

Borough of Crafton  
Thursday, November 30, 2023

*(Council Meetings are broadcast live via Zoom Communications Webinar and can be viewed at [https://www.youtube.com/channel/UC\\_iL1uJ842r9UF1M0zNoEoQ](https://www.youtube.com/channel/UC_iL1uJ842r9UF1M0zNoEoQ))*

**Council Members held their fifth Budget Workshop meeting prior to the November 30, 2023, Council Meeting. The Budget Workshop can be viewed on Youtube.com at the above link.**

### **1. CALL TO ORDER**

President Oliverio called to order the Regular Meeting of the Crafton Borough Council, Thursday, November 30, 2023, at 7:15 PM.

### **2. FLAG SALUTE**

Pledge of Allegiance.

### **3. ROLL CALL**

Manager Price recorded seven (7) Members of Council present as follows: Ms. Bollenbacher, Mr. Chandler (Via Zoom), Ms. Compitello, Mr. Marks, Mr. Oliverio, Ms. Pulkownik and Mr. Ridilla. Also present were Maylor Perry, Solicitor Korbel and Engineer Keenan.

### **4. CONSENT AGENDA**

Approval of the consent agenda for November 30, 2023, including:

1. Meeting Minutes – November 9, 2023,
2. Bill List – November 30, 2023.
3. October Reports – Managers Report, Budget vs. Actual, Bond Sheet, Treasurer’s Report (July, August, September, October), JTS Tax Collection Reports, Crafton Police Report, Northwest EMS Report, Engineers Report (November), Code Enforcement Report (September, October, November), Building Inspection Report (September & October).

**MOTION #1:** It was moved and seconded (*Marks/Bollenbacher*) to approve the November 30, 2023, Consent Agenda.

**MOTION #1** carries by a Unanimous Vote (7-0).

### **5. PUBLIC COMMENT ON AGENDA ITEMS**

There were no citizens requesting to speak on agenda items.

### **6. PRESIDENT’S REPORT**

Mr. Oliverio gave an update on the following items.

- **Reorganization Meeting** – January 2nd, the mayor will begin the meeting and the new council members will be sworn in. Council will vote on appointment of certain vendors, such as the solicitor, place of publication, and council positions. Council Members agreed to meet at 5:00 PM.

Manager Price noted that all new council including those currently on council, will need to complete a new residency affidavit.

- **December 28, 2023, Meeting** – If the budget passes as expected at the December 14 meeting Council Members can decide then if they choose to cancel the December 28 meeting of 2023.

## **7. MAYOR'S REPORT**

Mayor Perry stated that several of the Crafton Police Officers participated in the No Shave November.

## **8. SOLICITOR'S REPORT**

Solicitor Korbel announced that Council will hold an executive session following the meeting to discuss real estate matters.

Solicitor Korbel added that there have been changes to the Sunshine Act regarding last minute changes to the agenda making it much more difficult to add or amend items within the 24-hour period of advertisement.

## **9. MANAGERS REPORT**

Manager Price gave an update on the 2024 Budget Process:

- **2024 Budget** – Final working meeting for the 2024 Budget will be held prior to the next meeting for discussion and questions.

## **10. STANDING COMMITTEE REPORTS**

### ***FINANCE AND ADMINISTRATION***

Manager Price spoke regarding the Budget Resolutions:

- **2024 Budget Resolutions** – Council will vote at the next meeting on the Fee Schedule, the Wage Resolution, and the Tax Millage Resolution. These documents have been placed on the OneDrive for Council to review and suggest any changes.

Mayor Perry added that the 2024 Budget and related resolutions will be available for inspection on the website and will be considered at the December 14, 2023, meeting.

### ***COMMUNITY SERVICES AND INFRASTRUCTURE***

Ms. Compitello gave an update on the following projects.

- ***Broadhead Separation Project*** – No new updates on this project currently.
- ***Multi-Municipal Zoning Project*** – Steering Committee has completed the calibration tables and the draft map. A public outreach session will be planned for January.
- ***Pool Bathhouse*** – Demolition is complete and the underground plumbing and electrical has been nearly installed.
- ***Public Works Building*** – The committee is reassessing the remaining work for completion and will update in January.
- ***Stairs Replacement Project*** – A preconstruction meeting will be scheduled, and the remaining stair replacement projects are expected to go to bid by the end of the year.
- ***Trail Planning*** – Residents interested in being on the Steering Committee for this project should email the Borough Engineer, Larry Keenan. Work to begin in 2024.
- ***Consent Order Agreement (COA)*** – Crafton is required to provide preliminary plans for final projects. Borough Engineer and Engineer Committee will be working on the recommendations and will be presented in 2024.

### ***COMMUNICATION, RECREATION, AND COMMUNITY EVENTS***

Ms. Bollenbacher gave a quick update on the following events.

- ***Upcoming Events – Save the Date***
  - Celebration of Lights
    - December 2, 2023,
    - 4:30 PM to 6:30 PM,
      - Pictures with Santa, Mrs. Claus, and a Snow Princess,
      - Kids Crafts & More,
      - Holiday Food Drive supporting the Crafton-Ingram Food Pantry.
  - Christmas House Tour
    - December 10, 2023,
    - 1:00 PM to 6:00 PM,
      - Partnered with Crafton Heritage,
      - \$20.00 Advance Sale Tickets on sale now,
      - Available at Crafton Administrative Office, Crafton Public Library, Blue Snail Gift Shop and [www.craftonborough.com/christmas-house-tour](http://www.craftonborough.com/christmas-house-tour),
      - \$25.00 on Tour Day at Box Office,
        - Box Office: Crafton Public Library,

- 140 Bradford Avenue,
- 12:45 PM to 3:45 PM.
- Santa visits Crafton by Firetruck
  - Saturday, December 16, 2023, starting at 9AM,
  - Listen for the Siren letting you know he is close,
  - Santa will also visit Thornburg and Rosslyn Farms.
- **Newsletter** – Arrived in mailboxes on Monday, November 27, 2023. Crafton will look into options for a vendor to take over the Newsletter in 2024.
- **Crafton Logo** – We continue to work with the designer on a new logo.
- **Digital Sign** – Crafton will need to implement a policy for what can be advertised on the new digital sign.

Council discussed the parameters of the policy and what types of events would be allowed to be advertised.

### **COMMISSION VACANCY**

Mr. Chandler announced the following appointments.

**MOTION: #2:** It was moved and seconded (*Chandler/Bollenbacher*) to re-appoint Mary Luxbacher to the Recreation Board for a (4) year term starting on January 1, 2024, and expiring December 31, 2027.

**MOTION #2** carries by a Unanimous Vote (7-0).

**MOTION: #3:** It was moved and seconded (*Chandler/Bollenbacher*) to re-appoint Pam Pulkownik to the Recreation Board for a (4) year term starting on January 1, 2024, and expiring December 31, 2027.

**MOTION #3** carries by a Voice Vote (6-0). *Ms. Pulkownik Abstained.*

**MOTION: #4:** It was moved and seconded (*Chandler/Bollenbacher*) to appoint Tracy Colussy to the Recreation Board for a (4) year term starting on January 1, 2024, and expiring December 31, 2027.

**MOTION #4** carries by a Unanimous Vote (7-0).

- **Current Open Vacancies**
  1. Civil Service (1 Alternate)
  2. Zoning Hearing Board (1 Alternate)
  3. Recreation Board (Due to a resignation)

\* *Interested candidates should apply on the Borough's website at [www.craftonborough.com/commissions](http://www.craftonborough.com/commissions).*

### ***COUNCIL OF GOVERNMENTS (COG)***

Ms. Bollenbacher stated that there was a speaker at the previous COG meeting from Brentwood Bank who spoke about tips for protecting against fraud. She stated that there is a presentation if anyone is interested in reviewing it.

Ms. Bollenbacher also announced that the next COG meeting will be held December 21, 2023, at 6:30 PM, in Carnegie.

### **11. COMMUNITY ANNOUNCEMENTS**

- **Upcoming Council Meeting** – Thursday, December 14, 2023, the final budget workshop will start at 6:30 pm and the regular Council Meeting will start at 7:15 pm.
- **Celebration of Lights** – Join the Rec Board for Holiday Festivities on Saturday, December 2<sup>nd</sup>, 2023, from 4:30 pm to 6:30 pm in Crafton Park as the Recreation Board illuminates Crafton and welcomes the Holiday season in style. There will be crafts for kids, pictures with Santa and other holiday visitors, non-profit booths, holiday music, and a special letter to Santa station where you can send a letter directly to the North Pole! There will also be a Holiday Food drive for the Crafton-Ingram Food Pantry taking donations of food or cash.
- **Holiday House Tour** – Sunday, December 10, 1 PM – 6 PM. \$20 advance tix, or \$25 day of. You can buy tickets online (with a credit card) at [craftonborough.com/Christmas-house-tour](http://craftonborough.com/Christmas-house-tour) or you can stop at the Crafton Borough Library or the Blue Snail Giftshop to buy tickets with cash and/or to pick up your tour booklet. At your own pace, you will tour Crafton’s beautifully decorated homes.
- **Santa Comes to Crafton by Fire Truck** – Saturday, December 16. Beginning at 9:00 AM, Santa, Mrs. Claus, and the Crafton Volunteer Firefighters will work their way through the streets of Crafton by Fire Truck and then visit Thornburg and Rosslyn Farms. Listen for the sirens and enjoy one of Crafton’s oldest traditions.

### **12. PUBLIC COMMENT**

There were no additional comments.

### **13. ADJOURNMENT**

The meeting was adjourned at 7:54 PM.

Respectfully submitted,  
Carissima Kerns, Borough Secretary