

Borough of Crafton
Monday, November 23, 2020.

(Meeting was held via Zoom Communications Webinar)

1. CALL TO ORDER

President Levasseur called to order the Regular Meeting of the Crafton Borough Council, Monday, November 23, 2020 at 7:17 PM.

2. FLAG SALUTE

The flag salute was led by Mr. Levasseur.

3. ROLL CALL

Manager McKibben recorded seven (7) members of Council, present as follows: Mr. Alo, Mr. Amendola, Mr. Crouse, Mr. Crown, Mr. Levasseur, Ms. Perry, and Mr. Saba. Also present were Mayor Bloom, Solicitor Malik, Assistant Manager Sample and Bond Counselor Healy.

4. APPROVAL OF THE BILL LIST

MOTION #1: It was moved and seconded (*Crown/Perry*) to approve the Bill List dated November 23, 2020, as presented.

MOTION #1 carries by a Unanimous Vote (7-0).

5. APPROVAL OF THE MINUTES:

MOTION #2: It was moved and seconded (*Crown/Alo*) to approve the Meeting Minutes of November 9, 2020, as presented.

MOTION #2 carries by a Unanimous Vote (7-0).

6. ACKNOWLEDGE RECEIPT OF WRITTEN REPORTS

Mr. Levasseur acknowledged the receipt of the following written reports for October 2020. Financial Report, Act 511, Trash and Property Tax Collection Report, Police Report, EMS Report, Code Enforcement Report, Building Inspection Report, Library Report and Manager's Report.

7. CITIZEN'S PRESENT TO ADDRESS COUNCIL/Agenda Items Only:

No one in attendance requested to speak.

8. PRESIDENT'S REPORT

Mr. Levasseur noted that he will hold his comments until later during the meeting.

9. MAYOR'S REPORT

Mayor Bloom asked about the locations of the LED Street Light replacements.

Manager McKibben noted that the locations for the 2020 replacement program have been chosen and work has already started. He added that Council has until June to submit requests for the 2021 replacement project.

10. ENGINEER'S REPORT

Engineer Minsterman was not in attendance.

11. SOLICITOR'S REPORT

Solicitor Malik stated that there was nothing to report.

12. MANAGERS REPORT

Manager McKibben gave an update on the pool liner project, stating the pool is being filled and will be buttoned up for the winter. He added that he will comment on the numerous motions as they appear later in the meeting.

13. BUSINESS AGENDA

MOTION #3: It was moved and seconded (*Alo/Perry*) to accept the GROW Program Grant Award # 2020_01-009 from ALCOSAN in the amount of \$2,647,400 for the Crafton Boulevard Storm Sewer Separation Project (total estimated cost is \$3,731,352).

MOTION #3 carries by a Unanimous Vote (7-0).

MOTION #4: It was moved and seconded (*Perry/Alo*) to accept the GROW Program Grant Award # 2020_01-012 from ALCOSAN in the amount of \$2,072,731.89 for the Woodlawn and Fountain Street Sewer Separation Project (total estimated cost is \$2,438,508.10).

Mr. Amendola stated for the record that the Fire Department did not submit a report for this month.

MOTION #4 carries by a Unanimous Vote (7-0).

MOTION #5: It was moved and seconded (*Perry/Saba*) to enter into a Police Service Agreement with Thornburg Borough where then police services will be supplied by Crafton Borough to Thornburg Borough for years 2021, 2022, and 2023 at a price of \$101,261.40 with an option year in 2024 at a price of \$104,299.00.

Mr. Amendola questioned the language of the motion and pointed out that the rate total for 2021, 2022, and 2023 should say per year to avoid any confusion.

MOTION #5 AMENDED: It was moved and seconded (*Perry/Saba*) to enter into a Police Service Agreement with Thornburg Borough where then police services will be supplied by Crafton Borough to Thornburg Borough for years 2021, 2022, and 2023 at a price of \$101,261.40 per year, with an option year in 2024 at a price of \$104,299.00.

MOTION #5 carries by a Unanimous Vote (7-0).

MOTION #6: It was moved and seconded (*Saba/Perry*) to approve Resolution 2020-19 authorizing execution of a five-year Cable Franchise Agreement between Crafton Borough and Verizon Pennsylvania LLC.

MOTION #6 carries by a Unanimous Vote (7-0).

MOTION #7: It was moved and seconded (*Perry/Alo*) to approve payment of Payment Application #4 and Final from Roto-Rooter Services Company in the amount of \$10,758.25 for sewer excavation repair work completed in 2020 for the 2019 Crafton Borough O&M Sewer Repairs – Contract A- Excavation Repairs as recommended by Gateway Engineers Inc.

MOTION #7 carries by a Unanimous Vote (7-0).

MOTION #8: It was moved and seconded (*Perry/Saba*) to approve payment of Payment Application #1 from Sports and Recreation Associates, LLC in the amount of \$133,983.00 for work completed for the Crafton Borough 2020 Park Improvements project as recommended by Gateway Engineers Inc.

MOTION #8 carries by a Unanimous Vote (7-0).

MOTION #9: It was moved and seconded (*Saba/Perry*) to approve payment of Payment Application #1 from Andy's Pool Shop, Inc in the amount of \$53,437.50 for work completed for the Crafton Borough 2020 Pool Liner project, as recommended by Gateway Engineers Inc.

MOTION #9 carries by a Unanimous Vote (7-0).

MOTION #10: It was moved and seconded (*Saba/Alo*) to approve the following eight (8) payment applications from M & B Services, LLC for work completed on the Green-Light Go Traffic Signal Replacement Project as recommended by Gateway Engineers.

- Noble @ East Steuben #2 in the amount of \$42,700.90
- Noble @ East Steuben #3 in the amount of \$100,745.08
- Noble @ East Crafton Ave. & Dinsmore #2 in the amount of \$38,265.09
- Noble @ East Crafton Ave. & Dinsmore #3 in the amount of \$157,762.94

- Noble @ Bradford Ave. #3 in the amount of \$106,819.26
- Noble @ Bradford Ave. #4 in the amount of \$15,811.12
- Crennell @ N. Linwood Ave. #3 in the amount of \$84,631.36
- Crennell @ N. Linwood Ave. #4 in the amount of \$53,094.39

Total of above is \$599,830.14

Manager McKibben stated that the last four payments will be fully or partially funded through grant reimbursements.

MOTION #10 carries by a Unanimous Vote (7-0).

MOTION #11: It was moved and seconded (*Perry/Saba*) to approve Payment Application # 2 from Youngblood Paving Inc. in the amount of \$42,046.33 for the 2020 Road Paving Project as recommended by KLH Engineering Inc.

MOTION #11 carries by a Unanimous Vote (7-0).

MOTION #12: It was moved and seconded (*Perry/Saba*) to approve reimbursement of \$5,898.78 of “Deduct Meter” refunds from the Sewer Fund as per the ALCOSAN meter reading report.

MOTION #12 carries by a Unanimous Vote (7-0).

MOTION #13: It was moved and seconded (*Alo/Perry*) to approve a Work Authorization with Gateway Engineers for an amount not to exceed \$20,000 for the design and document preparation for the Johnson /N. Emily Sewer Repair Project.

Ms. Perry asked for clarification on this project.

Mr. Levasseur stated that this is for the rework of the sewer line collapse that Council had previously approved the engineer to complete.

MOTION #13 carries by a Unanimous Vote (7-0).

MOTION #14: It was moved and seconded (*Saba/Crown*) to adopt Ordinance No. 1664 that amends Chapter 90, Article II of the Crafton Borough Code of Ordinances commonly referred to as the Property Maintenance Code to adopt the 2018 edition of the International Property Maintenance Code.

MOTION #14 carries by a Unanimous Vote (7-0).

MOTION #15: It was moved and seconded (*Alo/Perry*) to adopt Ordinance No. 1665 that adopts the updated Pennsylvania Construction Code and repeals all Ordinances in conflict with same.

MOTION #15 carries by a Unanimous Vote (7-0).

MOTION #16: It was moved and seconded (*Alo/Crouse*) to adopt Ordinance No. 1666 that permits the keeping of “urban chickens” within the R-2 Zoning District of the Borough.

MOTION #16 carries by a Voice Vote (6-1). *AMENDOLA (NO)*

MOTION #17: It was moved and seconded (*Perry/Crouse*) to adopt Ordinance No. 1667 that amends the Crafton Code of Ordinances to include a chapter prohibiting discrimination within the Borough and establishing an Equal Opportunity Board.

Mr. Saba thanked all involved with getting this ordinance passed and requested a Roll Call Vote for this motion.

ROLL CALL VOTE: ALO (YES), AMENDOLA (YES), CROUSE (YES), CROWN (YES), LEVASSEUR (YES), PERRY (YES), SABA (YES).

MOTION #17 carries by a Roll Call Vote (7-0).

Mr. Saba noted that Crafton is #62 in passing this similar ordinance in the state of Pennsylvania.

MOTION #18: It was moved and seconded (*Alo/Crouse*) to adopt Ordinance No. 1668 that permits connection of roof leaders or downspouts to the storm or combined sewer system when the proper permit is acquired by the homeowner.

Mr. Levasseur stated that this will give clarity to both the Code Enforcement Office and the homeowners.

MOTION #18 carries by a Unanimous Vote (7-0).

MOTION #19: It was moved and seconded (*Perry/Crouse*) to adopt Ordinance No. 1669 authorizing the incurring of nonelectoral debt for the purpose of providing funds for certain capital projects and improvements by the issuance of general obligation bonds, in one or more series, in the aggregate principal amount not to exceed \$9,500,000.

Ms. Perry noted that there has been no final decision made regarding the final amount.

Mr. Healy gave a brief summary of the bond process and noted that the ordinance states “not to exceed” as it is required by the State Government adding that the bond should cover penalty and interest as it matures. He also added that it could be January before the Underwriters have the final agreement and numbers ready for approval.

ROLL CALL VOTE: ALO (YES), AMENDOLA (NO), CROUSE (YES), CROWN (YES), LEVASSEUR (YES), PERRY (YES), SABA (YES).

MOTION #19 carries by a Roll Call Vote (6-1).

MOTION #20: It was moved and seconded (*Saba/Perry*) to advertise a notice of a proposed passing of the 2021 Tax Ordinances at the December 14, 2020 meeting of Council and the availability to inspect the proposed 2021 Budget on Crafton Borough's website craftonborough.com/budget.

Mr. Saba inquired why the budget will only be available online rather than at the Borough Building or the Library, as in past practices.

Manager McKibben stated that this decision was made out of an abundance of caution for the Administrative staff and added that the Library has limited hours and may be closed to the public. He added that the Administrative Office can provide copies to residents at the rear entrance of the Borough Building upon request.

Mr. Amendola asked if this ordinance is to propose raising taxes to cover the debt that will be taken out.

Mr. Levasseur stated that it was discussed and agreed upon at the budget meeting to implement the increase in taxes early in the decade.

Mr. Amendola asked how long the term of the debt is.

Mr. Levasseur stated that it is a thirty-year maturity.

Mr. Saba stated that this is just a motion to advertise the ordinance at this time.

MOTION #20 AMENDED: It was moved and seconded (*Saba/Perry*) to advertise a notice of a proposed passing of the 2021 Tax Ordinances at the December 14, 2020 meeting of Council and the availability to inspect the proposed 2021 Budget on Crafton Borough's website at craftonborough.com/budget or by request to the Borough Administrative Office.

MOTION #20 carries by a Voice Vote (6-1). *AMENDOLA (NO)*

MOTION #21: It was moved and seconded (*Crouse/Alo*) to void the Borough of Crafton's invoice to the Crafton Volunteer Fire Department dated October 27, 2020 in the amount of \$32,085.59 for resurfacing, stripping and maintenance of the Port Authority parking lot and return the Crafton Volunteer Fire Department's check number 2318 for payment of the same.

Mr. Amendola asked why Crafton Council would return the check when it is in accordance with the standing maintenance agreement.

Mr. Levasseur stated that the Crafton Council understands the needs to support volunteer organizations, especially during these difficult times and added that the Crafton Borough is thankful for the strong working relationship between these entities.

Discussion continued regarding the responsibility of the parking lot improvements.

MOTION #21 carries by a Voice Vote (6-1). *AMENDOLA (NO)*

14. DISCUSSION ITEMS

Council did not have any additional discussion items.

15. COMMUNITY ANNOUNCEMENTS

- The Borough Office will remain closed to the public; however, staff is available during normal business hours and can be reached via telephone or e-mail. There is a drop-box in the rear of the building for any written correspondence. Any changes to this action will be posted on the Borough website and Savvy Citizen.
- The Crafton Library is open (with COVID – 19 Safety Limitations in place) M/W/F from 9AM -1PM and T/H from 2PM – 6PM. Please visit their website for further details.
- Crafton’s First Annual “Celebration of Lights” benefitting the Crafton-Ingram Food Bank begins on Saturday, December 12th and will run through January 3rd. This is a self-guided audio tour showcasing Crafton’s brightest homes. On December 12th from 6:00pm to 8:00pm the Crafton Parks & Recreation Board will be accepting physical donations of new toys, monetary donations, and non-perishable food at Crafton Park (on Afton, enter from Duncan).

16. ADJOURNMENT

The meeting was adjourned at 8:09 PM.

Respectfully submitted,
Carissima Kerns, Borough Secretary