

**BOROUGH OF CRAFTON**  
**December 14, 2023**  
**@ 6:30 PM Budget Workshop**  
**@ 7:15 PM Council Meeting**

**AMENDED AGENDA**  
**Amended - 12/13/2023 @ 1:11 pm**

(The meeting is being held in person and remotely using ZOOM at:  
[https://us02web.zoom.us/webinar/register/WN\\_PiXV6BgwQpOoh0f2llBoGg](https://us02web.zoom.us/webinar/register/WN_PiXV6BgwQpOoh0f2llBoGg))

**1) CALL TO ORDER**

**2) FLAG SALUTE**

**3) ROLL CALL**

**4) CONSENT AGENDA**

- a. Approval of Council Meeting Minutes – November 30, 2023
- b. Bill List – December 14, 2023

**MOTION: to approve the December 14, 2023, Consent Agenda.**

**5) PUBLIC COMMENTS ON AGENDA ITEMS**

*At this time, citizens may address the Crafton Borough Council on any issue appearing on today's agenda. Only residents and taxpayers of the Borough of Crafton will be permitted to address the Council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 3 minutes. Groups of people will be required to designate a spokesperson to represent them before the Council who may speak for a maximum of 5 minutes. Please state your name and physical address for the record.*

**6) PRESIDENT'S REPORT**

- a. December 28 Council Meeting - status

**7) MAYOR'S REPORT**

**8) SOLICITOR'S REPORT**

**9) ENGINEER'S REPORT**

**10) MANAGER'S REPORT**

**11) STANDING COMMITTEES REPORT**

- a. Finance and Administration – Ms. Perry

- i. Sale of Ford Police Interceptor to Elizabeth Township.

**MOTION: to adopt Resolution 2023-25 authorizing the sale of a 2019 Ford Interceptor to Elizabeth Township for \$15,000.**

- ii. 2024 Budget Resolutions – Review
  - a. 2024 Fee Schedule
  - b. 2024 Wage Rates – will review in January.
  - c. 2024 Millage Rate – proposing no change.

- ii. 2024 General, Road, Sewer, and Capital Fund Crafton Budgets

**MOTION: to adopt the 2024 General Fund, Road Fund, Sewer Fund, And Capital Projects Budgets as advertised, appropriating specific sums estimated to be required for the specific purposes of the Borough Government set forth during the year 2024.**

- iii. 2024 Tax Millage Resolution – there is no increase in millage from the 2021, 2022, and 2023 rates. For the 2024 fiscal year, the tax levied on all real property will be the sum of 8.59 mills on each dollar of assessed valuation, or the sum of \$8.59 on each one thousand dollars (\$1,000) of assessed valuation. 2.42 mills of said tax levy being dedicated to a permanent special road/street improvement fund.

**MOTION: to adopt Resolution 2023-24 setting the real estate millage rate for property for the year 2024.**

- iv. 2024 Fee Resolution

**MOTION: to adopt Resolution 2023-26 adopting the general fee schedule for the year 2024.**

b Community Services and Infrastructure – Ms. Compitello

- i. Broadhead Project – We are working on securing the easements required to start the project in the Spring.
- ii. Multi Municipal Zoning Project Update –We will be scheduling a public outreach event in early February to get feedback from the public.
- iii. Public Works Building – We are reassessing the remaining plans and work needed to complete the public works building to determine the best path forward.
- iv. Stairs Project – The Belvidere Stairs work will be beginning soon, and
- v. Consent Order Agreement (COA) next steps – We sent a letter to DEP asking for a six-month extension on the C-20 work. In the meantime, Gateway, the

Administration, and Council are working to develop projects to fulfill the requirements of our consent agreement. Those options will be presented to Council in January, 2024.

- c. Communication, Recreation, and Community Events – Ms. Bollenbacher
  - i. Upcoming Community Events
  - ii. Crafton Logo – Working with local Crafton artist and designer to develop logos to be selected by the community.
  - iii. Community Digital Sign Policy

**MOTION: To approve the Digital Sign Policy that was presented to Council at the November 30<sup>th</sup> meeting.**

- d. Commissions Vacancy – Mr. Chandler
  - i. Current Open Positions (apply at [craftonborough.com/commissions](http://craftonborough.com/commissions))
    - 1. Civil Service (1 alternate)
    - 2. Zoning Hearing Board (1 alternate)
    - 3. Recreation Board (1 opening)
    - 4. Upcoming in 2024 – Listed in the order they are expiring:
      - a. Library Board expiring 1/31/2024
      - b. Library Board expiring 2/28/2024
      - c. Shade Tree Commission expiring 3/31/2024
      - d. Planning Commission expiring 4/13/2024
      - e. Civil Service expiring 7/1/2024
      - f. Recreation Board expiring 9/30/2024
      - g. Recreation Board expiring 9/30/2024
      - h. Zoning Hearing Board expiring 12/31/2024
      - i. Zoning Hearing Board expiring 12/31/2024
      - j. Zoning Hearing Board (alternate) expiring 12/31/2024
- e. Council of Governments (COG) – Ms. Bollenbacher

## 12) COMMUNITY ANNOUNCEMENTS

- a. **Borough Office Hours** - The Borough Offices will close on Friday, December 22<sup>nd</sup> at 12:00 pm and the offices will be closed on Monday, December 25<sup>th</sup>, Tuesday, December 26, and Monday, January 1<sup>st</sup>.
- b. **Holiday Garbage Pickup** – Garbage pickup will be pushed back to Wednesday, December 27 and Wednesday, January 3, due to the shortened weeks.
- c. **Upcoming Council Meetings:**
  - i. Council Meeting - Thursday, December 28, 2023, at 7:15 pm
  - ii. Reorganization Meeting – Tuesday, January 2, 2024, at 5:00 PM
  - iii. 2024 Council Meeting – Thursday, January 11, 2024, at 7:15 PM
- d. **Santa Comes to Crafton by Fire Truck** – Saturday, December 16. Beginning at 9:00 am, Santa, Mrs. Claus, and the Crafton Volunteer Firefighters will work their way

through the streets of Crafton by Fire Truck and then visit Thornburg and Rosslyn Farms. Listen for the sirens and enjoy one of Crafton's oldest traditions.

**13) PUBLIC COMMENT**

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**14) ADJOURNMENT**