perry gave an update on the following items.

- ***2024 Q1 Financials*** – Committee has reviewed the first quarter financial reports and dashboard and there are no discrepancies and no surprises.

INFRASTRUCTURE & LAND USE

Manager Price gave a quick update on the following.

- ***Multi-Municipal Zoning Project*** – Crafton is waiting for the consultant to provide the drafts for the Committee to review.

PLANNING COMMISSION

Mr. Ridilla stated that the next meeting is scheduled for April 23, which is the primary election. This meeting will be moved.

COMMUNICATION & RECREATION

Ms. Bollenbacher made the following event announcements.

- ***Upcoming Events – Save the Date***
 - Senior Dinner Dates
 - May 4, 2024 - Kentucky Derby Themed
 - August 3, 2024
 - November 2, 2024
 - Clean-Up/Shred Event & Arbor Day Celebration
 - April 27, 2024 – 8:00 AM to 11:00 AM
 - Shred Event
 - Medicine Take Back
 - Community Dumpsters
 - Arbor Day Celebration
 - Music Festival
 - June 1, 2024
 - Independence Day Celebration
 - July 4, 2024
 - Fall Fest
 - September 28, 2024
 - Trunk or Treat - Kickoff
 - October 19, 2024
 - Haunted Crafton
 - October 19, through October 31, 2024
 - Celebration of Lights
 - December 7, 2024
 - Holiday House Tour
 - December 15, 2024
 - More detailed information is to come on these events.
- ***Crafton Logo*** – First draft coming in April.
- ***Newsletter*** – Next newsletter on schedule for early April delivery.
- ***Crafton Park Stage Rental*** – consideration of renting the Stage/Amphitheater at the main park.

Manager Price stated there has been an increase in the number of inquiries from private and non-profit groups about renting the stage. He added that there would be some work on the Borough's behalf to make the area secure enough to allow for these rentals.

Mayor Perry noted that there would need to be some safety precautions put into place due to the increased number of people that will be drawn to the park.

Council continued discussing what the next steps would be in creating a policy to allow for the rental of the Park Stage.

VACANCY COMMITTEE

Mr. Ridilla announced the following appointments.

- ***Library Board***

MOTION: #5: It was moved and seconded (*Ridilla/Bollenbacher*) to appoint Tiffany Hickman to the Crafton Public Library Board for a term to expire on March 16, 2026.

MOTION #5 carries by a Unanimous Vote (5-0).

- ***Planning Commission***

MOTION: #6: It was moved and seconded (*Ridilla/Bollenbacher*) to appoint Rhiannon Haller to the Crafton Planning Commission Board for a term starting April 13, 2024, and to expire on April 13, 2028.

MOTION #6 carries by a Unanimous Vote (5-0).

MOTION: #7: It was moved and seconded (*Ridilla/Hough*) to appoint Megan Winters to the Crafton Planning Commission Board for an active term set to expire on April 13, 2027.

MOTION #7 carries by a Unanimous Vote (5-0).

- ***Current Open Vacancies***

1. Civil Service (1 alternate)
2. Zoning Hearing Board (1 alternate)
3. Upcoming in 2024
 - a. Library Board expiring 4/11/2027
 - b. Shade Tree Commission expiring 3/31/2024
 - c. Civil Service expiring 7/1/2024
 - d. Recreation Board expiring 9/30/2024
 - e. Recreation Board expiring 9/30/2024

- f. Zoning Hearing Board expiring 12/31/2024
- g. Zoning Hearing Board expiring 12/31/2024
- h. Zoning Hearing Board (alternate) expiring 12/31/2024

* *Interested candidates should apply on the Borough's website at www.craftonborough.com/commissions.*

COUNCIL OF GOVERNMENTS (COG)

Ms. Bollenbacher noted that there was information shared on Grant writing at the previous meeting. The next COG meeting will be April 18, 2024, at 6:30 PM here in Crafton Borough.

12. COMMUNITY ANNOUNCEMENTS

- **Upcoming Council Meeting** – Thursday, April 11, 2024, at 7:00 PM
- **Crafton Spring Forward Clean Up Day** – Saturday, April 27 - From 8:00 am to 11:00 am at Crafton Park there will be a Shredding and Medication Takeback Event hosted by Dan Deasy and Wayne Fontana. Dumpsters will be in Crafton Park and publicly available to help with your spring cleaning. In addition, you can come to the Borough Building starting at 9:00 am to join other community members who will be walking the Borough and picking up litter through 12:00 pm.
- **Arbor Day Celebration** – Saturday, April 27, 2024, at 11:00 am in Crafton Park.
- **Election Day (Primary)** – Tuesday, April 23, 2024, from 7 AM – 8 PM. Please make sure to confirm your polling location.

Manager Price added that the stairway will be open to take some of the burden from the constant use of the elevator.

13. PUBLIC COMMENT

Sandy Morris, 1781 Barr Avenue, inquired about the easement agreement locations and asked if the City of Pittsburgh collects garbage for any other boroughs.

Manager Price noted that the easement location is at the end of Perrine Street and added that the City of Pittsburgh currently collects for Wilkinsburg and Mt. Oliver.

Charlene Krenke, 800 Clearview Avenue, inquired about the paving plan once the sewer separation work is completed and noted that the wedge curb on Clearview makes the roadway too narrow for traffic on both sides causing vehicles to jump the curb. She also asked if the Borough is considering the size of the garbage trucks for the trash collection RFP.

Engineer Keenan stated that the Borough will investigate the issue when the project gets to the design phase.

Manager Price noted that Crafton will add the size of the garbage truck to the list for consideration.

Greg Wozniak, 1773 Barr Avenue, asked about the meeting with the City of Pittsburgh being scheduled before the RFP has been completed.

Solicitor Korbel noted that if Crafton were to elect to have the City of Pittsburgh for garbage collection it would be an easier process as it would be an intergovernmental agreement rather than a new contract.

Mr. Oliverio stated that Crafton will consider everything, including the size of the truck, the size of containers, etc., going into the RFP process to ensure that residents are provided the best service for the best price.

14. ADJOURNMENT

The meeting was adjourned at 7:47 PM.

Respectfully submitted,
Carissima Kerns, Borough Secretary