

BOROUGH OF CRAFTON
October 12, 2023
@ 6:30 PM Budget Workshop
@ 7:15 PM Council Meeting

AGENDA

(The meeting is being held in person and remotely using ZOOM at:
https://us02web.zoom.us/webinar/register/WN_PiXV6BgwQpOoh0f2llBoGg)

1) CALL TO ORDER

2) FLAG SALUTE

3) ROLL CALL

4) CONSENT AGENDA

- a. Approval of Council Meeting Minutes – September 28, 2023
- b. Bill List – October 12, 2023, and September 2023 Gateway bills.

MOTION: to approve the October 12, 2023, Consent Agenda.

5) PUBLIC COMMENTS ON AGENDA ITEMS

At this time, citizens may address the Crafton Borough Council on any issue appearing on today's agenda. Only residents and taxpayers of the Borough of Crafton will be permitted to address the Council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 3 minutes. Groups of people will be required to designate a spokesperson to represent them before the Council who may speak for a maximum of 5 minutes. Please state your name and physical address for the record.

6) PRESIDENT'S REPORT

7) MAYOR'S REPORT

8) SOLICITOR'S REPORT

9) ENGINEER'S REPORT

10) MANAGER'S REPORT

- a. Schedule for Budget Process
 - i. October 26 – Council Budget workshop – 6:30 pm
 - ii. November 9 – Council Budget workshop – 6:30 pm
 - iii. November 30 – Council Budget workshop – 6:30 pm
 - iv. December 14 – Council Budget workshop – 6:30 pm

- b. Civil Engineer – the Borough Manager conducted a thorough search for the newly created in house position of Civil Engineer with generous help from Councilwoman Compitello, and Planning Commissioner Herring, and would like to hire the recommended candidate. Their Resume is on the Council OneDrive.

MOTION: to approve hiring Larry Keenan for the position of Civil Engineer as recommended by the Borough Manager

- c. Part-time School Crossing Guard – The Police Chief is recommending the Borough hire Laura Burns as a Part Time Crossing Guard.

MOTION: to approve hiring Laura Burns as a part-time School Crossing Guard as recommended by Police Chief Sumpter.

- d. Baker’s Acres Plaque Update – Naming ceremony is scheduled for Saturday, October 21st at 11:00 am near the Woodlawn Ave entrance to the property.
- e. Waste Management Contract Extension – the Borough has one extension left to their contract with Waste Management that was originally signed in 2014. 2024’s monthly rate will be \$23.75

MOTION: to approve extending the Waste Management Contract for the final year allowed in the contract.

- f. Request for Proposal – South Linden Ave Properties– Crafton Borough Council agreed to draft a request for proposal (RFP) to extend to developers for the purchase and development of the following properties – Lot and Block number 69-G-25 and 69-G-15. If approved by Council, the draft RFP will have to approved by the Carlynton School Board as well.

MOTION: to approve the draft RFP for the disposition of the properties 69-G-25 and 69-G-15 (1 South Linden Ave, and 3 South Linden Ave).

- g. Purchase Woodchipper for Public Works – As budgeted for 2023 Public Works would like to purchase a new wood chipper.

MOTION: to approve the purchase of a BC1500 130 HP Cummins Diesel 15-inch brush chipper in the amount of \$72,100 which includes \$10,000 for trade in.

- h. 1960 Crafton Blvd/91 North Emily Street – Update

11) STANDING COMMITTEES REPORT

- a. Finance and Administration – Ms. Perry
- b. Community Services and Infrastructure – Ms. Compitello
 - i. Broadhead Project – The project is being prepared to go out to bid before the end of the year with construction to start in the new year. The total project cost is now estimated to be \$6,124,123 including the work planned for Perrine Street new Barr and Sterrett.

- ii. Multi Municipal Zoning Project Update –The Steering Committee met on Wednesday, October 11th to work through edits to the calibration tables.
- iii. Pool Bathhouse – Demolition work started on Monday, October 2nd.
- iv. Brick Streets Survey Results - The raw data can be [found here](#).
- v. Public Works Building - We are working on adjusting existing grant funding to start the last phase of work.
- vi. Stairs Project – The borough received bids for six sets of stairs. The Borough Engineer recommends the Borough reject 5 of the bids (contracts A,B,C,E, and F) and award contract D to the low bidder, A Merante Contracting Inc., in the amount \$34,368.50. The Engineer recommends rebidding Contracts A,B,C, and E as one project.

MOTION: To award Contract D for the stair railing replacement on the stairs running from Belvidere St, to Afton Ave to the low bidder A Merante Contracting, Inc, in the amount of \$34,368.50.

- vii. Chartiers Creek Trail, Busway Trail and switchback trail grant awarded from DCNR for \$39,100 to prepare a trail study for development.
- c. Communication, Recreation, and Community Events – Ms. Bollenbacher
 - i. Upcoming Community Events
 - ii. Crafton Park Digital Sign – has been installed! Thank you to the Crafton Ingram Rotary for their generous donation to make it happen.
 - iii. Next Newsletter – late November, articles due Oct 16
- d. Commissions Vacancy – Mr. Chandler
 - i. Recreation Board Appointment

MOTION: Appoint Megan Winters to the Recreation Board for the remainder of 4-year term to expire on September 30, 2024.

- ii. Current Open Positions (apply at craftonborough.com/commissions)
 - 1. Civil Service (1 alternate)
 - 2. Recreation Board (1 opening)
 - 3. Zoning Hearing Board (1 alternate)
 - 4. Upcoming
 - a. Recreation Board (12/31/23)
 - b. Recreation Board (12/31/23)
 - c. Recreation Board (12/31/23)
- e. Council of Governments (COG) – Ms. Bollenbacher

12) COMMUNITY ANNOUNCEMENTS

- a. **Upcoming Council Meeting** – Thursday, October 26, 2023, budget workshop will start at 6:30 pm and the regular Council Meeting will start at 7:15 pm
- b. **Haunted Crafton Audio Driving Tour** – The tour starts on October 21st and will continue through the 31st. We are still looking for additional houses for the tour. Please visit the Crafton Borough website for more information. On Saturday, October 21st, from 6:30 pm – 9:30 pm, we will be accepting donations of non-perishable food to be donated to the Crafton-Ingram Food Pantry. The tour will begin at Crafton Elementary.
- c. **Spooktacular Mini-Golf** – Mini-Golf will be open Fridays and Saturdays in October – 7:00 pm to 9:00 pm for \$2.00.
- d. **Halloween** – The annual tradition of Trick or Treating will be observed on October 31st between 6 PM and 8 PM. The Police and Volunteer Fire Department will be on patrol to enforce the safety of those participating.
- e. **Election Day** – Tuesday, November 7th from 7:00 am to 8:00 pm. Please confirm your polling location.
- f. **Celebration of Lights** – Join the Rec Board for Holiday Festivities on Saturday, December 2nd, 2023 in Crafton Park.
- g. **Holiday House Tour** – December 10, 1 PM – 6 PM. \$20 advance tix, \$25 day of. Stop at the Box Office to pick up your tour booklet. At your own pace, you will tour Crafton’s beautifully decorated homes. The Rec Board is still looking for a few houses to tour. Please contact the Borough Office if you are interested.

13) PUBLIC COMMENT

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14) ADJOURNMENT