

Borough of Crafton  
Thursday, November 23, 2021.

*(Council Meetings are broadcast live via Zoom Communications Webinar)*

**1. CALL TO ORDER**

President Levasseur called to order the Regular Meeting of the Crafton Borough Council, Thursday, November 23, 2021, at 6:31 PM.

**2. FLAG SALUTE**

The flag salute was led by Ms. Perry.

**3. ROLL CALL**

Interim Manager Sample recorded six (6) members of Council, present as follows: Mr. Amendola, Mr. Crouse, Mr. Crown, Mr. Levasseur, Mr. Oliverio and Ms. Perry. Also present were Engineer Jarquin and Solicitor Korbel. Absent were Mr. Chandler and Mayor Bloom\*. *Mayor Bloom joined later in the meeting.*

**4. CONSENT AGENDA**

**MOTION #1:** It was moved and seconded (*Crown/Perry*) to approve the November 23, 2021, Consent Agenda (Including the Meeting Minutes dated November 9, 2021, and the Bill Lists dated November 23, 2021).

**MOTION #1** carries by a Unanimous Vote (6-0).

**5. ACKNOWLEDGE RECEIPT OF WRITTEN REPORTS**

Mr. Levasseur acknowledged the receipt of the following written reports for October 2021, including the Financial Statement, the Act 511, Trash and Property Tax Collection Report, Police Report, EMS Report, Building Inspection Report, Code Enforcement Report and Treasurer Report.

**6. CITIZEN'S PRESENT TO ADDRESS COUNCIL/Agenda Items Only:**

There were no citizens requesting to speak on agenda items.

**7. ALCOSAN GROW GRANT PRESENTATION**

Engineer Jarquin gave a presentation outlining Crafton's fifth sewer separation project, the Broadhead Sewer Separation Project. He noted that the project will encompass thirty-nine acres of storm water separation along parts of Broadhead Avenue, Crennell Avenue, North Emily Street, Coulter Street, Parke Street, Warren Street, Highland Avenue and Taylor Street.

Mr. Crouse asked if the project would include new sidewalks on Broadhead Avenue, similarly to the S. Grandview Avenue project.

Engineer Jarquin stated that the project does not include sidewalks but could be considered further into the design phase.

Council continued discussion of the Consent Order Agreement, as well as the various current and upcoming separation projects.

Engineer Jarquin spoke regarding the Woodlawn Avenue portion of the Woodlawn/Fountain Project and noted that he expects restoration to begin in the next few weeks, weather permitting.

**8. PRESIDENTS REPORT**

President Levasseur had nothing additional to report.

**9. MAYOR'S REPORT**

Mayor Bloom was not in attendance.

**10. SOLICITOR'S REPORT**

Solicitor Korbel had nothing to report.

**11. MANAGERS REPORT**

Interim Manager Sample stated that the Manager's Report was available for review on the OneDrive prior to the meeting.

**12. BUSINESS AGENDA**

**MOTION #2:** It was moved and seconded (*Crown/Perry*) to approve Ordinance 1672 amending Chapter 193, Article II of the Crafton Borough Code of Ordinances revising regulations pertaining to the Street Openings.

**MOTION #2** carries by a Unanimous Vote (6-0).

Mr. Levasseur stated that, according to the Pennsylvania Code, Boroughs are required to appoint an independent auditor by December 31<sup>st</sup> of each year.

**MOTION: #3:** It was moved and seconded (*Perry/Crown*) to adopt Resolution 2021-020 appointing Maher Duessel as Crafton Borough's independent auditor to conduct the 2021 Annual Financial Audit at a cost not to exceed \$12,925.00.

**MOTION #3** carries by a Unanimous Vote (6-0).

*\*Mayor Bloom joined the meeting via Zoom Webinar at 7:06 PM.*

Mr. Levasseur noted that the Borough received a single bid from Independent Enterprises for \$44,000 for the Duncan Avenue Drainage project and stated that according to the County must be rejected and re-bid if only one bid is received.

**MOTION: #4:** It was moved and seconded (*Crown/Perry*) to reject the single bid received from Independent Enterprises for \$44,900.00 for the Duncan Avenue Drainage Project.

Interim Manager Sample explained the bid rejection process as required by Allegheny County to be eligible to receive funds for CDBG projects.

Solicitor Korbel briefly explained the public bidding process.

**MOTION #4** carries by a Unanimous Vote (6-0).

Mr. Levasseur announced that the 2022 Proposed Budget will be available for public inspection and will be on the agenda to be voted on at the December 9, 2021, meeting.

**MOTION: #5:** It was moved and seconded (*Perry/Crown*) to advertise and make available for Public Inspection the 2022 Proposed General, Road, Sewer, and Capital Fund Budgets.

Mr. Amendola requested that there be additional discussion on the 2022 Budget.

Ms. Perry stated that Council had decided at the previous budget meeting that there was no need for further discussion on the Budget.

**MOTION: #6:** It was moved and seconded (*Amendola/Crouse*) to table the motion on the floor to advertise and make available for Public Inspection the 2022 Proposed General, Road, Sewer, and Capital Fund Budgets pending further discussion.

Solicitor Korbel clarified that Council will be voting to table the motion to advertise and make public the 2022 Proposed Budget.

ROLL CALL VOTE: AMENDOLA (YES), CROUSE (YES), CROWN (NO), LEVASSEUR (NO), OLIVERIO (NO), PERRY (NO)

**MOTION #6:** fails to carry by a Roll Call Vote (4-2).

Mr. Levasseur called for the Roll Call Vote.

ROLL CALL VOTE: AMENDOLA (NO), CROUSE (YES), CROWN (YES), LEVASSEUR (YES), OLIVERIO (YES), PERRY (YES)

**MOTION #5** carries by a Roll Call Vote (5-1).

**MOTION: #7:** It was moved and seconded (*Perry/Crown*) to adopt Resolution 2021-021 authorizing Phillip Levasseur and Coletta Perry to execute the Consent Order and Agreement between Crafton Borough and the Pennsylvania Department of Environmental Protection.

Mr. Crouse inquired if the agreement should be signed by two members of Council rather than the Manager.

Interim Manager Sample stated it is up to the Municipalities preference.

**MOTION #7** carries by a Voice Vote (4-2). AMENDOLA (NO), CROUSE (NO)

Ms. Perry stated that there are two motions that were not on the publicized agenda and asked Solicitor Korbel what the process would be to add them on the agenda to be voted this evening.

Solicitor Korbel stated that for Council to vote on a motion that was not on the advertised Agenda, they must first pass a motion authorizing the new motion to be added to the agenda.

**MOTION: #8:** It was moved and seconded (*Perry/Crown*) to add a motion to the agenda to authorize the Interim Manager to submit a Letter of Intent to the Department of Community and Economic Development requesting technical assistance to perform an assessment of Crafton Borough's Police Department.

Ms. Perry noted that this was discussed at a previous meeting and noted that there is an opportunity to do this review through the DCED at no cost to the Borough.

**MOTION #8** carries by a Voice Vote (5-1). CROUSE (NO)

**MOTION: #9:** It was moved and seconded (*Perry/Crown*) to authorize the Interim Manager to submit a Letter of Intent to the Department of Community and Economic Development requesting technical assistance to perform an assessment of Crafton Borough's Police Department.

Interim Manager Sample noted that the study would assess areas of staffing, technology, equipment, scheduling, and overall operations of the department.

Mr. Crouse inquired if the information is provided by the department heads itself.

Mayor Bloom stated that it is his recommendation to wait until the new Council takes over and allow them to decide to go ahead with the study.

Council continued discussion regarding the process of the study and receiving of bids.

Mr. Levasseur opened the floor for public comment.

There were no requests by the public to comment on the motion.

ROLL CALL VOTE: AMENDOLA (NO), CROUSE (NO), CROWN (YES), LEVASSEUR (YES), OLIVERIO (YES), PERRY (YES)

**MOTION #9** carries by a Roll Call Vote (4-2). AMENDOLA (NO), CROUSE (NO)

**MOTION: #10:** It was moved and seconded (*Perry/Crown*) to add a motion to the agenda to authorize the Interim Manager to submit a Letter of Intent to the Department of Community and Economic Development requesting technical assistance to perform an assessment of Crafton Borough's Public Works Department.

**MOTION #10** carries by a Voice Vote (4-2). AMENDOLA (NO), CROUSE (NO)

Mr. Oliverio noted that this is just for the letter of intent and if the new Council Members decide they do not want to go forward with the study they can make that decision at any time.

**MOTION: #11:** It was moved and seconded (*Perry/Crown*) to authorize the Interim Manager to submit a Letter of Intent to the Department of Community and Economic Development requesting technical assistance to perform an assessment of Crafton Borough's Public Works Department.

Mr. Levasseur opened the floor for public comment.

There were no requests by the public to comment on the motion.

**MOTION #11** carries by a Voice Vote (5-1). AMENDOLA (NO)

Mr. Levasseur announced that an executive session was held following the previous meeting, at which time no action was taken.

### **13. COMMUNITY ANNOUNCEMENTS**

Mr. Levasseur stated that information on the Celebration of Lights Tour and the annual Light Up Night will be forth coming.

Ms. Perry announced that an Open House will be held to help get out the word on the Master Parks Plan and survey. She added that the event will be hosted at Crafton Park on Saturday, December 11, 2021, at 10:00 AM.

Mayor Bloom added that the annual Santa Visit by Firetruck will be on Saturday, December 18<sup>th</sup>, 2021, beginning at 9:00 AM.

**14. PUBLIC COMMENT**

There were no additional citizen comments.

**15. ADJOURNMENT**

The meeting was adjourned at 7:34 PM.

Respectfully submitted,  
Carissima Kerns, Borough Secretary