

BOROUGH OF CRAFTON
April 13th, 2023 @ 7:15 PM Council Meeting
AGENDA

(The meeting is being held in person and remotely using ZOOM at:
https://us02web.zoom.us/webinar/register/WN_PiXV6BgwQpOoh0f2llBoGg)

1) CALL TO ORDER

2) FLAG SALUTE

3) ROLL CALL

4) CONSENT AGENDA

- a. Approval of Council Meeting Minutes – March 23, 2023
- b. Bill List – March 23, 2023 (Ratify) and April 13, 2023

MOTION: to approve the April 13, 2023, Consent Agenda.

5) PUBLIC COMMENTS ON AGENDA ITEMS

At this time, citizens may address the Crafton Borough Council on any issue appearing on today's agenda. Only residents and taxpayers of the Borough of Crafton will be permitted to address the Council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 3 minutes. Groups of people will be required to designate a spokesperson to represent them before the Council who may speak for a maximum of 5 minutes. Please state your name and physical address for the record.

6) PRESIDENT'S REPORT

7) MAYOR'S REPORT

8) ENGINEER'S REPORT

9) SOLICITOR'S REPORT

10) MANAGER'S REPORT

- a. Resident request for fence at sled riding hill. [RE: Memo April 4, 2023 Request for Fence at Sled Riding Hill.](#)

MOTION: to authorize the Borough Manager to have falling hazard signs installed on the Borough owned property across Crafton Blvd from the sled riding hill in Crafton Park.

- b. Airbnb Issue – Not permitted in R-1 and R-2 districts.

- c. Disposition Resolution – a resolution to confirm old documents are being disposed of according to state retention policy.

MOTION: to approve [Resolution 2023-08](#) for the disposition of dated Borough documents.

- d. SHACOG Joint Bid for O&M CCTV Inspections and Cleaning - Year 13. Bids were received and opened on March 28, 2023. It is recommended the contract be awarded to the lowest responsible bidder, Robinson Pipe Cleaning Company, in the amount of \$281,395.00. The contract will be between SHACOG and the successful low bidder. Although SHACOG is the official contracting entity, since this activity is being undertaken on behalf of the municipalities participating in the program, it will not undertake this obligation without the concurrence of those municipalities. Crafton’s estimated share of the bid for the project is \$64,885.00.

MOTION: to authorize the Borough Manager to send a concurrence letter to SHACOG for them to enter into a contract with Robinson Pipe Cleaning Company in the amount of \$281,395.00 for the CCTV Inspections and Cleaning Year 13.

- a. Rock Salt First Option Year – The contract continues under the same terms and conditions, with only the price subject to an adjustment. That price may be adjusted by the CPI formula in the contract. By way of example, the formula would accommodate a 1.5% increase so if that percentage was to prevail, the price would from \$88.96 (the initial bid price not altered by fuel price adjustments) per ton to \$90.15 per ton.

MOTION: to exercise the First Option Year of the Rock Salt Contract between Crafton Borough and Cargill, Inc.

11) STANDING COMMITTEES REPORT

- a. Finance and Administration – Ms. Perry
- b. Community Services and Infrastructure – Ms. Compitello
 - i. Broadhead Separation Project Update – We plan to have Gateway present detailed information about this project to Council on Thursday, May 11th.
 - ii. Crafton ARPA H2O Grant Resolution – DCED requested that we update the Resolution we passed in December 2022 to support our application to DCED for an ARPA H2O grant for the Broadhead Separation Project in the amount of \$4,895,269.

MOTION: to approve [Resolution 2023-09](#) requesting a grant of \$4,895,269 from Commonwealth Financing Authority for the Broadhead Sewer Separation Project and replacing Resolution 2022-31 passed on December 8, 2022.

- iii. 2023 Road Paving Update & Next Steps
 - 1. Road paving bid RFP has been sent out and the bid opening will occur on April 27th, with Council set to award the contract on May 11, 2023.

- iv. Union Avenue Reconstruction – Union Ave will be reconstructed from Steuben Street north to Cross Street, this will include the intersection at Union Ave at Cross Street. The work is scheduled to commence on Monday, April 24th and will take approximately 6 weeks to complete. The contractor will start on the northern half of Union Ave and the southern portion will follow about three weeks later. Notices were posted to all residents of Union, Noble, and Oregon Avenues on April 4th and a public open house was held yesterday. If you need any more information, please contact the administrative office.
 - v. Crafton Blvd Streetscape Phase II – Light installation should be completed by the end of the month.
 - vi. Multi Municipal Zoning Project Update – Join us for a public engagement workshop in Crafton Park at the stage on Wednesday, April 19th at 5:30 pm, and in the case of inclement weather it will be held in the Crafton Community Center. This event is for the residents, businesses, and stakeholders of both Crafton and Ingram Boroughs.
 - vii. A TFS DCNR Grant application was submitted for a Trail Feasibility Study for Baker’s Acres, the Crafton Creekside Trail and Crafton’s Creekside property on April 5, 2023 in the amount of \$39,102.50. The total estimated project cost is \$78,205.
- c. Communication, Recreation, and Community Events – Ms. Bollenbacher
- i. Upcoming Community Events
 - ii. Newsletter – Sent out on Thursday, April 5th.
- d. Commissions Vacancy – Mr. Chandler

MOTION: to appoint Andrea Marquis to the Crafton Public Library Board as the second representative for Crafton Borough for the remainder of the 3-year term to expire on January 31, 2024.

MOTION: to appoint Emily Babyak to the Civil Service Commission for Crafton Borough for the remainder of the 6-year term to expire on July 1, 2028.

- i. Current Open Positions (apply at craftonborough.com/commissions)
 - 1. Civil Service (1 opening and 1 alternate)
 - 2. Library Board (1 opening)
 - 3. Recreation Board (1 opening)
 - 4. Zoning Hearing Board (1 opening and 1 alternate)
 - 5. Planning Commission (1 opening)
 - 6. Upcoming
 - a. Recreation Board (12/31/23)
 - b. Recreation Board (12/31/23)
 - c. Recreation Board (12/31/23)

- e. Council of Governments (COG) – Ms. Bollenbacher

12) COMMUNITY ANNOUNCEMENTS

- a. **Upcoming Council Meeting** – Thursday, April 27, 2023, at 7:15 PM
- b. **Zoning Update Public Engagement** – Wednesday, April 19th at 5:30 pm to 8:30 pm at the Crafton Park Stage.
- c. **Crafton Heritage Spring Flower Fundraiser** for pickup at the Stage in Crafton Park on April 29th. Go to Craftonheritage.org to order by April 19th. Preorders only!
- d. **Crafton Spring Forward Clean Up Day – 4 events in 1!** – Starting in the morning on April 29th at 8:00 am - 11 am in Crafton Park there will be a Shredding Event hosted by Dan Deasy and Wayne Fontana. A dumpster will be in Crafton Park to help you with your spring cleaning. At noon, the Crafton Heritage Flower Sale pick up will begin and continue until 3:00 pm. In addition, you can come to the Borough Building starting at 9:00 am to join other community members who will be walking the Borough and picking up litter through Noon.
- e. **Senior Dinner** – May 6th at 4:30 pm until 7:00 pm at the Community Room of the Borough Building. RSVP by April 22. \$8 per person – Kentucky Derby theme (wear your fancy hat!)
- f. **Hiring Public Works Laborer.** Go to www.craftonborough.com/employment for more information.

13) PUBLIC COMMENT

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14) ADJOURNMENT