

Borough of Crafton  
Council Meeting  
Thursday, January 13, 2022.

*(Council Meetings are broadcast live via Zoom Communications Webinar and can be viewed on YouTube at [https://www.youtube.com/channel/UC\\_iL1uJ842r9UF1M0zNoEoQ](https://www.youtube.com/channel/UC_iL1uJ842r9UF1M0zNoEoQ))*

**1. CALL TO ORDER**

President Oliverio called to order the Discussion Meeting of the Crafton Borough Council, Thursday, January 13, 2022, at 7:17 PM.

**2. FLAG SALUTE**

The flag salute was led by Ms. Bollenbacher.

**3. ROLL CALL**

Interim Manager Sample recorded six (6) Members of Council present as follows: Ms. Bollenbacher, Mr. Chandler, Ms. Compitello, Mr. Marks (Via Zoom), Mr. Oliverio, and Mr. Ridilla. Also present were Mayor Perry, Solicitor Korbel and Engineer Minsterman.

**4. CONSENT AGENDA**

**MOTION #1:** It was moved and seconded (*Chandler/Ridilla*) to approve the January 13, 2022, Consent Agenda (including the Meeting Minutes dated December 9, 2021, and January 3, 2022, and the Bill List dated January 13, 2022).

**MOTION #1** carries by a Unanimous Vote (6-0).

**5. PUBLIC COMMENT ON AGENDA ITEMS**

There were no citizens signed up to speak on agenda items.

**6. PRESIDENT'S REPORT**

Mr. Oliverio announced that Crafton Borough was awarded \$250,000 by the Pennsylvania Department of Conservation and Natural Resources (DCNR) for the Crafton Park and Pool Bathhouse restoration. He thanked State Representative Dan Deasy and Senator Wayne Fontana for their assistance and added that the Borough received a congratulatory letter from Governor Tom Wolf. Mr. Oliverio noted that the work for this project will begin following the end of the 2022 Pool Season.

Mr. Oliverio suggested making a change in the structure of the Borough Council meetings and stated that going forward Council members will discuss and vote on agenda items at any meeting, rather than holding separate discussion and voting meetings as in the past practices.

Mr. Oliverio recognized the Crafton Public Works Department for their work during the previous snow event, keeping the roadways clear in the Borough throughout the night.

### **7. MAYOR'S REPORT**

Mayor Perry noted that she met with the Chief of Police and added that she did not have anything additional to report on at this time.

### **8. ENGINEER'S REPORT**

Engineer Minsterman noted that the monthly Engineer's Report was submitted for Council review and added that he had nothing additional to report.

Mr. Oliverio inquired about the status of the Crafton Boulevard and Woodlawn/Fountain Separation projects.

Engineer Minsterman stated that the Contractors are working on concrete restoration at this time, such as sidewalks and curbing. He added that the roadway restoration will take place in the spring.

### **9. SOLICITOR'S REPORT**

Solicitor Korbel congratulated all the newly elected Council Members. He gave a quick description of how his reports are structured and noted he had nothing additional to report.

### **10. MANAGER'S REPORT**

Interim Manager Sample noted that his Managers Report was uploaded to the One Drive. He added that Hollowood Music has reached out and will begin the AV upgrades to the Council Chambers on Tuesday, January 18, 2022.

### **11. STANDING COMMITTEE REPORTS**

#### **FINANCE AND ADMINISTRATION**

Mayor Perry spoke regarding the Organizational Assessment RFP (Request for Proposal) and noted that the Borough received five proposals. She noted that she expects the Committee to make a recommendation at the next meeting. Mayor Perry also stated that the Committee will be reviewing the 2021 actuals at the next Committee meeting.

#### **COMMUNITY SERVICES AND INFRASTRUCTURE**

Ms. Compitello gave an update on the Parks Master Site Development Plan which includes all the Borough's Parks. She added that there is a follow up survey for residents to complete, as well as review some of the concepts that have been put together based off previous recommendations.

Ms. Compitello also announced that, in December, Crafton Borough was awarded a grant by DCNR for a Joint Zoning Update Project with Ingram Borough. She gave a brief description of

grant requirements and the RFP process going forward. Ms. Compitello requested that Council Members review the four previous RFP's that were received for future discussion.

#### COMMUNICATION, RECREATION, AND COMMUNITY EVENTS

Mr. Marks stated that the Committee will be meeting next week and that they will be working with the Recreation Board on upcoming projects.

Mr. Marks gave a quick update on the new AV system and noted that it will allow those dialing in and those on Zoom to have a better experience attending the meetings.

Mr. Marks also noted that the Committee has prepared a Social Media Policy that will be voted on later in the meeting.

#### COMMISSION VACANCY

Mr. Chandler noted that the Committee has not had the opportunity to meet. He added that he expects to have more information at the next Council Meeting.

#### COUNCIL OF GOVERNMENTS (COG)

Mr. Ridilla had nothing to report. He noted that the next COG meeting is on January 20, 2022.

### **12. BUSINESS AGENDA**

#### **SOCIAL MEDIA POLICY**

**MOTION #2:** It was moved and seconded (*Marks/Ridilla*) to adopt the Social Media Policy dated January 7, 2022.

Mr. Oliverio noted that the Social Media Policy was drafted by the Communication, Recreation and Community Events Committee in 2021 and noted that it has been available on the OneDrive for review.

Ms. Compitello asked for additional discussion of the Policy's intentions regarding individual use of social media.

Mr. Marks noted that the Policy covers Borough Employees, Borough Volunteers, and Borough Officials and serves as a guideline of best practices when making statements on the internet.

Council continued discussion regarding the guidelines of the Social Media Policy.

Solicitor Korbel spoke to clarify the requirements and guidelines for those affected by this policy.

**MOTION #2** carries by a Unanimous Vote (6-0).

#### **VACANT PROPERTY RECOVERY PROGRAM**

Mr. Oliverio stated that this program allows individuals to acquire vacant and blighted properties. He stated that the Borough has received an application for two properties and noted that the Borough demolished a structure on this property at a cost of \$34,618.75. He added that this program conveys parcels to applicants free and clear of all tax liens including demo lines.

Interim Manager Sample stated that there is no guarantee that the Borough could recover the demolition costs if Council were to approve the application. He recommended that Council deny the resolution until the Borough can formally file the lien and further research can be conducted.

Solicitor Korbel agreed with the recommendation and noted that if Council decides to vote against this motion they can vote again to approve at a future meeting.

**MOTION #3:** It was moved and seconded (*Bollenbacher/Ridilla*) to adopt Resolution 2022-001 authorizing the acquisition and subsequent disposition of parcels 40-K-86 and 40-K-87 would be in accord with the Comprehensive Plan of Crafton Borough.

**MOTION #3** fails to carry by a Unanimous Vote (0-6).

### **13. COMMUNITY ANNOUNCEMENTS**

- **Council Opening** – Applicants must fill out the application with their resume and submit it to the Borough Office or by email to [manager@craftonborough.com](mailto:manager@craftonborough.com) no later than 4:00 PM, Monday, January 17th, 2022. All applicants must be available to attend the Borough Council meeting on Thursday, January 27th, 2022, at 6:30 PM. Candidates will have a maximum of five (5) minutes to make a brief statement regarding their qualifications to the Members of Borough Council and the Mayor. There will be a brief Q&A following each candidate presentation. The applicant selected will serve as a Member of Borough Council until December 31, 2023. All applicants must be a Borough resident for at least one year prior to the date of appointment, which could occur as early as January 27th, 2022.
- **DCNR Grant** - On December 30, 2021, the Pennsylvania Department of Conservation and Natural Resources (DCNR) awarded Crafton Borough \$250,000 for the Crafton Park and Pool bathhouse renovation. Crafton Council and the Parks & Recreation Board is excited to move forward with the improvements. Many thanks to Representative Dan Deasy and Senator Wayne Fontana for all their help with securing this grant.

Mr. Oliverio recognized the previous Council Members for their work on acquiring these Grant Funds.

- **Upcoming Council Meeting** – Thursday, January 27, 2022, at 6:30 PM.

### **14. PUBLIC COMMENT**

There were no citizens sided up to speak on non-agenda items.

### **15. ADJOURNMENT**

**MOTION #4:** It was moved and seconded (*Marks/Chandler*) to adjourn the meeting.

**MOTION #4** carries by a Unanimous Vote (6-0).

The meeting was adjourned at 7:57 P.M.

Respectfully Submitted  
Carissima Kerns, Borough Secretary