

Planning Commission Meeting –June 2020 (Zoom meeting – Held June 23, 2020)

Attending: Planning Commission Crafton - Lydia Herring, Rich Kraemer, Kirsten Compitello, Colton Chandler, Eric Valcheff, Phil Levasseur

Attending: Planning Commission Ingram – Greg Butler, Aaron Cygnarowicz

Attending: Rick Minsterman (Gateway Engineering), Chelesa Puff (Strategic Solutions)

Call To Order: 7:04 PM

Citizen Comments

None

Open Discussion on DCED Municipal Assistance Program Grant

Chelsea started the discussion by stating submission of grant should be filed by the end of summer to be reviewed in the fall. DCED likes the fact of a joint submission of boroughs as in Ingram and Crafton. She stated we need to create a narrative as in the Thrive document for joint zoning. Gateway and Strategic Solutions will head up filling out the required document. Lydia mentioned we had gotten 4 proposals. Chelsea said we should use the highest proposal as the basis for the cost question in the grant application even if we did not choose them to be sure to cover costs. Phil said that Crafton is ready to move and Greg stated that Ingram will share the cost of the grant writing process. We need to get the template filled out quickly. Rick Minsterman (Engineer) said Gateway will do their part to get submitted. Chelsea reminded the group that there is a rolling submission date and there is no need to hurry; however, Eric commented we should get this done now with the goal to have the grant reviewed in 2020. We were asked to get support letters first, no set number but get one from a Congressman, County and COG. The council presidents will take the lead to get the letters. Commonly you don't need to do more than get a proposal, create a budget, and create a narrative. Chelesa will send sample support letters. To get enough in the budget, take the highest proposal and get enough to cover 50% of net cost. We need commitment letters from both councils and Chelesa will fill out the form. Next, need to define who from Crafton and Ingram will gather the information. The application is 5-10 pages long. Greg said he will pull information for Ingram. Vote was moved on and taken to sign funding fees for Strategic Solutions. It was passed unanimously.

Status Updates

Phil explained the resolution that was passed by Crafton Council, the Reimbursement resolution that will ensure the reimbursement of funds to the borough General Account if needed using possible Bond Issuance. The Vision Document will be referred to in Crafton improvements. Johnston Street project delayed because of a sewer collapse. South Grandview project will be getting started. He mentioned the building of a new Public Works facility building down by the CIT Complex. We also received a grant for the Rec Area by CIT.

Ingram –Ingram is concentrating on Parking issues, Blight ordinances. They are pursuing grant money

Vision Document discussion

It was mentioned this is what we need to share with the Crafton community. Greg commented that was done very well and that Thursday the Ingram council would be meeting to review the document. Goal is to share as either a PDF or another sharable format via the Crafton Borough website. We should enable community comments.

Meeting adjourned at 8:43 PM