

BOROUGH OF CRAFTON
August 24, 2023
Executive Session @6:30 pm
General Session @ 7:15 PM Council Meeting
AGENDA

(The meeting is being held in person and remotely using ZOOM at:
https://us02web.zoom.us/webinar/register/WN_PiXV6BgwQpOoh0f2llBoGg)

1) CALL TO ORDER

2) FLAG SALUTE

3) ROLL CALL

4) CONSENT AGENDA

- a. Approval of Council Meeting Minutes – July 27, 2023
- b. Bill List – August 24, 2023 & ratify August 10
- c. **July Reports** - Treasurer's, Financial Statement, Manager's Report, Act 511 and Trash Collection and Property Tax Collection, Police, Building Inspection, Code Enforcement, and Library.

MOTION: to approve the August 24, 2023, Consent Agenda.

5) PUBLIC COMMENTS ON AGENDA ITEMS

At this time, citizens may address the Crafton Borough Council on any issue appearing on today's agenda. Only residents and taxpayers of the Borough of Crafton will be permitted to address the Council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 3 minutes. Groups of people will be required to designate a spokesperson to represent them before the Council who may speak for a maximum of 5 minutes. Please state your name and physical address for the record.

6) PRESIDENT'S REPORT

7) MAYOR'S REPORT

8) SOLICITOR'S REPORT

9) ENGINEER'S REPORT

10) LIBRARY'S REPORT – Andrea Marquis and Tiffany Hickman

11) MANAGER'S REPORT

- a. Allegheny County Community Development Block Grant program (CDBG) and HOME Investment Partnerships programs – The Community Development Block Grant Program includes funding for public improvements like water and sewer, demolition, recreation, and general infrastructure. The HOME Investment Partnership Program is a federal funding source managed by the County to assist in the construction or repair of affordable housing. To be eligible to participate in these County programs the Borough is required to pass a resolution.

MOTION: To approve Resolution 2023-18 Opting In to Allegheny County’s Community Development Block Grant (CDBG) and HOME Programs for 2024, 2025, 2026.

- b. Schedule for Budget Process – Updated budget schedule will be provided at the meeting.
- c. Resolution 2023-19 – Declaring the Borough’s intent to enter into a financial agreement with Huntington Public Capital Corporation to finance a 2023 Ford F550 Chassis Cab and dump body with a snow plow dump truck in the amount of \$112,852

MOTION: To approve Resolution 2023-19 declaring the Borough’s intent to enter a financial agreement with Huntington Public Capital Corporation in the amount of \$112,852.

- d. Zoning Hearing Board Case regarding 1950 Crafton Blvd. The property owner sought a variance from the Zoning Hearing Board regarding their hedges and vision requirements in the Borough Code. The ZHB asked that the property owner work with the Borough to find an equitable solution before the ZHB board meets again at the end of September. Three options were explored, a traffic mirror, changing Johnston to a one-way street, and cutting down and/or moving the hedges. The first option (mirrors) is not acceptable to the Borough, the third option (alter hedges) is not preferred by the property owner, so that leaves the second option (changing Johnston Street to one way).

MOTION: To approve the Borough Administration to work with the property owner in determining the feasibility of making Johston Street a one-way street. The property owner will be responsible for obtaining a traffic study to support the change and must obtain signatures from at least 70 percent of the property owners on Harrison and Johnston Streets. All costs will be borne by the property owner. If those requirements are met, the Borough will seek to pass and ordinance changing the traffic pattern to one-way on Johnston Street.

12) STANDING COMMITTEES REPORT

- a. Finance and Administration – Ms. Perry
- b. Community Services and Infrastructure – Ms. Compitello
 - i. 2023 Road Paving is Complete

- ii. Broadhead Project – Gateway will now provide an update on the final details of the Broadhead project, including some work planned on Perrine.
 - iii. Crafton Blvd Streetscape Phase II – Three of the lights have been shifted to focus on the sidewalks. Before the first September meeting, please visit the Blvd, so Council can decide in September if they would like to move the rest.
 - iv. Multi Municipal Zoning Project Update –The public engagement website is now live; a link can be found on the homepage at Craftonborough.com. The Steering Committee will meet on Wednesday, August 30th to discuss the updated calibration tables, before we share them with the public.
 - v. Pool Bath House – Bid recommendation – The bids for this project came back above what was anticipated and we are considering options to cut costs.
 - vi. Brick Streets Survey – The Crafton Planning Commission asked Council to have the administration put out of Survey asking residents how they feel about brick streets. That Survey will remain open until October 1st. You can find a link to the Survey on the Crafton Borough home page.
 - vii. Stairs Project – We received notice that there were several adjustments made to the cost estimates for this project. The engineers added cheek walls and additional railings to the project. That combined with inflation has led to an estimate of \$1.1 million which is \$550,000 higher than the initial estimate of \$565,000. We are looking into options that will bring the estimate closer to the original.
- c. Communication, Recreation, and Community Events – Ms. Pulkownik
- i. Upcoming Community Events
 - ii. Crafton Park Digital Sign will be installed after Labor Day.
 - iii. Next Newsletter – early December, articles due Nov 1
 - iv. Crafton logo
- d. Commissions Vacancy – Mr. Chandler
- i. Current Open Positions ([apply at craftonborough.com/commissions](http://craftonborough.com/commissions))
 - 1. Civil Service (1 alternate)
 - 2. Recreation Board (1 opening)
 - 3. Zoning Hearing Board (1 alternate)
 - 4. Upcoming
 - a. Recreation Board (12/31/23)
 - b. Recreation Board (12/31/23)
 - c. Recreation Board (12/31/23)
- e. Council of Governments (COG) – Ms. Pulkownik

13) COMMUNITY ANNOUNCEMENTS

- a. **Upcoming Council Meeting** – Thursday, September 14, 2023, at 7:15 pm
- b. **Crafton Pool Season Pass** – The Pool staff were able to staff the pool to remain open two additional weeks of weekday evenings. The Crafton Pool will be open evenings and weekends for the next two weeks and will close for the season after Labor Day, Monday, September 2.
- c. **Crafton Fall Festival** – Saturday, September 30 at Crafton Park from 1:00 pm to 6:00 pm. The event will include a beer garden, axe throwing, a cornhole tournament, and live music.
- d. **Haunted Crafton Driving Tour** – The tour starts on October 21st and will continue through the 31st. Please visit the Crafton Borough website for more information.

14) PUBLIC COMMENT

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15) ADJOURNMENT