

**BOROUGH OF CRAFTON
March 28, 2024 @ 7:00 PM
Council Meeting**

AMENDED AGENDA

(The meeting is being held in person in Council Chambers at 140 Bradford Ave and remotely using ZOOM at: https://us02web.zoom.us/webinar/register/WN_7DGoVJKATFCoo3CP_43fYQ)

1) CALL TO ORDER

2) FLAG SALUTE

3) ROLL CALL

4) CONSENT AGENDA

- a. Approval of Council Meeting Minutes – March 14, 2024
- b. Bill List – March 28, 2024
- c. February Reports: Manager’s Report, Treasurer’s report, JTS Tax Collection Report, Northwest EMS report, Library Report.

MOTION: to approve the March 28, 2024, Consent Agenda pending bill list approval by Borough President, Manager, and Treasurer.

5) PUBLIC COMMENTS ON AGENDA ITEMS

At this time, citizens may address the Crafton Borough Council on any issue appearing on today’s agenda. Only residents and taxpayers of the Borough of Crafton will be permitted to address the Council. Comments on non-agenda items will be taken at the end of tonight’s meeting. Speakers will be permitted to speak for a maximum of 3 minutes. Groups of people will be required to designate a spokesperson to represent them before the Council who may speak for a maximum of 5 minutes. Please state your name and physical address for the record.

6) PRESIDENT’S REPORT

7) MAYOR’S REPORT

8) SOLICITOR’S REPORT

- a. Executive Session was held prior to tonight’s meeting to discuss personnel matters.

9) ENGINEER’S REPORT

- a. Broadhead Project – Working to obtain the last easement for Broadhead and one for Perrine Street.
- b. Public Works Building – Grant for \$200K expires in June 2024. We are preparing what we need to purchase doors and insulation and go out to bid for the electrical work.

- c. Stairs Project – Belvidere is mostly complete – small change order to ensure step structure. Construction schedule for the Walnut to Crafton, Crafton to Clearview, and Promenade to Fountain stairs.
- d. 2024 Road Paving Plan – finalizing quantities to provide a draft list of areas to pave.
- e. Pool Bathhouse – UPDATE added Tuesday. Grand Opening Saturday, May 25th @ 10:00 am.
- f. PAWC Water Main Replacement Schedule
 - i. Union Ave, Sterrett Street, Crafton Blvd, Parkview St
- g. C-20 update – Update on project, timeline, budget, and grant prospects.
- h. O&M Sewer Work – List of repairs has been advertised and bids will be opened in April.
- i. Safe Streets for All (SS4A) Federal Grant – Application deadlines in April, May, and August. Reaching out to newly formed SWPA Municipal Project Hub for assistance.

10) MANAGER’S REPORT

- a. Ratify Vote – Change Order for stairs – changing from painted steel to aluminum railings.

MOTION: To approve the change order for the two awarded contracts (A and C) adding aluminum railings and removing the painted steel railings at a cost of \$15,279

- b. Hire Community and Economic Development Position. Upon the recommendation of the Borough Manager, the Administration would like to hire Mike Tedesco as the Borough’s Community and Economic Development Director.

MOTION: To approve the hiring of Mike Tedesco to the position of Community and Economic Development Director.

- c. Draft of Waste Collection RFP
 - i. Meeting with the City again on Tuesday, April 16th.
- d. Crafton Blvd Lighting – Fixing inoperable light and adding shades to the remainder of the lights.
- e. Amend Auditor Motion – Amend a motion that was made at the Council meeting on November 9, 2024 which stated: “to adopt Resolution 2023-22 appointing Maher Duessel as the Crafton Borough independent auditor for fiscal year 2023, to conduct the annual financial audit for the Borough of Crafton at a cost not to exceed \$15,000.”

MOTION: Amend the statement made at the November 9, 2023, Council meeting to remove “at a cost not exceed \$15,000”.

11) STANDING COMMITTEES REPORT

- a. Finance, Administration, & Sustainability – Ms. Perry
- b. Infrastructure & Land Use – Mr. Price
 - i. Zoning Ordinance Update – Waiting on written sections from ZoneCo.
- c. Planning Commission – Mr. Ridilla
- d. Communication & Recreation– Ms. Bollenbacher
 - i. Upcoming Community Events
 - 1. Senior Dinners – May 4, Aug 3, Nov 2 (start time 5:30 PM)
 - 2. Clean-Up/Arbor Day – April 27
 - 3. Music Festival – June 1
 - 4. Independence Day – July 4
 - 5. Fall Fest – Sept 28
 - 6. Haunted Crafton – Oct 19-31
 - 7. Celebration of Lights – Dec 7
 - 8. Christmas House Tour – Dec 15
 - ii. Logo update – First drafts in April.
 - iii. Newsletter – Next issue early April.
 - iv. Crafton Park Stage rental
- e. Commissions Vacancy – Mr. Ridilla
 - i. Library Board Appointment - Appoint Tiffany Hickman to the correct term on the Library Board.

MOTION: To appoint Tiffany Hickman to the Crafton Public Library Board for a term to expire on March 16, 2026.

- ii. Planning Commission Appointment – appoint Rhiannon Haller and Megan Winters to the Planning Commission.

MOTION: To appoint Rhiannon Haller to the Crafton Planning Commission for a term starting on April 13, 2024 and to expire on April, 13, 2028

MOTION: To appoint Megan Winters to the Crafton Planning Commission for an active term set to expire on April 13, 2027

- iii. Current Open Positions (apply at craftonborough.com/commissions)
 - 1. Civil Service (1 alternate)
 - 2. Zoning Hearing Board (1 alternate)
 - 3. Library Board (2 openings)
 - 4. Upcoming in 2024 – Listed in the order they are expiring:
 - a. Shade Tree Commission expiring 3/31/2024
 - b. Planning Commission expiring 4/13/2024
 - c. Civil Service expiring 7/1/2024
 - d. Recreation Board expiring 9/30/2024
 - e. Recreation Board expiring 9/30/2024
 - f. Zoning Hearing Board expiring 12/31/2024
 - g. Zoning Hearing Board expiring 12/31/2024

h. Zoning Hearing Board (alternate) expiring 12/31/2024

f. Council of Governments (COG) – Ms. Bollenbacher

12) COMMUNITY ANNOUNCEMENTS

- a. **Upcoming Council Meeting** – Thursday, April 11th at 7:00 PM
- b. **Crafton Spring Forward Clean Up Day** – Saturday, April 27 - From 8:00 am to 11:00 am at Crafton Park there will be a Shredding and Medication Takeback Event hosted by Dan Deasy and Wayne Fontana. Dumpsters will be in Crafton Park and publicly available to help with your spring cleaning. In addition, you can come to the Borough Building starting at 9:00 am to join other community members who will be walking the Borough and picking up litter through 12:00 pm.
- c. **Arbor Day Celebration** – Saturday, April 27th at 11:00 am in Crafton Park.
- d. **Election Day (Primary)** – Tuesday, April 23 from 7 AM – 8 PM. Please make sure to confirm your polling location.

13) PUBLIC COMMENT

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14) ADJOURNMENT