

Borough of Crafton
Monday, September 28, 2020.

(Meeting was held via Zoom Communications Webinar)

1. CALL TO ORDER

President Levasseur called to order the Regular Meeting of the Crafton Borough Council, Monday, September 28, 2020 at 7:17 PM.

2. FLAG SALUTE

The flag salute was led by Mr. Levasseur.

3. ROLL CALL

Manager McKibben recorded seven (7) members of Council, present as follows: Mr. Alo, Mr. Amendola, Mr. Crouse, Mr. Crown, Mr. Levasseur, Ms. Perry, and Mr. Saba. Also present were Mayor Bloom, Solicitor Korbel and Assistant Manager Doug Sample.

4. APPROVAL OF THE BILL LIST

MOTION #1: It was moved and seconded (*Saba/Crouse*) to approve the Bill List dated September 28, 2020, and to ratify the Bill List dated September 14, 2020, as presented.

MOTION #1 carries by a Unanimous Vote (7-0).

5. APPROVAL OF THE MINUTES:

MOTION #2: It was moved and seconded (*Saba/Crouse*) to approve the Meeting Minutes dated August 24, 2020, and the Minutes dated September 14, 2020, as presented.

MOTION #2 carries by a Unanimous Vote (7-0).

6. ACKNOWLEDGE RECEIPT OF WRITTEN REPORTS

Mr. Alo acknowledged the receipt of the following written reports for August 2020. Treasurer's Report, Financial Report, Act 511, Trash and Property Tax Collection Report, Police Report, Engineer's Report, EMS Report, Code Enforcement Report, Building Inspection Report, Library Report and Manager's Report.

Council held a brief discussion regarding the submission of reports from the Fire Department.

7. CITIZEN'S PRESENT TO ADDRESS COUNCIL/Agenda Items Only:

Mr. Alo noted that there are no citizens waiting to speak.

8. PRESIDENT'S REPORT

Mr. Levasseur made two announcements; first, he stated that Crafton was awarded \$26,000 from DCNR and the Governor's Office towards the completion of the Parks Master Plan, and second, that ALCOSAN has reviewed and approved the design for the Crafton Boulevard Sewer project. He added that a billboard will be placed across the street from Crafton Elementary School advertising the upcoming project. Mr. Levasseur thanked the City of Pittsburgh and the Carlynton School District for their cooperation. Mr. Levasseur also noted that any issues with Trash Collection for residents near the S. Grandview construction area can be directed to the Assistant Manager.

9. MAYOR'S REPORT

Mayor Bloom did not have report, rather a question, regarding the Civil Service Commission vacancies and noted that Council had received a letter from a candidate interested in serving.

Mr. Levasseur stated that a motion can be added later in the meeting following the Business Agenda.

10. ENGINEER'S REPORT

Engineer Minsterman was not in attendance.

11. SOLICITOR'S REPORT

Solicitor Korbel had nothing to report.

12. MANAGERS REPORT

Manager McKibben stated that the Playground Renovations, the Pool Liner, and the South Grandview construction all continue as expected. He noted that there has been a slight delay for the completion of the new Traffic Signals, citing easement and design issues, but stated the project is still expected to be completed in approximately a month.

Mr. Levasseur gave a brief update on the Green Light-Go project design and easement concerns that arose during construction of the new poles, as well as the navigation concerns and the plan for removal of the old poles.

Mr. Crouse inquired if the existing Crafton street signs could be salvaged and installed on the new for the aesthetics, and consistency throughout the Borough.

Mr. McKibben noted that the current design includes the PennDOT standard green signage; however, he added that other options can be investigated and considered.

Mr. Amendola inquired about payments from the Fire Department for the recently completed improvements to the Parking lot behind the Municipal Building.

Mr. Crown stated that Real Estate matters can be discussed in Executive Session.

13. BUSINESS AGENDA

MOTION #3: It was moved and seconded (*Saba/Crouse*) to appoint Krista Young, 50 Rogers Avenue to the Crafton Recreation Board for a four-year term expiring September 30, 2024.

MOTION #3 carries by a Unanimous Vote (7-0).

MOTION #4: It was moved and seconded (*Alo/Crown*) to re-appoint Elizabeth Palmer, 68 S. Linwood Avenue to the Crafton Recreation Board for a four-year term expiring September 30, 2024.

MOTION #4 carries by a Unanimous Vote (7-0).

MOTION #5: It was moved and seconded (*Alo/Crown*) to appoint John Oliverio, 39 N. Emily Street to the Crafton Park and Shade Tree Commission for a five-year term expiring March 31, 2025.

MOTION #5 carries by a Unanimous Vote (7-0).

MOTION #6: It was moved and seconded (*Perry/Saba*) to hire Adam J. Anderson, 89 N. Duane Avenue and Tyler Albert, 52 Lawson Avenue, as part-time employees with the Public Works Department at a rate of \$15.00 / hr. and no benefits with the effective date of hiring to be determined by the Manager.

Mr. Amendola requested that the hire motion be presented separately.

Solicitor Korbel stated that personnel matters should be discussed in executive session. He added that if the Council members who moved and seconded the motion agree, the motion can be amended and then voted on.

MOTION AMENDED #6: It was moved and seconded (*Perry/Saba*) to hire Adam J. Anderson, 89 N. Duane Avenue, as a part-time employee with the Public Works Department at a rate of \$15.00 / hr. and no benefits with the effective date of hiring to be determined by the Manager.

MOTION #6 carries by a Unanimous Vote (7-0).

MOTION #7: It was moved and seconded (*Perry/Saba*) to hire Tyler Albert, 52 Lawson Avenue as a part-time employee with the Public Works Department at a rate of \$15.00 / hr. and no benefits with the effective date of hiring to be determined by the Manager.

MOTION #7 carries by a Voice Vote (6-1). *AMENDOLA (NO)*

MOTION #8: It was moved and seconded (*Alo/Saba*) to approve Resolution 2020-15 to adopt the 2021 Minimum Municipal Pension Obligation (MMO) of \$87,474 into the Police Pension Fund and \$102,188 into the Non-Uniform Pension Fund.

MOTION #8 carries by a Unanimous Vote (7-0).

MOTION #9: It was moved and seconded (*Perry/Saba*) to approve the following payment applications from M and B Construction LLC for work performed on the Green Light Go project. All have been recommended to be paid by Gateway Engineering. Payment # 1 for \$15,714.86 for work completed at Noble and Dinsmore Avenue, Payment # 1 for \$30,251.12 for work completed at Noble and Steuben Street, Payment # 2 for \$2,806.11 for work completed at Crennell and Linwood Avenue and Payment # 2 for \$37,096.97 for work completed at Noble and Bradford Avenue.

Mr. Alo inquired if these were final payments.

Manager McKibben noted that they are not final payments.

MOTION #9 carries by a Unanimous Vote (7-0).

MOTION #10: It was moved and seconded (*Saba/Crouse*) to approve four (4) Work Authorizations submitted by Gateway Engineering for the following projects: Crafton Pool Lining Project, Crafton DPW Stream and Wetland Mapping Project, S. Grandview Road Reconstruction Project and Crafton, Linwood, and Noble Park Improvement Projects.

Ms. Perry inquired about the Engineering costs associated with these projects.

Manager McKibben stated the Engineering Fees, which are not to exceed the specified amount, for the following projects. Pool Project \$5,000, Wetland Mapping \$4,500, S Grandview \$15,000, Park improvements \$15,000.

MOTION #10 carries by a Unanimous Vote (7-0).

14. DISCUSSION ITEMS

Mr. Levasseur noted that there are no discussion items on the agenda.

MOTION #11: It was moved and seconded (*Crown/Crouse*) to appoint Michael Narr, 189 S. Linwood Avenue to the Crafton Civil Service Commission vacancy, term expiring July 1, 2026.

Council discussed the specifications and requirements for the Civil Service Commission according to Borough Code and the terms and lengths of the vacancies with consideration to the current members.

MOTION #11 carries by a Unanimous Vote (7-0).

15. COMMUNITY ANNOUNCEMENTS

- The Borough Office will remain closed to the public; however, staff is available during normal business hours and can be reached via telephone or e-mail. There is a drop-box in the rear of the building for any written correspondence. Any changes to this action will be posted on the Borough website and Savvy Citizen.
- The Crafton Library will continue with limited hours for curbside-only service. Please visit their website for further details.
- The Borough has yet to receive information from the Allegheny County Election Bureau as to the manner and location of voting in Crafton for the November elections. Any updates will be posted immediately on the Website and Savvy Citizen.
- An outdoor immunization and mobile mini-senior fair sponsored by State Rep. Dan Deasy will be held at Crafton Park on Friday, October 2nd. All participants MUST pre-register by calling 412-928-9514.
- The Planning Commission is hosting the second Community Planning Workshop on September 30th @ 7:00 PM via a Zoom meeting. You can register in advance and get more information by visiting the Crafton Borough Website.
- Haunted mini-golf is available from 7:30 – 9:30 PM every Friday and Saturday beginning Friday, October 9th and ending on the 30th. Proceeds benefit the Crafton Ingram Food Bank and those wearing a costume will enter for only a buck!

Mr. Crown stated that the SCBA Equipment was received and put into service and added that the Rescue Pumper is undergoing pre-paint inspections. He noted that his budget requests have been submitted to Borough Management.

Mr. Levasseur announced that following the meeting Council will hold an executive session to discuss Real Estate matters.

16. ADJOURNMENT

The meeting was adjourned at 8:03 PM.

Respectfully submitted,
Carissima Kerns, Borough Secretary