

BOROUGH OF CRAFTON
February 22, 2024 @ 7:00 PM
Council Meeting

AGENDA

(The meeting is being held in person in Council Chambers at 140 Bradford Ave and remotely using ZOOM at: https://us02web.zoom.us/webinar/register/WN_7DGoVJKATFCoo3CP_43fYQ)

1) CALL TO ORDER

2) FLAG SALUTE

3) ROLL CALL

4) CONSENT AGENDA

- a. Approval of Council Meeting Minutes – February 8, 2024
- b. Bill List – February 22, 2024 (includes the December Gateway invoices)
- c. January Reports – Managers, Treasurers, Jordan Tax Collection, Police Department, Northwest EMS, Building Inspection, and Crafton Public Library reports.

MOTION: to approve the February 22, 2024, Consent Agenda.

5) PUBLIC COMMENTS ON AGENDA ITEMS

At this time, citizens may address the Crafton Borough Council on any issue appearing on today's agenda. Only residents and taxpayers of the Borough of Crafton will be permitted to address the Council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 3 minutes. Groups of people will be required to designate a spokesperson to represent them before the Council who may speak for a maximum of 5 minutes. Please state your name and physical address for the record.

6) PRESIDENT'S REPORT

- a. New mics in Council Chambers
- b. Shade Tree Commission – Giving Grove project.

7) MAYOR'S REPORT

8) SOLICITOR'S REPORT

- a. Executive Session prior to tonight's meeting to discuss personnel matters.

9) ENGINEER'S REPORT

- a. Broadhead Project – 2 of 6 easements secured. Waiting for value assessments for eminent domain.
- b. Public Works Building – Grant for \$200K expires in June 2024. Considering doors and utilities. Working with Pitt students on remaining design.

- c. Stairs Project – Discuss bid options from the four contractors who bid on the project. Possible motion to approve a bid.
- d. 2024 Road Paving Plan – update
- e. Pool Bathhouse – Ahead of schedule.
- f. PAWC Water Main Replacement Schedule
 - i. Union Ave, Sterrett Street, Crafton Blvd, Parkview St
- g. 2024 Sewers O&M - Brief explanation of why we do this work, and how the list is created/chosen.

10) MANAGER’S REPORT

- a. Wage Resolution – A resolution setting the wages for non-union Borough Staff for 2024.

MOTION: Approve resolution 2024-02 A resolution setting the wages for the nonunion Borough Staff for 2024.

- b. JTS Tax Refunds – Real Estate and Road Tax Refunds in the amount of \$9,395.33

MOTION: To Approve payment of the 2022/2023 Real Estate and Road Tax Refunds in the amount of \$9,395.33 as presented and submitted by Jordan Tax Service, Inc.

11) STANDING COMMITTEES REPORT

- a. Finance, Administration, & Sustainability – Ms. Perry
 - i. Waste Management Contract update.
 - ii. New payroll system - \$3K savings
- b. Infrastructure & Land Use – Ms. Compitello
 - i. Zoning Ordinance Update – Steering committee met on Wednesday, February 21st.
- c. Planning Commission – Mr. Ridilla
- d. Communication & Recreation– Ms. Bollenbacher
 - i. Upcoming Community Events (tentative)
 - 1. Senior Dinners – March 2, May 4, Aug 3, Nov 2
 - 2. Clean-Up/Arbor Day – April 27
 - 3. Music Festival – June 1
 - 4. Independence Day – July 4
 - 5. Fall Fest – Sept 28
 - 6. Haunted Crafton – Oct 19-31
 - 7. Celebration of Lights – Dec 7
 - 8. Christmas House Tour – Dec 15
 - ii. Logo update
 - iii. Newsletter – Next issue early April. Articles due March 1st

- e. Commissions Vacancy – Ms. Pulkownik
 - i. Current Open Positions (apply at craftonborough.com/commissions)
 - 1. Civil Service (1 alternate)
 - 2. Zoning Hearing Board (1 alternate)
 - 3. Library Board (1 opening)
 - 4. Upcoming in 2024 – Listed in the order they are expiring:
 - a. Library Board expiring 2/28/2024
 - b. Shade Tree Commission expiring 3/31/2024
 - c. Planning Commission expiring 4/13/2024
 - d. Civil Service expiring 7/1/2024
 - e. Recreation Board expiring 9/30/2024
 - f. Recreation Board expiring 9/30/2024
 - g. Zoning Hearing Board expiring 12/31/2024
 - h. Zoning Hearing Board expiring 12/31/2024
 - i. Zoning Hearing Board (alternate) expiring 12/31/2024
- f. Council of Governments (COG) – Ms. Bollenbacher

12) COMMUNITY ANNOUNCEMENTS

- a. **Upcoming Council Meeting** – Thursday, March 14th at 7:00 PM
- b. **2024 Summer Employment** - The Borough of Crafton is accepting applications for the following seasonal positions: Pool Manager, Assistant Pool/Concession Manager, Aquatics Instructor, Head Lifeguard, Lifeguards, Cashiers, Attendants, Concession Stand Workers, Swim Coaches, and Seasonal Public Works. Paper applications may be obtained in the Administrative Office, 100 Stotz Avenue, 2nd Floor, during normal business (9 – 4 PM, Mon – Fri) or at www.craftonborough.com/employment. All paper and online applications must be submitted to the Administrative Office by 4:00 pm, March 8, 2024
- c. **There’s No Place Like Home Senior Dinner** - March 2 at 4:30 PM until 7:00 PM at the Community Center. Wizard of Oz theme with dinner, entertainment, and prizes. Tickets are \$10 (cash only). RSVP by Feb 23 on the website or calling office.
- d. **Trash/Recycling Bill Payments** – Jordan Tax Service will be in the Borough building for in person bill payments on Feb 27th from 9 AM – 12 Noon.

13) PUBLIC COMMENT

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14) ADJOURNMENT