

BOROUGH OF CRAFTON
January 11, 2024 @ 7:00 PM
Council Meeting

AMENDED AGENDA

Amended 1/10/24 @ 3:57 pm

(The meeting is being held in person in Council Chambers at 140 Bradford Ave and remotely using ZOOM at: https://us02web.zoom.us/webinar/register/WN_7DGoVJKATFCoo3CP_43fYQ)

1) CALL TO ORDER

2) FLAG SALUTE

3) COUNCIL PICTURE

4) ROLL CALL

5) CONSENT AGENDA

- a. Approval of Council Meeting Minutes – January 2, 2024, and December 14, 2023
- b. Bill List – January 11, 2023

MOTION: to approve the January 11, 2024, Consent Agenda.

6) PUBLIC COMMENTS ON AGENDA ITEMS

At this time, citizens may address the Crafton Borough Council on any issue appearing on today's agenda. Only residents and taxpayers of the Borough of Crafton will be permitted to address the Council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 3 minutes. Groups of people will be required to designate a spokesperson to represent them before the Council who may speak for a maximum of 5 minutes. Please state your name and physical address for the record.

7) PRESIDENT'S REPORT

- a. Council Committee Assignments

8) MAYOR'S REPORT

9) SOLICITOR'S REPORT

- a. Zoning Hearing Board

10) ENGINEER'S REPORT

- a. Consent Order Agreement and C-20 and C-25 Work – Project review and approval – Review proposed C-20 and C-25 projects needed to meet our consent decree and consider them for approval.

MOTION: to approve the engineers to move forward with the design work for the proposed projects in the C-20 and C-25 sewer sheds.

- b. Broadhead Project – We are working on securing the easements required to start the project in the Spring on both Perrine and Broadhead.
 - i. Thanks to the efforts of Senator Fontana and Representative Deasy, Crafton received an additional grant of \$2.3 million from the Commonwealth for the Broadhead Project.
- c. Public Works Building –Pitt Students to assess the efficiency of the design.
 - i. We received a grant extension for \$200,000 until June 2024 on Tuesday, Jan 9.
- d. Stairs Project – The second group of stairs has been put out to bid and we will be opening the bids on January 25, 2024. The bids will be presented for approval at the February 8th Council meeting.
- e. 2024 Road Paving Plan – Testing Vitalytics Software
- f. Pool Bathhouse Update – On schedule

11) MANAGER’S REPORT

- a. Updated Logo Contract – Added termination agreement and guidance on using the logo.

MOTION: To approve the logo creation proposal in the amount of \$4,875 and have the manager move forward with the contract.

- b. Purchase skid steer – the purchase of a new Skid Steer with tracks was budgeted in 2024.

MOTION: Approve Resolution 2024-01 for the purchase and financing of a 2024 Caterpillar Skid Steer 289D3 HF with tracks, and trade in the 2016 John Deere Skid Steer for a total purchase price of \$63,894

- c. Automated Invoicing and Line of Credit – The Borough Administration would like to work with Bill.com to automate invoice processing and to open a line of credit to utilize their spend and expense cards to better manage department costs.

MOTION: Approve the purchase of Bill.com’s Corporate Accounts Payable and Accounts Receivable plan with an estimated annual cost of \$3,000 and open a line of credit using Bill.com’s Spend and Expense plan.

- d. Afton Ave Opening during Winter – Discuss whether Afton should remain closed during the winter as suggested in the Master Parks plan. Residents are concerned about turning on to West Steuben from Richmond in winter.
- e. Congress of Neighboring Communities (CONNECT) – coming to February 8th Council meeting.

12) STANDING COMMITTEES REPORT

- a. Finance, Administration, & Sustainability – Ms. Perry
- b. Infrastructure & Land Use – Ms. Compitello
 - i. Multi Municipal Zoning Project Update –We will be scheduling a public outreach event in early February to get feedback from the public.
 - ii. Trail Planning Grant – Steering committee, timing
- c. Planning Commission – Mr. Ridilla
- d. Communication & Recreation– Ms. Bollenbacher
 - i. Upcoming Community Events
 - ii. Newsletter
- e. Commissions Vacancy – Ms. Pulkownik
 - i. Rec Board Appointment - Miranda Micire

MOTION: to appoint Miranda Micire to Crafton’s Recreation Board for a term expiring February 28, 2025.

- ii. Current Open Positions (apply at craftonborough.com/commissions)
 - 1. Civil Service (1 alternate)
 - 2. Zoning Hearing Board (1 alternate)
 - 3. Recreation Board (1 opening)
 - 4. Upcoming in 2024 – Listed in the order they are expiring:
 - a. Library Board expiring 1/31/2024
 - b. Library Board expiring 2/28/2024
 - c. Shade Tree Commission expiring 3/31/2024
 - d. Planning Commission expiring 4/13/2024
 - e. Civil Service expiring 7/1/2024
 - f. Recreation Board expiring 9/30/2024
 - g. Recreation Board expiring 9/30/2024
 - h. Zoning Hearing Board expiring 12/31/2024
 - i. Zoning Hearing Board expiring 12/31/2024
 - j. Zoning Hearing Board (alternate) expiring 12/31/2024

- f. Council of Governments (COG) – Ms. Bollenbacher

13) COMMUNITY ANNOUNCEMENTS

- a. **Upcoming Council Meeting** – Thursday, January 25 at 7:00 PM:
- b. **Zoning Update Public Engagement** - Feb 3, at 11:00 am at 140 Bradford St. The Zoning Steering Committee and the Zoning Consultants will share progress with the public and will ask for public input.

14) PUBLIC COMMENT

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15) ADJOURNMENT