

**BOROUGH OF CRAFTON
COUNCIL MEETING
Minutes of May 21, 2018**

CALL TO ORDER

President Levasseur called to order the Regular Meeting of Crafton Borough Council of May 21, 2018 at 8:02 pm, in the Council Chambers of the Community Center of the Municipal Building. The Flag Salute was led by Ms. Damits.

ROLL CALL, by Mr. Kaczorowski, recorded Seven (7) Members of Council present as follows: Mr. Amendola, Mr. Crouse, Ms. Glaser, Ms. Perry, Ms. Damits, Mr. Rosario and Mr. Levasseur. Also present were Solicitor Korbel and Engineer Minsterman. Absent was Mayor Bloom.

BILL LIST APPROVAL:

MOTION: It was moved and seconded (*Rosario/Crouse*) to approve the Bill List dated May 21, 2018 as presented.

MOTION #1 was moved and seconded by Unanimous Vote (7-0).

ACCEPTANCE/APPROVAL OF MINUTES:

MOTION: It was moved and seconded (*Glaser/Rosario*) to approve the Minutes for the May 14, 2018 as presented.

MOTION #2 was moved and seconded by Unanimous Vote (7-0).

CITIZEN'S PRESENT TO ADDRESS COUNCIL/Agenda Items Only:

Crystal Boehm, 57 Belvidere Street, expressed her interest in being part of the Economic Development with Crafton and Ingram.

Winnie Love and Minister Debra Germany, 43 Belvidere Street, spoke on behalf of Grace Tabernacle Community Church. Grace Tabernacle Community Church is a community based Church; they will be implementing many several new programs i.e. a daycare and Youth Night on Friday's.

Ms. Germany, is the Executive Director of Divine Intervention Ministries which reaches out to at-risk youth or incarcerated adults; she began prison ministry because of a personal loss she has suffered. For the past 17 years, this Christian based program teaches life skills, workforce development and finds housing, employment etc. to help people get their lives back in order. Ms.

Germany has been recognized and has received several awards praising the work that she has accomplished not only in Pennsylvania but nationwide. Grace Tabernacle Community Church has allowed Ms. Germany to continue offering her social services to serve the community.

Ms. Perry commended Mr. Love and Ms. Germany for all of their hard work and dedication that they have put in to operating the Church. Ms. Perry expressed residents concern for the amount of cars that may park on Belvidere Street for the upcoming programs and whether there is enough space on the street. Ms. Perry also noted that some programs that will be offered may require more open communication with the Borough to ensure that the proper Zoning requirements are being followed. Mr. Love noted in regards to the parking issue they are working on a solution to ensure that there is adequate parking.

ACKNOWLEDGE RECEIPT OF WRITTEN REPORTS

Mr. Levasseur acknowledged receipt of the following written reports for April 2018; Treasurer's Report, Financial Report, Act 511, Trash Collection, Property Tax, Police Report, EMS Report, Ordinance Officer's Report, Building Inspection Report, Public Works Report, Fire Department and Library Report.

MAYOR'S REPORT

Mr. Levasseur noted that Mayor was unable to attend the meeting.

ENGINEER'S REPORT

Engineer Minsterman noted the monthly Engineer's Report has been submitted to Council for review regarding updates on various projects going on within the Borough.

Mr. Minsterman stated that he spoke with Mr. Kaczorowski regarding some restoration issues with the demolition of Sycamore and Fountain and they will meet with the contractor to ensure that they follow the proper protocol regarding the restoration and maintenance bond.

Mr. Minsterman noted that for the 2018 Road Program, Independent Enterprise was awarded the bid; more information to follow regarding the start date. He also noted that there are a few items left from the 2017 Road Program that are being resolved.

SOLICITOR'S REPORT

Solicitor Korbel noted that an Executive Session was held prior to the meeting regarding a personnel matter and property transfers; information only meeting. He also informed Council that they received an application for a tattoo parlor for 92 Noble Avenue. They will be required

to go to the Zoning Hearing Board for a Zoning Use Variance because it is considered an adult oriented business which is not permitted in the C-2 District.

Solicitor Korbel stated that 52 Baldwick Road can be listed for Sheriff Sale and the process will continue towards the next steps of possible demolition. Solicitor Korbel noted that there has not been a response from the owner of 96 Noble Avenue and he will continue to work with Jordan Tax Service to find the proper solution.

Solicitor Korbel asked for the opinion of the Engineer Minsterman regarding opening Ewing Road, one way. Engineer Minsterman discussed the next steps for potentially opening Ewing Road. He suggested weighing out options to discuss carrying capacity of the road over cost; Gateway will prepare a work authorization to discuss at the upcoming meeting.

BUSINESS AGENDA

SUMMER INTERNS: Planning, Zoning and Finance

Eddie Solomon, Carnegie Mellon University Heinz College, gave a brief description of his background and what his plans will be this summer as an intern for both Crafton and Ingram Borough. One of Mr. Solomon's plans is to develop a Blight Enforcement Action Team (BEAT) which will allow local residents to get involved and become proactive to address current issues within the Borough. Mr. Solomon has several ideas including a database of vacancy, zoning policy change proposal as well as Code Enforcement custom strategies for both Crafton and Ingram that will go hand in hand with the Comprehensive Plan.

MOTION: It was moved and seconded (*Perry/Damits*) to appoint graduate student Christopher Bell as summer 2018 intern for Planning, Zoning and Finance through the Carnegie Mellon University Heinz College Federal Community Service Work Study Program.

MOTION #3 was moved and seconded by a Unanimous Vote (7-0).

PROCUREMENT

MOTION: It was moved and seconded (*Glaser/Crouse*) to apply for a Costco Wholesale Executive Membership for the Borough of Crafton.

MOTION #4 was moved and seconded by Unanimous Vote (7-0).

Mr. Levasseur noted that annual subscription for the Savvy Citizen digital community calendar is \$1819.

SURPLUS PROPERTY & DEMOLITION SALVAGE

Resolution 2018-05 establishes procedures to sell surplus personal property with a value of less than \$1000 which is consistent with the Borough code. This resolution will allow the Interim Manager to sell products i.e. left over building materials, without the consent of Council.

MOTION: It was moved and seconded (*Perry/Crouse*) to adopt Resolution 2018-05.

MOTION #5 was moved and seconded by Unanimous Vote (7-0).

MOTION: It was moved and seconded (*Perry/Crouse*) to partner with Construction Junction, a non-profit, when practical when the Borough approves a legally permissible demolition in order to minimize building materials from being deposited into landfills and to promote conservation through the reuse of building materials.

MOTION #6 was moved and seconded by a Voice Vote (6-1).

Mr. Levasseur noted that this would allow Construction Junction to enter the property before demolition and take any materials that may be salvageable i.e. mantels, pocket doors or stained glass windows. This process relates to one of the programs offered by the company that serves as training for helping people find jobs in the workforce. Any of the proceeds that Construction Junction would earn from the materials within the house will go back to the non-profit to help sustain their business.

Solicitor Korbel noted that it is imperative to let the Contractor's doing the demolition know that items have been removed from the property prior to demolition for cost purposes. Ms. Perry wants to ensure that the items taken by Construction Junction will not affect the demolition cost in a negative way. The ultimate goal is to prevent materials that can be used from ending up in landfills.

PLANNING COMMISSION

MOTION: It was moved and seconded (*Perry/Crouse*) to appoint Richard Kraemer to the Planning Commission for a 4 year term expiring April 18, 2022.

ROLL CALL VOTE: *Mr. Amendola (NO), Mr. Crouse (YES), Ms. Perry (YES), Ms. Glaser (NO), Ms. Damits (YES), Mr. Rosario (YES), Mr. Levasseur (YES).*

MOTION #7 was moved and seconded by a Roll Call Vote (5-2).

ADMINISTRATION

Mr. Kaczorowski announced that the advertisement for Borough Manager has been placed on the PSAB website, Post-Gazette, Monster.com and local graduate program career services offices.

COMMUNITY ANNOUNCEMENTS

- ***NFL FILMS-*** Will be filming various buildings and street signs for Bill Cowher Football Life towards the end of May 2018.
- ***POOL OPENS – Saturday, May 26, 2018*** 12PM to 8PM
Pool Passes are sold in the Borough Administrative Office, Monday through Friday 9AM-4PM.
- ***MEMORIAL DAY CELEBRATION – Monday, May 28, 2018***-Parade begins at 11AM at the Ingram Borough Building to Crafton Borough Building – Led by American Legion Post 145.
- ***CRAFTON PUBLIC LIBRARY- Saturday June 9, 2018***-10AM-6PM Summer Reading Ice Cream Social Sponsored by Graeter's Ice Cream.
- Accepting applications for the Crafton Building Appeals Board, 3 year term.
- ***HOUSEHOLD CHEMICAL DISPOSAL EVENT - Saturday, July 21, 2018***
9AM to 1PM, Location: Washington County Wild Things Park. \$3/gallon visit website for more details at www.prc.org, or call 412-488-7452.
- ***Borough of Crafton will be hosting the CHARWEST COG evening meeting in the Community Center Thursday, June 21, 2018 at 6:30PM.***

ADJOURNMENT

The meeting was adjourned at 9:40 PM.

Respectfully submitted,
Catherine Forgenie, Administrative Clerk