

**BOROUGH OF CRAFTON
COUNCIL MEETING
Minutes of March 26, 2018**

CALL TO ORDER

President Levasseur called to order the Regular Meeting of Crafton Borough Council of March 26, 2018 at 7:15 pm, in the Council Chambers of the Community Center of the Municipal Building. The Flag Salute was led by Mr. Amendola.

ROLL CALL, by Ms. Perry, recorded Six (6) Members of Council present as follows: Mr. Amendola, Mr. Crouse, Ms. Perry, Ms. Damits, Mr. Rosario and Mr. Levasseur. Also present Mayor Bloom, Solicitor Korbel, and Engineer Strunk. Absent were Ms. Glaser and PW Director Kaczorowski.

BILL LIST APPROVAL:

MOTION: It was moved and seconded (*Perry/Rosario*) to approve the Bill List dated March 26, 2018 as presented.

MOTION #1 was moved and seconded by Unanimous Vote (6-0).

ACCEPTANCE/APPROVAL OF MINUTES:

MOTION: It was moved and seconded (*Rosario/Perry*) to approve the Minutes for the March 12, 2018 as presented.

MOTION #2 was moved and seconded by Unanimous Vote (6-0).

CITIZEN'S PRESENT TO ADDRESS COUNCIL/Agenda Items Only:

Angela Palchowski, 11 Bradford Avenue, updated the Council on the upcoming celebration of Crafton Celebrates that takes place June 30-July 4, 2018.

Paul Cunningham, Belvidere Street, expressed his concern regarding decisions made pertaining to a Personnel matter.

Emily & Cheryl Conley, 1512 Barr Avenue, expressed their concern regarding 1508 Barr Avenue. The house is in deplorable condition, they have been in contact with the Borough Manager and have been given numerous reasons as to why the property is standing: no funding, owner contact information not available, that the property was on the list for demo, property maintenance would be taken care of. Their concern is for the safety of those houses surrounding and that it is inhibiting the sale of their home. Mr. Levasseur assured them that

the house is on the list for demolishing. Solicitor Korbel explained that the property has been condemned and the next course of action is demolition. A letter will be sent to the owner regarding demolition and they will have 20 days to respond; if there is no response the Borough can move forward with the process. Mr. Levasseur assured the Conley's that the house will be boarded up in the meantime to secure the property.

ACKNOWLEDGE RECEIPT OF WRITTEN REPORTS

Mr. Levasseur acknowledged receipt of the following written reports for February 2018; Treasurers Report, Financial Report, Act 511, Trash Collection, Property Tax, Police Report, EMS Report, Ordinance Officer's Report, Building Inspection Report, Public Works Report, Fire Department Report and Library Report.

Ms. Perry noted that the EO Response increased significantly on the EMS Report as compared to previous reports.

MAYOR'S REPORT

The Mayor asked to speak at a later time in the meeting.

ENGINEER'S REPORT

Engineer Strunk noted the monthly Engineer's Report has been submitted to Council for review.

Mr. Strunk noted that he and Public Works Director Kaczorowski responded to a sewer back up on Duncan Avenue; it was determined that it was a private matter.

He noted the Fountain/Chartiers sewer separation Grow Grant, letter of intent will be submitted before April 1, 2018 and he anticipates the Borough will receive a significant amount of money.

Mr. Strunk noted he will update the Borough regarding the O&M CCTV quantities that is out for bid through SHACOG at the next meeting. The O&M defect repairs will be going out for bid on the following Friday which is tied in to SHACOG contract as well.

He noted that an extension was granted for the Manhole rehabilitation due to the weather.

The Road Program for 2018 is out for bid and results will be discussed at the April 23, 2018 meeting.

The punch list from the 2017 Road Program will be completed in May and the parking lot will be paved at that time as well.

Finally the ADA Ramps completed on Union/Lincoln/Cross are complete with a few items left that will be covered by the maintenance bond.

Mr. Levasseur asked for a presentation from Gateway regarding O&M, CCTV and Preventative Maintenance at a future meeting to have a better understanding of all the projects.

SOLICITOR'S REPORT

Solicitor Korbelt asked that Council allow himself, Mr. Felton and Public Works Director Kaczorowski to move forward with preparing and following the correct protocol to demolish 1508 Barr Avenue.

MOTION: It was moved and seconded (*Crouse/Damits*) to allow Solicitor Korbelt, Mr. Kaczorowski, and Dan Felton to evaluate and move forward with proper action on 1508 Barr Avenue possibly leading to demolition.

MOTION #3 was moved and seconded by Unanimous Vote (6-0).

Ms. Damits inquired the length of time for the demolition to take place. Solicitor Korbelt stated that there will be a 20 day appeal period for the owner to address the issues with the property but the overall process to begin may take 30 days. Solicitor Korbelt noted that there is a motion for Gateway Engineers to prepare the estimated costs that the Borough will incur for the demolition.

Mr. Crouse inquired the process if the owner appeals the notice. Solicitor Korbelt stated that it will go to the Borough Board of Appeals, the UCC Board of Appeals; the Borough and Property owner will then provide information as to why or why not it should or shouldn't go through with process. There is a potential for it to take longer if it gets held up within the Court of Appeals.

Mr. Rosario inquired as to where the notice of demolition will be sent to either the current address or the mailing address on file. Solicitor Korbelt stated that the Borough will post the property and a notice will be sent to the property owner.

Solicitor Korbelt discussed additional properties, 52 Baldwick Road and 96 Noble Avenue and suggested that the Building Inspector review the structure of the property located at 52 Baldwick Road to consider it for demolition as well.

Solicitor Korbelt noted that 96 Noble owes significant taxes and will be served papers by Jordan Tax; he suggested waiting a couple months to move forward on that property to see if the situation has been remedied once they receive papers.

MOTION: It was moved and seconded (*Crouse/Perry*) to allow Solicitor Korbelt, Mr. Kaczorowski, and Dan Felton to move forward with proper action on 52 Baldwick Road.

MOTION #4 was moved and seconded by Unanimous Vote (6-0).

Solicitor Korbel stated the Council held an Executive Session at the end of the last meeting on March 12, 2018 to discuss Personnel issues.

BUSINESS AGENDA

FINANCE

Mr. Amendola inquired if the Road Fund reimbursement can be applied to future improvements made to Ewing Road.

MOTION: It was moved and seconded (*Amendola/Perry*) to reserve the \$44,515.34 reimbursement that the Borough received from PA American Water for Ewing Road replacement of waterline and service lateral, milling and paving roadway for use on a future project to improve Ewing Road.

MOTION #5 was moved and seconded by Unanimous Vote (6-0).

ADMINISTRATION

Mr. Levasseur noted that the Borough was approved to receive an intern by the LGA to share with Ingram to implement data collection into the GIS system i.e. Code Enforcement.

Mr. Levasseur discussed the upcoming ALOM educational conference that will be taking place in Seven Springs from April 5-7th in which Council members will join 134 other municipalities within Allegheny County.

MOTION: It was moved and seconded (*Rosario/Crouse*) to ratify the placement of the Borough Manager on paid administrative leave from March 13, 2018 through April 9, 2018.

Mr. Levasseur noted that a brief Executive Session was held matter and no action was taken.

ROLL CALL VOTE: *Mr. Amendola (NO), Mr. Crouse (YES), Ms. Perry (YES), Ms. Damits (YES), Mr. Rosario (YES), Mr. Levasseur (YES),*

MOTION #6 was moved and seconded by Roll Call Vote (5-1).

MOTION: It was moved and seconded (*Rosario/Crouse*) to appoint Robert Kaczorowski as Interim Borough Manager and Secretary.

MOTION #7 was moved and seconded by Unanimous Vote (6-0).

PLANNING AND ZONING

MOTION: It was moved and seconded (*Perry/Damits*) to authorize Gateway Engineers to prepare an estimate for the cost of the Demolition of 1508 Barr Avenue.

MOTION #8 was moved and seconded by Unanimous Vote (6-0).

LIBRARY

MOTION (amended to read): It was moved and seconded (*Perry/Rosario*) for Council appointees to the Crafton Library Board of Directors, will present a quarterly update to Council during the monthly discussion meeting. Council will direct Library Board appointees to request that Library Director will add monthly financials to the Library Director's monthly report.

MOTION #9 was moved and seconded by Unanimous Vote (6-0).

Council discussed that this motion is instilled to provide guidance to the newly elected Library Board Members so that there can be sufficient communication among the Borough and the Crafton Public Library regarding quarterly reports and monthly financials.

DISCUSSION ITEMS:

Mayor Bloom stated the importance of maintaining the current email craftonpolice.org URL if Council decides to change the email platform. Mr. Levasseur explained that the Council and the Borough staff will use the same domain and it will not interfere with Police Department. This discussion item is to make Council aware that there has been correspondence between Mr. Levasseur and DEP Technologies to get an estimate and specifications of conjoining the email platforms.

Mr. Levasseur stated that there was a petition with numerous signatures to have Alley U renamed to Jesse Numer Way and it will be taken in to consideration. He suggested perhaps more information could be provided from someone that could speak on behalf of this request.

ANNOUNCEMENTS

- **EASTER EGG HUNT-** Saturday March 31, 2018 at Crafton Park beginning promptly at 2pm with Mini Golf to follow until 3:30
- **SHRED EVENT-** Saturday April 14, 2018 9:00 am to Noon-Sponsored by State Representative Dan Deasy and State Senator Wayne Fontana
- **SENIOR DINNER-** Saturday April 21, 2018 Doors open at 5:00 pm

- **NIGHT AT THE RACES-** CVFD Saturday April 21, 2018 6pm, \$20 per person or \$35 per couple plus the cost of a horse \$10
- **CLEAN UP DAY-** Saturday April 28, 2018 9:00 am to Noon
- **JORDAN TAX SERVICE-**Real Estate Tax Collection-Community Center
April 26- 1pm-4pm
April 30- 9am-Noon

CITIZEN COMMENTS

Season Ciechanowski, 1753 Barr Avenue, announced an upcoming event at the Crafton Public Library, poetry reading on April 11, 2018 at 6:30 PM.

Ms. Ciechanowski also expressed her concern regarding the curbs on Sterrett Street and Barr Avenue not being properly ramped and making it difficult for residents in motorized wheelchairs to use the sidewalks. Mr. Levasseur agreed that the ADA Ramps need to be addressed; Council and Management will look into this matter.

ADJOURNMENT

MOTION: It was moved and seconded (*Levasseur/Crouse*) to adjourn the meeting.

MOTION #10 was moved and carried by Unanimous Voice vote (6-0).

Respectfully submitted,
Catherine Forgenie, Administrative Clerk