

Borough of Crafton  
Monday, October 26, 2020.

*(Meeting was held via Zoom Communications Webinar)*

**1. CALL TO ORDER**

President Levasseur called to order the Regular Meeting of the Crafton Borough Council, Monday, October 26, 2020 at 7:18 PM.

**2. FLAG SALUTE**

The flag salute was led by Mr. Levasseur.

**3. ROLL CALL**

Manager McKibben recorded four (4) members of Council, present as follows: Mr. Amendola, Mr. Crouse, Mr. Levasseur and Ms. Perry. Also present were Solicitor Korbel and Assistant Manager Sample. Absent were Mr. Alo, Mr. Crown, Mr. Saba and Mayor Bloom.

**4. APPROVAL OF THE BILL LIST**

**MOTION #1:** It was moved and seconded (*Perry/Crouse*) to approve the Bill List dated October 26, 2020, as presented.

**MOTION #1** carries by a Unanimous Vote (4-0).

**5. APPROVAL OF THE MINUTES:**

**MOTION #2:** It was moved and seconded (*Perry/Crouse*) to approve the Meeting Minutes October 12, 2020, as presented.

**MOTION #2** carries by a Unanimous Vote (4-0).

**6. ACKNOWLEDGE RECEIPT OF WRITTEN REPORTS**

Mr. Levasseur acknowledged the receipt of the following written reports for September 2020. Financial Report, Act 511, Trash and Property Tax Collection Report, Police Report, EMS Report, Code Enforcement Report, Building Inspection Report, Library Report and Manager's Report.

Mr. Amendola noted that the Fire Department did not submit a report.

**7. CITIZEN'S PRESENT TO ADDRESS COUNCIL/Agenda Items Only:**

Mr. Crouse stated that there are no residents waiting to speak.

**8. PRESIDENT'S REPORT**

Mr. Levasseur announced that two of Crafton's current sewer projects, the Woodlawn/Fountain project and the Crafton Boulevard project, were ranked in the top five by ALCOSAN. He noted

that Crafton's share of the construction cost will be approximately one-million of the 4.7-million-dollar total cost.

### **9. MAYOR'S REPORT**

Mayor Bloom was not in attendance.

### **10. ENGINEER'S REPORT**

Engineer Minsterman was not in attendance.

### **11. SOLICITOR'S REPORT**

Solicitor Korbel stated that he will comment on the ordinance motions when they appear later during the business agenda.

### **12. MANAGERS REPORT**

Manager McKibben announced that the Budget Workshop for this Wednesday has been cancelled due to scheduling conflicts. He gave a quick update on the Park Improvements and the Pool Liner projects. Manager McKibben added that Crafton has been awarded \$180,000 from the Redevelopment Authority of Allegheny County for Borough Building improvements. He also noted that FEMA has approved, for reimbursement, approximately \$6000 of the Borough's COVID expenses.

### **13. BUSINESS AGENDA**

**MOTION #3:** It was moved and seconded (*Perry/Crouse*) to approve the low bid of \$87,990 to the Char-West COG from Independent Enterprises for the CD 46 3.12.4 Catch Basin Replacement Project in Crafton Borough.

**MOTION #3** carries by a Unanimous Vote (4-0).

**MOTION #4:** It was moved and seconded (*Perry/Crouse*) to approve payment for Payment Application #1 and Change Order # 1 for \$259,960.05 and \$23,696.78 from Youngblood Paving Inc. for the 2020 Milling and Resurfacing program. Both submittals have been reviewed and approved by KLH Engineering.

Manager McKibben stated that Youngblood Paving Inc. has been a great company to work with.

**MOTION #4** carries by a Unanimous Vote (4-0).

**MOTION #5:** It was moved and seconded (*Perry/Crouse*) to approve payment of Payment Application #1 from Independent Enterprises for \$281,924.38 for work performed on the South Grandview Storm Sewer Separation Project as recommended and approved by Gateway Engineers.

**MOTION #5** carries by a Unanimous Vote (4-0).

**MOTION #6:** It was moved and seconded (*Perry/Crouse*) to approve the immediate purchase of a E50 R2-Series Bobcat Compact (mini) Excavator and related equipment from Bobcat Company, Government Sales for \$73,156.40 under COSTAR pricing.

Manager McKibben noted that once approved, Public Works will be able to receive the equipment immediately.

**MOTION #6** carries by a Unanimous Vote (4-0).

**MOTION #7:** It was moved and seconded (*Perry/Crouse*) to approve the advertisement of Ordinance # 1664 amending Chapter 90, Article II of the Crafton Borough Code of Ordinances to adopt the 2018 Edition of the International Property Maintenance Code.

Solicitor Korbel stated that this motion and the next motion will adopt the newest version of these codes as they are adopted by the state. He added that a slight adjustment will need to be made when the Char-West COG Joint Building Appeals Board has been established.

**MOTION #7** carries by a Unanimous Vote (4-0).

**MOTION #8:** It was moved and seconded (*Perry/Crouse*) to approve the advertisement of Ordinance 1665 amending and restating Chapter 90, Article I of the Crafton Borough Code of Ordinances pertaining to overall Construction Code of the Borough.

**MOTION #8** carries by a Unanimous Vote (4-0).

**MOTION #9:** It was moved and seconded (*Perry/Crouse*) to approve the advertisement of Ordinance 1666 amending Chapter 84 of the Crafton Code of Ordinances and Ordinance # 1634 to allow and regulate the keeping of “urban chickens” in the Borough’s R-2 Zoning District.

Solicitor Korbel noted that this amendment will expand the ordinance to allow the keeping of chickens in the R2 district. He added that there will be no other changes to the ordinance.

**MOTION #9** carries by a Unanimous Vote (4-0).

**MOTION #10:** It was moved and seconded (*Perry/Crouse*) to approve the advertisement of Ordinance 1667 amending Part II of the Crafton Code of Ordinances – General Legislation, to include a chapter on conduct prohibiting discrimination within the Borough and establishing an equal opportunity Board.

Solicitor Korbel stated that this is the same ordinance that Council has been discussing for several months. He noted that the only changes to the draft ordinance were the requests from Council regarding the penalty section.

**MOTION #10** carries by a Unanimous Vote (4-0).

**MOTION #11:** It was moved and seconded (*Perry/Crouse*) to approve Resolution 2020 – 17 authorizing the proper officials to execute the adoption of an intergovernmental cooperation agreement between Crafton Borough and the Char-West COG pertaining to the establishment of a Uniform Construction Code Board of Appeals.

Solicitor Korbel noted that the Joint UCC Board of Appeals will be comprised of members from all participating communities. He added that this is becoming more common in practice as smaller communities find it very difficult to fill board vacancies.

**MOTION #11** carries by a Unanimous Vote (4-0).

**MOTION #12:** It was moved and seconded (*Perry/Crouse*) to accept the low bid of \$35,450 from Jet Jack Inc. of Oakdale, PA for the Fountain Sycamore Storm Separation Project as recommended by Gateway Engineering.

Mr. Levasseur stated that this is separate from the Woodlawn & Fountain ALCOSAN Grow Project.

**MOTION #12** carries by a Unanimous Vote (4-0).

**MOTION #13:** It was moved and seconded (*Perry/Crouse*) to authorize the Solicitor to prepare and advertise proposed changes to Section 177 of the Crafton Borough Code relating to storm water management.

Solicitor Korbel stated that changes to the language in the ordinance were made by the request of Council at the previous meeting. He added that the wording changes will clarify the requirements for drainage of storm water runoff on private property.

**MOTION #13** carries by a Unanimous Vote (4-0).

#### **14. DISCUSSION ITEMS**

Mr. Amendola asked if the Crafton Volunteer Fire Department paid for half of the parking lot improvements and asked Council if they are aware of the maintenance agreement between the Borough and the Fire Department.

Ms. Perry requested that the Borough send an invoice to the Crafton Volunteer Fire Department for their share of the cost of the work.

Mr. Levasseur requested that Council continue the discussion regarding the agreement in executive session.

Mr. Amendola inquired about the junk cars being removed from the Public Works Yard.

Manager McKibben stated that the junk vehicle cars have been removed.

#### **15. COMMUNITY ANNOUNCEMENTS**

- The Borough Office will remain closed to the public; however, staff is available during normal business hours and can be reached via telephone or e-mail. There is a drop-box in the rear of the building for any written correspondence. Any changes to this action will be posted on the Borough website and Savvy Citizen.
- The Crafton Library is open (with COVID – 19 Safety Limitations in place) M/W/F from 9AM -1PM and T/H from 2PM – 6PM, please visit their website for further details.
- All polling places will be open for voting on Election Day – except for Crafton Towers. Your particular polling place can be found on the County Election Bureau website.

Manager McKibben noted that for those who are voting in the Community Center, the steps that lead to the parking lot will be open for those who are uncomfortable with using the elevator.

Ms. Perry noted that those who normally vote at Crafton Towers will vote at the American Legion.

- The Planning Commission is hosting the second Community Planning Workshop on Wednesday, October 28<sup>th</sup> @ 7:00 PM via a Zoom meeting. You can register in advance and get more information by visiting the Crafton Borough Website.
- The last Haunted mini-golf is this Friday from 7:30 – 9:30 PM. Proceeds benefit the Crafton Ingram Food Bank and those wearing a costume will enter for only a buck!
- Trick or Treat is 6:00 PM – 8:00 PM this Saturday evening. Please follow all CDC guidelines no matter if to decide to “Trick” or “Treat”. Also, the Haunted Crafton Driving Tour commences on the 24<sup>th</sup>. Please see the website for details.
- Council 2021 Budget meetings will continue every Wednesday @ 7:00 P.M. and continue the same day and time each week through November. Login information will be on the Website and Savvy Citizen before each session.

Mr. Levasseur noted that the upcoming Budget Meeting has been cancelled due to the conflict with the Planning Commission Workshop.

Mr. Levasseur announced that Council will adjourn to executive session.

## **16. ADJOURNMENT**

The meeting was adjourned at 8:05 PM.

Respectfully submitted,  
Carissima Kerns, Borough Secretary