

**BOROUGH OF CRAFTON
TREASURER'S REPORT
August 31, 2019**

DEMAND DEPOSITS

Balance to General Fund	982,261.87	
Total Receipts	286,026.24	
Subtotal	1,268,288.11	
Total Disbursements	-369,377.20	
General Fund		898,910.91
Payroll Account		5,230.25
Alcosan		27,139.08
Capital Projects Reserve Fund		113,040.22
Fire Equipment Fund		1,055.12
Road Tax Fund		922,505.88
Insurance Escrow		(19.00)
Med Saver		1,355.58
Crafton Celebrates		19,628.39
Planning Commission		679.94
Total Demand Deposits		1,989,526.37

INVESTMENTS

Pennsylvania Local Government Trust General Fund		1,359,111.40
Pennsylvania Local Government Trust Sewer Account		1,653,968.72
Pennsylvania Local Government Trust Highway Aid		212,204.05
PNC DB Trust Police Pension		4,698,223.27
PNC DB Trust Employee Pension		1,376,420.11
Total Investments		9,299,927.55

TOTAL DEMAND DEPOSITS AND INVESTMENT ACCOUNTS

11,289,453.92



Annette M. Lherbier, Treasurer

BOROUGH OF CRAFTON
TREASURER'S REPORT
September 30, 2019

DEMAND DEPOSITS

Balance to General Fund	898,910.91	
Total Receipts	283,402.79	
Subtotal	1,182,313.70	
Total Disbursements	-426,846.45	
General Fund		755,467.25
Payroll Account		7,130.49
Alcosan		6,950.55
Capital Projects Reserve Fund		113,040.22
Fire Equipment Fund		1,055.12
Road Tax Fund		943,627.94
Insurance Escrow		(19.00)
Med Saver		1,355.58
Crafton Celebrates		19,628.39
Planning Commission		659.88
Total Demand Deposits		1,848,896.42

INVESTMENTS

Pennsylvania Local Government Trust General Fund		1,382,091.80
Pennsylvania Local Government Trust Sewer Account		1,308,817.68
Pennsylvania Local Government Trust Highway Aid		212,550.02
PNC DB Trust Police Pension		4,727,787.80
PNC DB Trust Employee Pension		1,383,575.75
Total Investments		9,014,823.05

TOTAL DEMAND DEPOSITS AND INVESTMENT ACCOUNTS

10,863,719.47

Annette M Lherbier

Annette M. Lherbier, Treasurer

BOROUGH OF CRAFTON
GENERAL FUND FINANCIAL REPORT
 January through September 2019

	Jan - Sep 19	Budget	\$ Over Bud...	% of Bu...
Income				
301 · Real Estate Taxes				
301.10 · Real Estate - Current	1,414,957.68	1,406,150.00	8,807.68	100.6%
301.20 · Real Estate - Prior Year	3,203.56	3,000.00	203.56	106.8%
301.50 · Real Estate - Delinq/Leined	63,901.12	50,000.00	13,901.12	127.8%
Total 301 · Real Estate Taxes	1,482,062.36	1,459,150.00	22,912.36	101.6%
310 · Act 511 Taxes				
310.10 · Real Estate Transfer Tax	71,231.26	50,000.00	21,231.26	142.5%
310.21 · EIT - Current	432,012.58	570,000.00	-137,987.42	75.8%
310.22 · EIT - Prior	212,438.39	235,000.00	-22,561.61	90.4%
310.23 · EIT - Delinquent	12,896.46	40,000.00	-27,103.54	32.2%
310.31 · Mercantile - Current	79,291.61	105,000.00	-25,708.39	75.5%
310.36 · Business Priviledge - Current	60,271.97	63,000.00	-2,728.03	95.7%
310.51 · Local Service Tax - Current	36,279.98	50,000.00	-13,720.02	72.6%
Total 310 · Act 511 Taxes	904,422.25	1,113,000.00	-208,577.75	81.3%
319 · Penalty/Interest				
319.01 · P&I - Real Estate Tax	1,991.48	3,500.00	-1,508.52	56.9%
319.02 · P&I - Delinq. Real Estate Tax	27,418.77	32,000.00	-4,581.23	85.7%
319.12 · P&I - EIT	384.45	1,000.00	-615.55	38.4%
319.122 · P&I - Delinq. EIT	2,813.41	3,000.00	-186.59	93.8%
319.13 · P&I - Mercantile	602.69	500.00	102.69	120.5%
319.15 · P&I - Local Service Tax	2.16	0.00	2.16	100.0%
319.18 · P&I - Business Priviledge	249.31	600.00	-350.69	41.6%
Total 319 · Penalty/Interest	33,462.27	40,600.00	-7,137.73	82.4%
321 · Business Licenses & Permits				
321.61 · Soliciting Permits	100.00	800.00	-700.00	12.5%
321.75 · Mechanical Devices	3,900.00	4,500.00	-600.00	86.7%
321.80 · Cable Franchise Fees	75,764.82	112,000.00	-36,235.18	67.6%
321.90 · Business Licenses	2,320.00	2,500.00	-180.00	92.8%
Total 321 · Business Licenses & Permits	82,084.82	119,800.00	-37,715.18	68.5%
322 · Non-Business Licenses & Permits				
322.80 · Street Openings	3,518.00	11,000.00	-7,482.00	32.0%
322.81 · Street Pole Permits	140.00	50.00	90.00	280.0%
322.83 · Truck Parking Permits	190.00	200.00	-10.00	95.0%
Total 322 · Non-Business Licenses & Permits	3,848.00	11,250.00	-7,402.00	34.2%
331 · Fines & Forfeits				
331.10 · Fines - Magistrate/County	22,782.13	33,000.00	-10,217.87	69.0%
331.12 · Code/Ordinance Violations	2,023.53	300.00	1,723.53	674.5%
331.14 · M/Veh Violations/State Police	2,164.30	4,000.00	-1,835.70	54.1%
331.41 · Public Nuisance Remediation-Pmt	1,800.00	0.00	1,800.00	100.0%
Total 331 · Fines & Forfeits	28,769.96	37,300.00	-8,530.04	77.1%
341-342 · Interest, Rents & Royalties				
341.01 · Income on Investments	23,994.30	7,000.00	16,994.30	342.8%
342.00 · Rental Income	17,373.52	26,052.00	-8,678.48	66.7%
Total 341-342 · Interest, Rents & Royalties	41,367.82	33,052.00	8,315.82	125.2%
354 · State Grant Proceeds				
354.15 · Act 101 Recycling Grant	3,742.00	5,000.00	-1,258.00	74.8%
Total 354 · State Grant Proceeds	3,742.00	5,000.00	-1,258.00	74.8%
355 · State Shared Revenues & Entitle				
355.01 · PURTA	0.00	3,200.00	-3,200.00	0.0%
355.04 · Liquor Licenses	1,000.00	1,000.00	0.00	100.0%
355.05 · Pension State Aid	138,253.47	130,000.00	8,253.47	106.3%
355.07 · Foreign Fire Fund	27,864.93	26,000.00	1,864.93	107.2%
355.09 · Act 13 Impact Fee	1,109.43	1,000.00	109.43	110.9%
Total 355 · State Shared Revenues & Entitle	168,227.83	161,200.00	7,027.83	104.4%

BOROUGH OF CRAFTON
GENERAL FUND FINANCIAL REPORT
 January through September 2019

	<u>Jan - Sep 19</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Bu...</u>
357 · County Shared Revenue & Grants				
357.01 · 1% Sales Tax (RAD)	184,752.32	220,000.00	-35,247.68	84.0%
357.012 · Act 167 Mini Grant	2,000.00	2,000.00	0.00	100.0%
Total 357 · County Shared Revenue & Grants	186,752.32	222,000.00	-35,247.68	84.1%
358 · Intergov. Contract Services				
358.10 · Police Services-Thornburg	73,734.03	92,668.00	-18,933.97	79.6%
358.11 · Fire Protection Services	6,375.06	8,500.00	-2,124.94	75.0%
Total 358 · Intergov. Contract Services	80,109.09	101,168.00	-21,058.91	79.2%
360-363 · Departmental Earnings				
361.33 · Permits- Zoning Use	3,760.00	4,000.00	-240.00	94.0%
361.34 · Hearing Fees-Zoning & Planning	1,000.00	1,000.00	0.00	100.0%
362.11 · Sale of Accident Reports	1,395.00	1,600.00	-205.00	87.2%
362.141 · Crossing Guard Reimb.	28,980.50	45,000.00	-16,019.50	64.4%
362.40 · Permits- Build/Elec/Plub/Mech	43,949.50	12,000.00	31,949.50	366.2%
362.45 · Permits- Occupancy	6,130.00	8,500.00	-2,370.00	72.1%
362.48 · Rental Inspection Fee	7,555.00	5,500.00	2,055.00	137.4%
362.55 · Other Permits Code Enforce	885.00	700.00	185.00	126.4%
362.74 · Reimburse - P/D Overtime Detail	7,749.30	7,000.00	749.30	110.7%
362.75 · Drug Task Force OT Reimb	1,529.13	3,000.00	-1,470.87	51.0%
363.51 · PennDot Snow Removal	0.00	7,000.00	-7,000.00	0.0%
Total 360-363 · Departmental Earnings	102,933.43	95,300.00	7,633.43	108.0%
364 · Sanitation - Garbage Collection				
364.30 · Current Garbage Collection Fee	461,104.99	473,110.00	-12,005.01	97.5%
364.32 · Jordan- Refuse Bill Fee	8,405.00	8,300.00	105.00	101.3%
364.35 · Garbage Collection - Delinq.	65,810.39	60,000.00	5,810.39	109.7%
364.36 · P&I - Garbage Collection	2,671.21	4,000.00	-1,328.79	66.8%
364.362 · P&I - Delinq. Garbage Coll.	16,569.18	20,000.00	-3,430.82	82.8%
Total 364 · Sanitation - Garbage Collection	554,560.77	565,410.00	-10,849.23	98.1%
367 · Recreation Fees				
367.10 · Minature Golf Pay to Play	435.00	100.00	335.00	435.0%
367.14 · Park Shelter Rental Fee	5,500.00	4,000.00	1,500.00	137.5%
367.15 · Community Room Rental Fee	4,600.00	2,200.00	2,400.00	209.1%
367.20 · Pool Passes	30,780.00	31,000.00	-220.00	99.3%
367.21 · Pool General Admission	53,821.00	48,000.00	5,821.00	112.1%
367.22 · Swimming Lessons	4,652.00	4,500.00	152.00	103.4%
367.23 · Pool/Mini Golf Rentals	7,435.00	5,000.00	2,435.00	148.7%
367.24 · AquaRobics/Volleyball	486.00	350.00	136.00	138.9%
367.25 · Chair Rentals-Locks	1,179.00	1,000.00	179.00	117.9%
367.30 · Sale of Wood Chips/Compost	100.00	0.00	100.00	100.0%
367.40 · Pool Concessions	25,252.30	24,000.00	1,252.30	105.2%
367.50 · Senior Dinner-Fees	1,924.00	2,300.00	-376.00	83.7%
367.52 · Fundraising-Recreation	0.00	7,000.00	-7,000.00	0.0%
Total 367 · Recreation Fees	136,164.30	129,450.00	6,714.30	105.2%
380 · Misc. Revenues				
380.01 · Refunds on Current Expenditures	997.90	0.00	997.90	100.0%
380.02 · Other	4,031.26	0.00	4,031.26	100.0%
380.03 · Insurance Dividends	49,550.95	45,000.00	4,550.95	110.1%
380.50 · Military Banner Receipts	1,482.00	2,000.00	-518.00	74.1%
Total 380 · Misc. Revenues	56,062.11	47,000.00	9,062.11	119.3%
388 · Fiduciary Funds				
388.01 · Police Pension Contribution	33,129.97	38,700.00	-5,570.03	85.6%
Total 388 · Fiduciary Funds	33,129.97	38,700.00	-5,570.03	85.6%
391 · Proceeds-Gen. Fixed Asset Dispo				
391.10 · Sale of Fixed Assets	4,300.00	0.00	4,300.00	100.0%
391.20 · Compensation of Fixed Assets	9,332.28	5,000.00	4,332.28	186.6%
Total 391 · Proceeds-Gen. Fixed Asset Dispo	13,632.28	5,000.00	8,632.28	272.6%

BOROUGH OF CRAFTON
GENERAL FUND FINANCIAL REPORT
 January through September 2019

	Jan - Sep 19	Budget	\$ Over Bud...	% of Bu...
392 · Interfund Transfers				
392.30 · Transfer from Capital Projects	6,000.00	13,469.00	-7,469.00	44.5%
392.35 · Transfer from Highway Aid	179,969.69	177,000.00	2,969.69	101.7%
392.90 · Transfer - Unreserved Fund Bal.	0.00	215,870.00	-215,870.00	0.0%
Total 392 · Interfund Transfers	185,969.69	406,339.00	-220,369.31	45.8%
Total Income	4,097,301.27	4,590,719.00	-493,417.73	89.3%
Gross Profit	4,097,301.27	4,590,719.00	-493,417.73	89.3%
Expense				
400 · Borough Council				
400.05 · Salary - Council	5,935.87	8,400.00	-2,464.13	70.7%
400.24 · Council Meeting Expenses	139.95	1,000.00	-860.05	14.0%
400.42 · Subscriptions/Memberships-Boro	1,737.75	3,000.00	-1,262.25	57.9%
400.46 · Meetings, Confrences & Training	2,028.58	6,000.00	-3,971.42	33.8%
Total 400 · Borough Council	9,842.15	18,400.00	-8,557.85	53.5%
401 · Mayor				
401.05 · Salary - Mayor	1,350.00	1,800.00	-450.00	75.0%
401.42 · Subscriptions/Memberships-Mayor	60.00	130.00	-70.00	46.2%
Total 401 · Mayor	1,410.00	1,930.00	-520.00	73.1%
402 · Auditing & Financial Admin				
402.31 · Auditing - Professional Auditor	12,419.25	12,000.00	419.25	103.5%
402.45 · Payroll Contract	5,464.79	6,500.00	-1,035.21	84.1%
Total 402 · Auditing & Financial Admin	17,884.04	18,500.00	-615.96	96.7%
403 · Tax Collection				
403.11 · Salary - Property Tax Collector	360.00	480.00	-120.00	75.0%
403.35 · Bonds - Property Tax Collector	544.00	450.00	94.00	120.9%
403.46 · Jordan-Liens-Revivals-SherSales	12,428.31	12,000.00	428.31	103.6%
403.461 · Jordan Tax - TCF Fees	17,837.94	18,000.00	-162.06	99.1%
403.462 · Jordan Tax - R/E Tax Collec Fee	0.00	7,500.00	-7,500.00	0.0%
403.463 · Jordan Tax-Prior R/E Tax Fee	12,630.62	15,000.00	-2,369.38	84.2%
403.47 · Jordan Act 511 Fees	5,329.22	10,000.00	-4,670.78	53.3%
403.48 · Jordan-Act 32 SWTax District	12,121.16	15,000.00	-2,878.84	80.8%
403.76 · Rad Tax Payment	3,128.98	500.00	2,628.98	625.8%
Total 403 · Tax Collection	64,380.23	78,930.00	-14,549.77	81.6%
404 · Solicitor/Legal Services				
404.31 · Solicitor Expenses	43,319.50	55,000.00	-11,680.50	78.8%
404.40 · Legal-Litigation	0.00	1,000.00	-1,000.00	0.0%
Total 404 · Solicitor/Legal Services	43,319.50	56,000.00	-12,680.50	77.4%
405 · Administrative Staff				
405.10 · Salary - Manager	57,375.00	76,500.00	-19,125.00	75.0%
405.11 · Salary - Treasurer	2,250.00	3,000.00	-750.00	75.0%
405.12 · Salary - Full Time Staff	62,399.88	83,200.00	-20,800.12	75.0%
405.15 · Administrative Intern	407.26	3,500.00	-3,092.74	11.6%
405.154 · Health & Accident & STD	800.55	800.00	0.55	100.1%
405.156 · Hospitalization	41,360.31	58,000.00	-16,639.69	71.3%
405.161 · Social Security	9,580.09	13,000.00	-3,419.91	73.7%
405.162 · Unemployment Compensation	999.83	1,000.00	-0.17	100.0%
405.163 · FSA	810.10	1,500.00	-689.90	54.0%
405.164 · HRA	288.72	3,000.00	-2,711.28	9.6%
405.33 · Transportation Reimbursement	76.56	250.00	-173.44	30.6%
405.35 · Bonds	338.00	1,000.00	-662.00	33.8%
405.354 · Worker's Compensation	438.89	800.00	-361.11	54.9%
405.42 · Dues, Subscriptions, Membership	841.00	900.00	-59.00	93.4%
405.46 · Meetings, Conferences, Training	239.00	2,000.00	-1,761.00	12.0%
Total 405 · Administrative Staff	178,205.19	248,450.00	-70,244.81	71.7%

BOROUGH OF CRAFTON
GENERAL FUND FINANCIAL REPORT
 January through September 2019

	Jan - Sep 19	Budget	\$ Over Bud...	% of Bu...
406 · General Administration				
406.21 · Office Supplies/Postage	3,217.62	3,700.00	-482.38	87.0%
406.26 · Minor Equipment	869.71	1,500.00	-630.29	58.0%
406.32 · Communications	4,146.21	4,500.00	-353.79	92.1%
406.34 · Advertising	4,797.38	4,000.00	797.38	119.9%
406.356 · Drug & Alcohol Testing	0.00	300.00	-300.00	0.0%
406.37 · Maint. & Repairs Equipment	254.23	3,000.00	-2,745.77	8.5%
406.38 · Equipment Rentals	7,767.26	10,000.00	-2,232.74	77.7%
406.74 · Major Equipment	1,204.14	2,500.00	-1,295.86	48.2%
Total 406 · General Administration	22,256.55	29,500.00	-7,243.45	75.4%
407-408 · Other Professional Services				
407.25 · Computer HW/SW Maint	74.40	400.00	-325.60	18.6%
407.32 · IT Expenses	4,829.88	5,000.00	-170.12	96.6%
408.31 · Engineering - General Services	34,851.05	45,000.00	-10,148.95	77.4%
408.315 · Engineering - Retainer	900.00	1,200.00	-300.00	75.0%
Total 407-408 · Other Professional Services	40,655.33	51,600.00	-10,944.67	78.8%
409 · Municipal Properties				
409.21 · Maintenance Supplies	1,057.45	1,650.00	-592.55	64.1%
409.36 · Utilities	16,823.28	22,500.00	-5,676.72	74.8%
409.361 · Utilities - District Magistrate	4,277.93	6,500.00	-2,222.07	65.8%
409.37 · Repairs/Maintenance	13,050.70	15,000.00	-1,949.30	87.0%
409.371 · Repairs/Maint- Dist. Magistrate	96.29	1,000.00	-903.71	9.6%
409.45 · Contracts - Custodian/Mats	7,112.18	10,000.00	-2,887.82	71.1%
409.50 · Municipal Prop. Misc.	1,592.34	1,500.00	92.34	106.2%
409.71 · Cap Improvements - Dist. Magist	0.00	1,000.00	-1,000.00	0.0%
409.76 · Deposit/Refunds-Community Room	1,500.00	100.00	1,400.00	1,500.0%
Total 409 · Municipal Properties	45,510.17	59,250.00	-13,739.83	76.8%
410 · Police Services				
410.12 · Salaries - Police Officers	507,773.44	707,480.00	-199,706.56	71.8%
410.121 · Salary - Chief	72,988.20	97,317.00	-24,328.80	75.0%
410.13 · Longevity - Police	4,750.00	4,750.00	0.00	100.0%
410.14 · Salary - Police Secretary	23,865.84	35,500.00	-11,634.16	67.2%
410.154 · Health & Accident & STD	3,023.25	4,500.00	-1,476.75	67.2%
410.156 · Hospitalization	93,135.58	131,500.00	-38,364.42	70.8%
410.161 · Social Security	57,665.22	78,700.00	-21,034.78	73.3%
410.162 · Unemployment Compensation	5,038.67	6,830.00	-1,791.33	73.8%
410.163 · FSA	2,754.69	4,500.00	-1,745.31	61.2%
410.164 · HRA	6,639.18	6,000.00	639.18	110.7%
410.18 · Wages - Crossing Guards	58,058.52	86,500.00	-28,441.48	67.1%
410.181 · Wages - Jail Guards	435.00	1,000.00	-565.00	43.5%
410.19 · O.T. Police (see 380.12 Reimb.)	21,014.14	18,000.00	3,014.14	116.7%
410.191 · Court /School - Reimb Expenses	1,892.00	2,000.00	-108.00	94.6%
410.192 · Court Overtime	51,732.47	50,000.00	1,732.47	103.5%
410.193 · DANET O.T. (See 380.05 offset)	1,462.18	5,000.00	-3,537.82	29.2%
410.21 · Office Supplies/Postage	2,163.29	3,000.00	-836.71	72.1%
410.22 · Ammunition	0.00	1,500.00	-1,500.00	0.0%
410.23 · Uniform Allowance	15,481.04	17,700.00	-2,218.96	87.5%
410.232 · Uniform Allowance - Crossing Gu	265.16	1,000.00	-734.84	26.5%
410.24 · Fuel Expense	9,794.97	11,000.00	-1,205.03	89.0%
410.25 · Maintenance Equip.-Supplies	2,406.45	3,000.00	-593.55	80.2%
410.26 · Minor Equipment	997.25	12,000.00	-11,002.75	8.3%
410.32 · Communications	8,647.20	11,000.00	-2,352.80	78.6%
410.321 · IT Expense	7,769.50	5,000.00	2,769.50	155.4%
410.354 · Worker's Compensation	30,893.99	42,000.00	-11,106.01	73.6%
410.355 · Worker's Comp.--School Guards	4,680.48	6,500.00	-1,819.52	72.0%
410.37 · Vehicle Maintenance	6,392.66	6,500.00	-107.34	98.3%
410.42 · Dues Police Chief	890.00	1,000.00	-110.00	89.0%
410.421 · Dues - Police Officers	0.00	1,000.00	-1,000.00	0.0%
410.45 · Animal Control	2,770.00	4,000.00	-1,230.00	69.3%
410.53 · Civil Service Commission	785.06	300.00	485.06	261.7%
410.74 · Capital Outlay	0.00	70,000.00	-70,000.00	0.0%
410.75 · Training - Police Officers	4,015.14	7,000.00	-2,984.86	57.4%
410.751 · Training - Police Chief	75.00	1,500.00	-1,425.00	5.0%

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	<u>Jan - Sep 19</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Bu...</u>
410.76 · Computer Expense	2,594.00	10,000.00	-7,406.00	25.9%
410.77 · Video Recording Devices	322.61	8,000.00	-7,677.39	4.0%
Total 410 · Police Services	1,013,172.18	1,462,577.00	-449,404.82	69.3%
411 · Fire Protection				
411.02 · Foreign Fire Relief	27,864.93	26,000.00	1,864.93	107.2%
411.10 · Physicals-Annual CVFD	0.00	3,000.00	-3,000.00	0.0%
411.22 · Operating Supplies	1,282.48	2,500.00	-1,217.52	51.3%
411.23 · Minor Equip. Repair	379.88	5,500.00	-5,120.12	6.9%
411.231 · Minor Equip. Purchase	5,510.17	4,000.00	1,510.17	137.8%
411.24 · Fuel, Oil	4,492.28	4,500.00	-7.72	99.8%
411.32 · Communications	5,000.11	5,000.00	0.11	100.0%
411.354 · Worker's Compensation	14,311.00	18,000.00	-3,689.00	79.5%
411.37 · Vehicle Maintenance	21,537.17	7,000.00	14,537.17	307.7%
411.38 · Hydrant Rental	16,803.87	23,800.00	-6,996.13	70.6%
411.45 · Equip. Inspection & Testing	10,829.85	10,000.00	829.85	108.3%
411.53 · Annual Contribution	29,999.97	40,000.00	-10,000.03	75.0%
411.70 · Major Equipment	6,057.31	18,500.00	-12,442.69	32.7%
411.90 · Trf to Fire Equip Fund	37,400.00	37,400.00	0.00	100.0%
411.901 · Trf to Minor Equip. SCBA Fund	0.00	22,000.00	-22,000.00	0.0%
Total 411 · Fire Protection	181,469.02	227,200.00	-45,730.98	79.9%
413-414 · Code Enforcement & Zoning				
413.14 · Zoning Inspections	8,019.00	9,500.00	-1,481.00	84.4%
413.15 · Wages - Part Time Staff	19,762.48	43,000.00	-23,237.52	46.0%
413.161 · Social Security	1,511.88	2,000.00	-488.12	75.6%
413.162 · Unemployment Compensation	434.18	400.00	34.18	108.5%
413.21 · Office Supplies	504.50	500.00	4.50	100.9%
413.24 · Fuel	208.92	700.00	-491.08	29.8%
413.28 · Uniforms	86.00	250.00	-164.00	34.4%
413.32 · Communic/Internet - Ord. Offcr	1,426.76	1,500.00	-73.24	95.1%
413.354 · Worker's Compensation	14.38	200.00	-185.62	7.2%
413.37 · Vehicle Repairs	338.75	1,500.00	-1,161.25	22.6%
413.41 · Public Nuisance Remediation-Exp	2,400.00	0.00	2,400.00	100.0%
413.45 · Demolition-Blight Props	910.73	55,000.00	-54,089.27	1.7%
413.46 · Training & Education	192.50	1,500.00	-1,307.50	12.8%
413.47 · Bldg Permit DCED	175.50	300.00	-124.50	58.5%
414.12 · Bldg Permit-Inspection Fees	31,204.00	12,000.00	19,204.00	260.0%
414.14 · ZHB - Court Reporter/Sec'y	302.50	350.00	-47.50	86.4%
414.21 · ZHB Office-Adv-Postage	186.00	150.00	36.00	124.0%
414.31 · ZHB Legal Services	1,125.00	1,000.00	125.00	112.5%
414.46 · Recodify Boro Ordinances	1,195.00	4,000.00	-2,805.00	29.9%
Total 413-414 · Code Enforcement & Zoning	69,998.08	133,850.00	-63,851.92	52.3%
427 · Sanitation Contract				
427.10 · Garbage Contract	352,789.65	470,386.00	-117,596.35	75.0%
427.12 · Recycling Contract	56,484.00	75,312.00	-18,828.00	75.0%
Total 427 · Sanitation Contract	409,273.65	545,698.00	-136,424.35	75.0%
430 · Public Works Department				
430.10 · Salary - P/W Supervisor	56,999.88	76,000.00	-19,000.12	75.0%
430.14 · Salaries - Full Time Employees	239,024.68	320,330.00	-81,305.32	74.6%
430.15 · Wages - Reg. Overtime Pay	4,947.82	3,000.00	1,947.82	164.9%
430.154 · Health & Accident & STD	1,894.35	2,500.00	-605.65	75.8%
430.156 · Hospitalization	75,834.90	100,000.00	-24,165.10	75.8%
430.16 · Wages - P/W Part Time	3,015.00	1,000.00	2,015.00	301.5%
430.161 · Social Security	25,250.82	29,000.00	-3,749.18	87.1%
430.162 · Unemployment Compensation	2,256.31	2,800.00	-543.69	80.6%
430.163 · FSA	684.98	3,000.00	-2,315.02	22.8%
430.164 · HRA	3,679.08	5,500.00	-1,820.92	66.9%
430.18 · Wages - P/W Seasonal Employment	21,978.00	25,000.00	-3,022.00	87.9%
430.21 · Public Works - Misc. Supplies	1,998.64	2,500.00	-501.36	79.9%
430.23 · Uniforms	5,936.90	6,000.00	-63.10	98.9%
430.24 · Fuel	10,736.28	11,000.00	-263.72	97.6%
430.25 · Repairs - Maintenance	7,654.90	11,000.00	-3,345.10	69.6%
430.26 · Small Tools	1,215.42	3,500.00	-2,284.58	34.7%

BOROUGH OF CRAFTON
GENERAL FUND FINANCIAL REPORT
 January through September 2019

	Jan - Sep 19	Budget	\$ Over Bud...	% of Bu...
430.32 · Communications	2,569.83	3,500.00	-930.17	73.4%
430.354 · Worker's Compensation	20,477.11	27,000.00	-6,522.89	75.8%
430.356 · Drug/Alcohol Testing	0.00	500.00	-500.00	0.0%
430.36 · Utilities	5,335.38	8,000.00	-2,664.62	66.7%
430.37 · Vehicle Repairs	15,661.60	10,000.00	5,661.60	156.6%
430.42 · Licenses, Permits and Training	351.00	1,000.00	-649.00	35.1%
430.74 · Capital Outlay - minor equip	319.96	5,000.00	-4,680.04	6.4%
430.742 · Pub.Works - Cap. Outlay Equip	11,000.00	5,000.00	6,000.00	220.0%
432.14 · Wages - Snow Removal Overtime	7,308.72	10,000.00	-2,691.28	73.1%
432.22 · Anti-Skid Materials	28,382.50	50,000.00	-21,617.50	56.8%
433.22 · Signs & Posts	1,769.02	5,000.00	-3,230.98	35.4%
433.45 · Traffic Signals Maintenance	516.00	3,000.00	-2,484.00	17.2%
433.451 · Traffic Signals - Elect. Supply	4,599.71	6,500.00	-1,900.29	70.8%
434.45 · Street Lighting - Elect. Supply	57,856.64	85,000.00	-27,143.36	68.1%
435.22 · Material - Curbing Supplies	22.49	500.00	-477.51	4.5%
435.245 · Material - Stairs and Sidewalks	3,016.53	5,000.00	-1,983.47	60.3%
438.22 · Material- Roads Supplies	27,045.19	22,000.00	5,045.19	122.9%
438.38 · Rental Equipment	4,866.34	4,000.00	866.34	121.7%
Total 430 · Public Works Department	654,205.98	853,130.00	-198,924.02	76.7%
452-453 · Recreation				
452.14 · Wages - Pool Personnel	64,667.28	75,000.00	-10,332.72	86.2%
452.15 · Wages - Pool Concess.	9,455.20	12,000.00	-2,544.80	78.8%
452.161 · Social Security	5,669.87	7,000.00	-1,330.13	81.0%
452.162 · Unemployment Compensation	611.47	2,300.00	-1,688.53	26.6%
452.20 · Pool Lic., Pmts,Trng, Clrnc	1,413.00	1,300.00	113.00	108.7%
452.21 · Maintenance Supplies	1,207.97	2,500.00	-1,292.03	48.3%
452.22 · Pool Filter- Repairs & Supplies	11,331.60	12,000.00	-668.40	94.4%
452.23 · Operating Supplies	3,575.55	4,000.00	-424.45	89.4%
452.25 · Pool- Repairs & Maintenance	1,635.04	3,000.00	-1,364.96	54.5%
452.26 · Pool Minor Equipment	1,074.93	3,500.00	-2,425.07	30.7%
452.27 · Computer H/W & Internet	2,739.05	1,000.00	1,739.05	273.9%
452.32 · Communications	370.11	500.00	-129.89	74.0%
452.354 · Worker's Compensation	4,095.47	5,000.00	-904.53	81.9%
452.36 · Utilities	10,441.46	12,800.00	-2,358.54	81.6%
452.37 · Pool Building - Rep/Maint	2,021.88	3,000.00	-978.12	67.4%
452.371 · Concession - Rep/Maint/Eq	1,718.20	3,000.00	-1,281.80	57.3%
452.72 · Capital Improvements	3,539.96	30,000.00	-26,460.04	11.8%
453.21 · Supplies - Concession Stand	11,329.99	15,000.00	-3,670.01	75.5%
453.23 · Sr. Dinner (offset 367.50)	6,476.90	8,000.00	-1,523.10	81.0%
453.37 · Maint/Repairs - Mini Golf	202.43	300.00	-97.57	67.5%
453.49 · Rec. Activities - Expenses	359.06	1,000.00	-640.94	35.9%
Total 452-453 · Recreation	143,936.42	202,200.00	-58,263.58	71.2%
454 · Parks				
454.25 · Maintenance Supplies	0.00	1,500.00	-1,500.00	0.0%
454.26 · Minor Equipment	1,764.98	1,000.00	764.98	176.5%
454.36 · Utilities	4,529.42	4,000.00	529.42	113.2%
454.37 · Maintenance - Repairs Services	13,750.92	7,000.00	6,750.92	196.4%
454.75 · Park Equip.- Cap.Improvements	3,419.00	3,000.00	419.00	114.0%
454.76 · Deposit/Refunds - Park Shelters	1,225.00	0.00	1,225.00	100.0%
Total 454 · Parks	24,689.32	16,500.00	8,189.32	149.6%
455 · Shade Trees				
455.22 · Shade Tree Operating Supplies	39.66	500.00	-460.34	7.9%
455.37 · Shade Tree Health Maintenance	9,338.41	14,000.00	-4,661.59	66.7%
455.44 · Shade Tree - Arborist	0.00	1,500.00	-1,500.00	0.0%
455.45 · Tree Plantings	1,061.44	3,000.00	-1,938.56	35.4%
455.46 · Boro Gardens	474.96	700.00	-225.04	67.9%
Total 455 · Shade Trees	10,914.47	19,700.00	-8,785.53	55.4%
456 · Libraries				
456.54 · Annual Contributions	52,500.06	70,000.00	-17,499.94	75.0%
Total 456 · Libraries	52,500.06	70,000.00	-17,499.94	75.0%

BOROUGH OF CRAFTON
GENERAL FUND FINANCIAL REPORT
 January through September 2019

	Jan - Sep 19	Budget	\$ Over Bud...	% of Bu...
457-459 · Community Activities				
457.295 · Seasonal Decorations	0.00	650.00	-650.00	0.0%
457.50 · Military Banner Expenses	2,530.46	2,000.00	530.46	126.5%
458.22 · Community Center Supplies	31.84	250.00	-218.16	12.7%
459.56 · Borough Tributes	275.25	500.00	-224.75	55.1%
459.57 · Misc. Contributions	0.00	200.00	-200.00	0.0%
Total 457-459 · Community Activities	2,837.55	3,600.00	-762.45	78.8%
462-463 · Community & Economic Develop				
462.22 · Newsletter-Printing/Postage	7,334.24	3,000.00	4,334.24	244.5%
462.34 · Advertising & Promotions	847.00	1,000.00	-153.00	84.7%
462.42 · Subscription Services	7,817.80	1,820.00	5,997.80	429.5%
462.72 · Design & Mobility Improvements	0.00	18,000.00	-18,000.00	0.0%
Total 462-463 · Community & Economic Develop	15,999.04	23,820.00	-7,820.96	67.2%
471 · Debt Services - Principal				
471.21 · PNC-Duncan/General Oblig. Lease	136,058.44	136,062.00	-3.56	100.0%
471.35 · PNC - Heavy Equipment Lease	9,285.93	12,440.00	-3,154.07	74.6%
471.351 · PNC - Dump Truck Lease	16,079.43	21,475.00	-5,395.57	74.9%
Total 471 · Debt Services - Principal	161,423.80	169,977.00	-8,553.20	95.0%
472 · Debt Services - Interest				
472.21 · PNC-Duncan/General Oblig. Lease	950.44	1,047.00	-96.56	90.8%
472.35 · PNC - Heavy Equipment Lease	1,392.12	1,798.00	-405.88	77.4%
472.351 · PNC- Dump Truck Lease	3,028.74	4,002.00	-973.26	75.7%
Total 472 · Debt Services - Interest	5,371.30	6,847.00	-1,475.70	78.4%
483 · Agency And Trust				
483.01 · Police Pension Contrib.	33,129.97	38,700.00	-5,570.03	85.6%
483.10 · Police Pension Fund MMO	0.00	63,490.00	-63,490.00	0.0%
483.30 · Employee Pension Fund MMO	0.00	93,070.00	-93,070.00	0.0%
Total 483 · Agency And Trust	33,129.97	195,260.00	-162,130.03	17.0%
486 · Insurance				
486.01 · Compreh. Liability/Property Ins	82,562.00	80,000.00	2,562.00	103.2%
486.03 · Drug Screening	1,726.30	2,000.00	-273.70	86.3%
486.81 · Property Loss Claims-Borough	8,875.28	9,000.00	-124.72	98.6%
Total 486 · Insurance	93,163.58	91,000.00	2,163.58	102.4%
491 · Refunds of Prior Year Expenses				
491.02 · RE Tax Refund - Prior	1,230.04	2,000.00	-769.96	61.5%
491.03 · Refunds - LST	249.80	500.00	-250.20	50.0%
491.06 · Refunds - Trash Collection	0.00	300.00	-300.00	0.0%
491.50 · Service Tax Credit - R/E Refund	1,075.66			
491.51 · Service Tax Credit - EIT Refund	1,284.22			
491 · Refunds of Prior Year Expenses - Other	795.49			
Total 491 · Refunds of Prior Year Expenses	4,635.21	2,800.00	1,835.21	165.5%
492 · Interfund Operating Transfers				
492.04 · Transfer to Celebrates Fund	0.00	4,000.00	-4,000.00	0.0%
Total 492 · Interfund Operating Transfers	0.00	4,000.00	-4,000.00	0.0%
Total Expense	3,300,182.79	4,590,719.00	-1,290,536.21	71.9%
Net Income	797,118.48	0.00	797,118.48	100.0%

Crafton Celebrates Financial Report

January through September 2019

	Jan - Se...	Budget	\$ Over B...	% of B...
Income				
367.00 - Celebrates Income	33,339.71	56,000.00	-22,660.29	59.5%
391.01 Trf from General Fund	0.00	4,000.00	-4,000.00	0.0%
Total Income	33,339.71	60,000.00	-26,660.29	55.6%
Expense				
457.01 Celebrates Expense				
457.21 Misc. Expenses	209.92			
457.22 Marketing & Mailers	2,450.47			
457.31 Celebrates Fireworks	0.00	8,000.00	-8,000.00	0.0%
457.35 Security	1,015.00			
457.38 Attractions & Rentals	19,840.61			
457.39 Entertainment-Stage	3,325.00			
457.41 Booth Expenses	3,090.39			
457.91 Refund - Vendors	85.00			
457.01 Celebrates Expense - Other	0.00	52,000.00	-52,000.00	0.0%
Total 457.01 Celebrates Expense	30,016.39	60,000.00	-29,983.61	50.0%
Total Expense	30,016.39	60,000.00	-29,983.61	50.0%
Net Income	3,323.32	0.00	3,323.32	100.0%

Road Tax Fund FINANCIAL REPORT

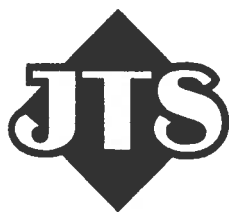
January through September 2019

	Jan - Sep 19	Budget	\$ Over Budget	% of B...
Income				
301.10 Road Tax - Current	483,644.01	476,160.00	7,484.01	101.6%
301.20 Road Tax - Prior	21,300.36	17,000.00	4,300.36	125.3%
319.01 Road Tax Pen/Int	3,547.42	5,000.00	-1,452.58	70.9%
354.03 Green Light-Go Disburse	0.00	704,051.00	-704,051.00	0.0%
363.25 Utility Reimburse-Paving	0.00	0.00	0.00	0.0%
380.01 Refund Prior Expenses	0.00	0.00	0.00	0.0%
392.31 TRF- Road Fund Reserve	0.00	114,500.00	-114,500.00	0.0%
Total Income	508,491.79	1,316,711.00	-808,219.21	38.6%
Gross Profit	508,491.79	1,316,711.00	-808,219.21	38.6%
Expense				
408.31 Engineering - Roads	21,968.85	60,000.00	-38,031.15	36.6%
408.315 Engineering - GLG	48,393.27	100,000.00	-51,606.73	48.4%
421.00 Bank Fees	0.00	0.00	0.00	0.0%
433.603 GLG - Grant Expenditure	0.00	704,051.00	-704,051.00	0.0%
433.605 GLG Construction Match	0.00	76,013.00	-76,013.00	0.0%
437.25 Equipment Repairs	441.38	8,000.00	-7,558.62	5.5%
438.45 Road - Contract Services	3,696.00	0.00	3,696.00	100.0%
438.74 Cap. Outlay - Equipment	0.00	0.00	0.00	0.0%
439.45 Road Paving Program	2,280.00	252,147.00	-249,867.00	0.9%
439.455 Road Program-Prior Year	24,879.52	114,500.00	-89,620.48	21.7%
491.10 Tax Refunds - Current	498.70	1,000.00	-501.30	49.9%
491.20 Tax Refund - Prior	365.77	1,000.00	-634.23	36.6%
Total Expense	102,523.49	1,316,711.00	-1,214,187.51	7.8%
Net Income	405,968.30	0.00	405,968.30	100.0%

Sewer Fund FINANCIAL REPORT

January through September 2019

	Jan - Sep 19	Budget	\$ Over Budget	% of B...
Income				
319 · Interest/Penalty-Jordan	13,114.95	25,000.00	-11,885.05	52.5%
341 · Interest on Investment-PLGIT	24,381.99	9,000.00	15,381.99	270.9%
357.04 · GROW Grant Disbursement	0.00	94,053.00	-94,053.00	0.0%
364 · Current Sewer User Fees	1,496,682.61	2,020,000.00	-523,317.39	74.1%
364.01 · Delinquent Sewer User Fees	6,559.50	22,000.00	-15,440.50	29.8%
380 · Other - Alocsan Billing Reimb.	7,201.04	6,800.00	401.04	105.9%
381 · Reimb. Current Exp	0.00	0.00	0.00	0.0%
382 · Misc Income	0.00	0.00	0.00	0.0%
383.10 · Sewer Tap In Fees	0.00	0.00	0.00	0.0%
392.08 · Trf from Sewer Fund Reserve	0.00	220,090.00	-220,090.00	0.0%
Total Income	1,547,940.09	2,396,943.00	-849,002.91	64.6%
Expense				
408.312 · Engineering - General Projects	180,444.79	70,000.00	110,444.79	257.8%
408.314 · Engineering - GROW Projects	14,084.99	24,000.00	-9,915.01	58.7%
408.316 · Engineering - Consent Order	52,019.75	141,000.00	-88,980.25	36.9%
421 · Office Supplies-Postage	0.00	1,000.00	-1,000.00	0.0%
425 · Maint/Rep.Materials	1,440.35	4,000.00	-2,559.65	36.0%
430 · Billing Fee - PAWC/Jordan	18,535.34	25,000.00	-6,464.66	74.1%
432 · Prof. Services - Legal	0.00	0.00	0.00	0.0%
436 · Alocsan - Qtrly Usage Chgs	773,676.78	1,032,000.00	-258,323.22	75.0%
437 · Equipment Repairs	2,093.98	10,000.00	-7,906.02	20.9%
438 · Fuel - Sweeper- Trk#108	4,536.43	5,000.00	-463.57	90.7%
442 · Dues - Permits	7,913.66	8,000.00	-86.34	98.9%
445 · Vactor charge	4,800.00	10,000.00	-5,200.00	48.0%
446 · Munic. Claim Commission	688.44	4,500.00	-3,811.56	15.3%
470.1 · Principal - Pennvest I	40,251.10	53,735.00	-13,483.90	74.9%
470.2 · Principal - Pennvest II	29,310.19	39,123.00	-9,812.81	74.9%
471.1 · Interest - Pennvest I	9,501.71	12,602.00	-3,100.29	75.4%
471.2 · Interest - Pennvest II	7,103.63	9,430.00	-2,326.37	75.3%
471.35 · Principal - PNC - ELGIN Sweeper	28,726.69			
472.35 · Interest - PNC - ELGIN Sweeper	5,753.63			
473.702 · General Project Construction	68,825.75	350,000.00	-281,174.25	19.7%
473.704 · GROW Project Construction	3,819.50	94,053.00	-90,233.50	4.1%
473.706 · Consent Order - Contract Work	358,559.22	445,000.00	-86,440.78	80.6%
475 · Cap Equipment Purchases	250.00	55,000.00	-54,750.00	0.5%
491 · Refunds	152.49	3,500.00	-3,347.51	4.4%
492 · Capital Project - Reserve Fund	0.00	0.00	0.00	0.0%
Total Expense	1,612,488.42	2,396,943.00	-784,454.58	67.3%
Net Income	-64,548.33	0.00	-64,548.33	100.0%



Jordan Tax Service, Inc.

102 Rahway Road • McMurray, PA 15317-3349

(412) 835-5243 • Fax (412) 835-5244

(724) 731-2300 • Fax (724) 731-2398

www.jordantax.com

Tax & Record
Services

Municipal

Business

Individual

October 8, 2019

Borough of Crafton
Rachel J. Susko, Manager
Municipal Building
100 Stotz Avenue
Pittsburgh, PA 15205

RE: Delinquent Earned Income & Net Profits Tax
Collection Summary Report
September, 2019

Detailed below are the Delinquent Earned Income Tax Collections remitted to the Borough for the Month of September, 2019:

PERIOD	TAX	PEN & INT	MUNICIPAL SHARE (50.00%)	
			MONTH	YEAR TO DATE
2011 and Prior	\$ 815.52	\$ -	\$ 815.52	\$ 15,182.48
Add: Commissions	81.54	-	81.54	1,485.93
Refunds Issued	-	-	-	-
Net Collections	<u>\$ 897.06</u>	<u>\$ -</u>	<u>\$ 897.06</u>	<u>\$ 16,668.41</u>

Amounts Transferred:

Date	Reference	Amount
09/30/19	Ck #2181	\$ 897.06

Total Transfers \$ 897.06

We have enclosed our invoice for services.

Very truly yours,
JORDAN TAX SERVICE, INC.

WILLIAM R. LINNERT, JR.

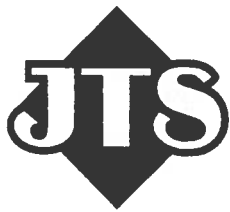
WRLjr/hlk

BOROUGH OF CRAFTON
Earned Income Tax Collections
 January through September 2019

	<u>Jan - Sep...</u>	<u>Budget</u>	<u>\$ Over Bu...</u>	<u>% of ...</u>
Income				
310 · Act 511 Taxes				
310.21 · EIT - Current	432,012.58	570,000.00	-137,987.42	75.8%
310.22 · EIT - Prior	212,438.39	235,000.00	-22,561.61	90.4%
Total 310 · Act 511 Taxes	<u>644,450.97</u>	<u>805,000.00</u>	<u>-160,549.03</u>	<u>80.1%</u>
319 · Penalty/Interest				
319.12 · P&I - EIT	384.45	1,000.00	-615.55	38.4%
Total 319 · Penalty/Interest	<u>384.45</u>	<u>1,000.00</u>	<u>-615.55</u>	<u>38.4%</u>
Total Income	<u>644,835.42</u>	<u>806,000.00</u>	<u>-161,164.58</u>	<u>80.0%</u>
Gross Profit	644,835.42	806,000.00	-161,164.58	80.0%
Expense				
403 · Tax Collection				
403.48 · Jordan-Act 32 SWTax District	12,121.16	15,000.00	-2,878.84	80.8%
Total 403 · Tax Collection	<u>12,121.16</u>	<u>15,000.00</u>	<u>-2,878.84</u>	<u>80.8%</u>
Total Expense	<u>12,121.16</u>	<u>15,000.00</u>	<u>-2,878.84</u>	<u>80.8%</u>
Net Income	<u><u>632,714.26</u></u>	<u><u>791,000.00</u></u>	<u><u>-158,285.74</u></u>	<u><u>80.0%</u></u>

CURRENT YEAR TO DATE DISTRIBUTIONS

	Resident Tax Amount	Non-Resident Tax Amount	Pen/Int Amount	Costs & Credits	Total Collections	Dist Year	Resident Tax Amount	Non-Resident Tax Amount	Pen/Int Amount	TCD Commission	Charges & Credits	Total Distribution
2012 Collections	(103.10)	0.00	27.50	0.00	(75.60)	2019	(103.10)	0.00	27.50	1.39	0.00	(\$74.21)
2013 Collections	(183.34)	0.00	44.50	0.00	(138.84)	2019	(183.34)	0.00	44.50	2.49	0.00	(\$136.35)
2014 Collections	1,575.81	0.00	89.00	0.00	1,664.81	2019	1,575.81	0.00	89.00	(29.96)	0.00	\$1,634.85
2015 Collections	1,419.43	0.00	76.00	0.00	1,495.43	2019	1,419.43	0.00	76.00	(26.94)	0.00	\$1,468.49
2015 Refunds	(6.50)	0.00	0.00	0.00	(6.50)	2019	(6.50)	0.00	0.00	0.00	0.00	(\$6.50)
2016 Collections	1,721.62	0.00	52.00	0.00	1,773.62	2019	1,721.62	0.00	52.00	(31.95)	0.00	\$1,741.67
2016 Refunds	(817.00)	0.00	0.00	0.00	(817.00)	2019	(817.00)	0.00	0.00	0.00	0.00	(\$817.00)
2017 Collections	2,996.89	0.00	63.50	0.00	3,060.39	2019	2,996.89	0.00	63.50	(53.77)	0.00	\$3,006.62
2017 Refunds	(417.50)	0.00	0.00	0.00	(417.50)	2019	(417.50)	0.00	0.00	0.00	0.00	(\$417.50)
2018 Collections	231,552.85	1,521.73	11.75	0.00	233,086.33	2019	231,552.85	1,521.73	11.75	(4,206.27)	0.00	\$228,880.06
2018 Refunds	(26,823.50)	0.00	0.00	0.00	(26,823.50)	2019	(26,823.50)	0.00	0.00	0.00	0.00	(\$26,823.50)
2019 Collections	429,185.86	2,826.72	21.20	0.00	432,033.78	2019	429,185.86	2,826.72	21.20	(7,776.15)	0.00	\$424,257.63
Current Year To Date	640,101.52	4,348.45	385.45	0.00	644,835.42	2019	640,101.52	4,348.45	385.45	(12,121.16)	0.00	\$632,714.26



Jordan Tax Service, Inc.

102 Rahway Road • McMurray, PA 15317-3349

(412) 835-5243 • Fax (412) 835-5244

(724) 731-2300 • Fax (724) 731-2398

www.jordantax.com

Tax & Record
Services

Municipal

Business

Individual

October 7, 2019

Borough of Crafton
Rachel J. Susko, Manager
Municipal Building
100 Stotz Avenue
Pittsburgh, PA 15205

RE: Business Privilege Tax
Collection Summary Report
September, 2019

Detailed below are the Business Privilege Tax Collections remitted to the Borough for the Collection Period of September 1, 2019 through September 30, 2019:

<u>PERIOD</u>	<u>TAX</u>	<u>LICENSE</u>	<u>PEN & INT</u>	<u>TOTAL COLLECTIONS</u>	<u>YEAR TO DATE</u>
2017 and Prior	\$ -	\$ -	\$ -	\$ -	\$ 1,026.77
2018	64.29	10.00	17.72	92.01	1,254.52
2019	1,171.11	120.00	16.80	1,307.91	60,559.99
Total Collections	1,235.40	130.00	34.52	1,399.92	62,841.28
Refunds Issued	-	-	-	-	-
	<u>\$ 1,235.40</u>	<u>\$ 130.00</u>	<u>\$ 34.52</u>		
Net Collections				<u>\$ 1,399.92</u>	<u>\$ 62,841.28</u>

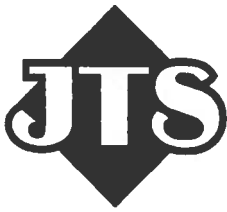
Amounts Deposited:

<u>Date</u>	<u>Batch #</u>	<u>Amount</u>
09/04/19	43/31	\$ 285.58
09/09/19	32	10.54
09/12/19	33	190.65
09/24/19	34	913.15
Total Deposited		<u>\$ 1,399.92</u>

We have enclosed our invoice for services.

Very truly yours,
JORDAN TAX SERVICE, INC.

WILLIAM R. LINNERT, JR.



Jordan Tax Service, Inc.

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October 8, 2019

Borough of Crafton
Rachel J. Susko, Manager
Municipal Building
100 Stotz Avenue
Pittsburgh, PA 15205

RE: Local Services Tax Collections
Collection Summary Report
September, 2019

Detailed below are the Local Services Tax Collections remitted to the Borough for the Collection Period of September 1, 2019 through September 30, 2019:

<u>PERIOD</u>	<u>TAX</u>	<u>PEN & INT</u>	<u>TOTAL COLLECTIONS</u>	<u>YEAR TO DATE</u>
2017 and Prior	\$ -	\$ -	\$ -	\$ 52.00
2018	-	-	-	12,393.96
2019	14.17	0.12	14.29	23,836.18
Total Collections	14.17	0.12	14.29	36,282.14
Refunds Issued	-	-	-	-
	<u>\$ 14.17</u>	<u>\$ 0.12</u>		
Net Collections			<u>\$ 14.29</u>	<u>\$ 36,282.14</u>

Amounts Remitted:

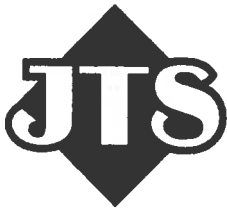
<u>Date</u>	<u>Batch #</u>	<u>Amount</u>
09/10/19	31	\$ 2.17
09/17/19	32	12.12

Total Deposited \$ 14.29

We have enclosed our invoice for services.

Very truly yours,
JORDAN TAX SERVICE, INC.

WILLIAM R. LINNERT, JR.



Jordan Tax Service, Inc.

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October 7, 2019

Borough of Crafton
Rachel J. Susko, Manager
Municipal Building
100 Stotz Avenue
Pittsburgh, PA 15205

RE: Mercantile Tax
Collection Summary Report
September, 2019

Detailed below are the Mercantile Tax Collections remitted to the Borough for the Collection Period of September 1, 2019 through September 30, 2019:

<u>PERIOD</u>	<u>TAX</u>	<u>PEN & INT</u>	<u>TOTAL COLLECTIONS</u>	<u>YEAR TO DATE</u>
2017 and Prior	\$ -	\$ -	\$ -	\$ 1,845.09
2018	-	-	-	28,245.93
2019	162.48	23.87	186.35	49,803.28
	<u>\$ 162.48</u>	<u>\$ 23.87</u>		
Total Collections			<u>\$ 186.35</u>	<u>\$ 79,894.30</u>

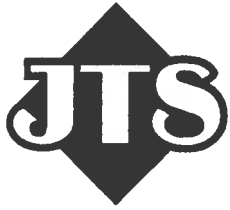
Amounts Deposited:

<u>Date</u>	<u>Batch #</u>	<u>Amount</u>
09/09/19	16	\$ 23.73
09/24/19	17	162.62
Total Deposited		<u>\$ 186.35</u>

We have enclosed our invoice for services.

Very truly yours,
JORDAN TAX SERVICE, INC.

WILLIAM R. LINNERT, JR.



Jordan Tax Service, Inc.

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October 8, 2019

Borough of Crafton
Rachel J. Susko, Manager
Municipal Building
100 Stotz Avenue
Pittsburgh, PA 15205

RE: Trash Removal
Collection Summary Report
September, 2019

Detailed below are the 2019 Trash Removal Collections remitted to the Borough for the Month of September, 2019:

	<u>BILLING FEE</u>	<u>GARBAGE</u>	<u>TOTAL CURRENT PERIOD</u>	<u>YEAR TO DATE</u>
FACE TAX	\$ 30.00	\$ 3,775.00	\$ 3,805.00	\$ 481,850.94
Less: Discount	-	-	-	(17,611.00)
Plus: Penalty	-	192.50	192.50	2,455.55
Total Collections	\$ 30.00	\$ 3,967.50	\$ 3,997.50	\$ 466,695.49

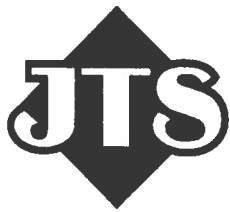
Amounts Deposited:

<u>Date</u>	<u>Batch #</u>	<u>Amount</u>
09/09/19	24	\$ 3,997.50
Total		3,997.50
Less: Refunds		-
Total Deposits		\$ 3,997.50

	<u>BILLING</u>	<u>GARBAGE</u>	<u>YEAR-TO-DATE</u>
FACE BALANCE 02/01/2019	\$ 9,875.00	\$ 571,560.00	\$ 581,435.00
Add: Additions	-	-	-
Less: Deletions	-	-	-
ADJUSTED FACE BALANCE	9,875.00	571,560.00	581,435.00
Less: Total Collections	(8,465.00)	(473,385.94)	(481,850.94)
Less: Turned Over to Delinquent	-	-	-
FACE BALANCE 9/30/2019	\$ 1,410.00	\$ 98,174.06	\$ 99,584.06

Very truly yours,
JORDAN TAX SERVICE, INC.

WILLIAM R. LINNERT, JR.



Jordan Tax Service, Inc.

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October 8, 2019

Borough of Crafton
Rachel J. Susko, Manager
Municipal Building
100 Stotz Avenue
Pittsburgh, PA 15205

RE: Real Estate Taxes
Collection Summary Report
September, 2019

Detailed below are the 2019 Real Estate Tax Collections deposited to the Borough account for the Month of September, 2019:

	CURRENT PERIOD			YEAR TO DATE
	REAL ESTATE	ROAD	TOTAL	
FACE TAX	\$ 23,173.81	\$ 62.95	\$ 23,236.76	\$ 1,919,839.61
Less: Discount	-	-	-	(34,059.57)
Plus: Penalty	433.08	56.54	489.62	1,604.45
Total Collections	\$ 23,606.89	\$ 119.49	\$ 23,726.38	\$ 1,887,384.49

Amounts Deposited:

Date	Batch #	Amount
09/04/19	28	\$ 5,766.07
09/04/19	29	2,557.65
09/06/19	30	4,736.32
09/09/19	31	172.49
09/17/19	32	3,224.54
09/18/19	33	3,436.02
09/27/19	34	3,833.29
Total Deposits		23,726.38
Less: Refunds:		-
Net Collections		\$ 23,726.38

	2018		2019		TOTAL
	REAL ESTATE	ROAD	REAL ESTATE	ROAD	
FACE BALANCE 3/1/2019	\$ -	\$ -	\$ 1,527,404.44	\$ 517,215.74	\$ 2,044,620.18
Add: Additions	-	-	624.98	211.63	836.61
Less: Exonerations	-	-	(1,422.17)	(481.59)	(1,903.76)
ADJUSTED FACE BALANCE	-	-	1,526,607.25	516,945.78	2,043,553.03
Less: Total Collections	-	-	(1,430,681.90)	(489,157.71)	(1,919,839.61)
Less: Turned Over to Delinquent	-	-	-	-	-
FACE BALANCE 9/30/2019	\$ -	\$ -	\$ 95,925.35	\$ 27,788.07	\$ 123,713.42

Very truly yours,
JORDAN TAX SERVICE, INC.

William R. Linnert, Jr.
WILLIAM R. LINNERT, JR.

Tax Collector's Monthly Report to Taxing Districts

For the Month of SEPTEMBER 2019
 BOROUGH OF CRAFTON Taxing District

	Real Estate	Road	Prior Years Real Estate	Prior Years Road
A. Collections				
1.	Balance Collectable-Beginning of Month	119,099.16	27,851.02	0.00
2A.	Additions: During the Month (*)			
2B.	Deductions: Credits During the Month - (from line 17)			
3.	Total Collectable	119,099.16	27,851.02	0.00
4.	Less: Face Collections for the Month	23,173.81	62.95	
5.	Less: Deletions from the List (Gentrifications)			
6.	Less: Exonerations (*)			
7.	Less: Liens/Non-Lienable Installments(*)			
8.	Balance Collectable - End of Month	95,925.35	27,788.07	0.00
B. Reconciliation of Cash Collected				
9.	Face Amount of Collections - (must agree with line 4)	23,173.81	62.95	0.00
10.	Plus: Penalties	433.08	56.54	
11.	Less: Discounts	0.00	0.00	
12.	Total Cash Collector per Column	23,606.89	119.49	0.00
13.	Total Cash Collected			23,726.38
C. Payment of Taxes				
14.	Amount Remitted During the Month (*)			

Date	Transaction #	Amount	TOTAL ALL TAXES
9/4/2019	28	5,766.07	
9/4/2019	29	2,557.65	
9/6/2019	30	4,736.32	
9/9/2019	31	172.49	
9/17/2019	32	3,224.54	
9/18/2019	33	3,436.02	
9/27/2019	34	3,833.29	
Total			\$ 23,726.38

15. Amount paid with this Report Applicable to this Reporting Month	Trx. #	Amount
		\$ 23,726.38
Total Remitted This Month		\$ 23,726.38

17. List, Other Credit Adjustments (*)	Parcel #	Name	Amount
Total			

18. Interest Earnings (if applicable) \$

18. Taxing District Use (Optional)

Carryover from Previous Month \$

Amount Collected This Month \$

Less Amount Paid This Month \$

Ending Balance \$

*+ Prior Yr. Collection: Agent Acting on behalf of the Tax Collector Date

I verify this is a complete and accurate reporting of the balance collectable, taxes collected

Received by (taxing district) William Schmitt Title: Tax Collector Date: 10/14/19

I acknowledge the receipt of this report.

JORDAN TAX SERVICE, INC.
102 RAHWAY ROAD
MCMURRAY, PA 15317-3349
(724) 731-2300

October 14, 2019

Borough of Crafton
 Rachel J. Susko, Manager
 Municipal Building
 100 Stotz Avenue
 Pittsburgh, PA 15205

Gentlemen:

We are forwarding herewith counterfoils for delinquent taxes and municipal claims collected and satisfied since date of our last report. We are also forwarding deposit slips as summarized below and the Prothonotary's receipts for satisfaction costs advanced by our office.

DELINQUENT TAXES:

Receipts: #13701-13712, 13714-13719, 13722-13729 (#13713 "VOID") (#13720-13721 "NO CONSIDERATION PASSING")

	Face Tax	Penalty	Interest	Costs	TOTAL
Prior 2018	1,530.45	26.96	198.93	121.74	1,878.08
2018	4,386.88	318.41	133.13	537.79	5,376.21
Record/Sheriff Sale Costs					6,856.36
Commission Collected					923.12

MUNICIPAL CLAIMS: "Trash"

Receipts: #2105-2111

	Face Tax	Penalty	Interest	Costs	Comm	TOTAL
Commission Collected	985.69	69.24	-	22.00	-	1,076.93
						53.85

MUNICIPAL CLAIMS: "Trash"

Receipts: #4212-4213, 4216-4218, 4220

	Face Tax	Penalty	Interest	Costs	Comm	TOTAL
*	419.88	10.60	26.85	-	-	457.33
Commission Collected						32.86

MUNICIPAL CLAIMS: "Sewage"

Receipts: #4214-4215, 4219, 4221

	Face Tax	Penalty	Interest	Costs	Comm	TOTAL
Commission Collected	399.67	-	-	-	-	399.67
						21.63

Total Collections, Taxes and Claims:

Taxes	\$ 15,033.77	Ck. #1434	<u>\$ 17,076.04</u>
Trash	\$ 1,620.97	Ck. #1435	
Sewage	\$ 421.30	Ck. #1436	

Deposits Per Enclosed Receipts:


DATE	AMOUNT	DATE	AMOUNT	DATE	AMOUNT
09/04/19	3,354.53	09/13/19	3,272.00	09/23/19	4,106.58
09/09/19	477.49	09/17/19	1,294.31	09/24/19	185.00
09/09/19	890.78	09/23/19	240.00		
09/09/19	3,006.35	09/23/19	249.00		

Total Deposits

17,076.04

*Partial Payments Not Yet Applied -\$819.55

JORDAN TAX SERVICE, INC.


 William R. Linnert, Jr.

**BOROUGH OF CRAFTON
POLICE DEPARTMENT**

MARK A. SUMPTER
CHIEF OF POLICE

100 STOTZ AVENUE
CRAFTON, PENNSYLVANIA 15205

JAMES G. BLOOM
MAYOR



October 24, 2019

Crafton Police responded to 271 complaints during the month of September 2019.

The following 3 pages attached show a print out of the calls answered by Crafton Police.

Paid parking tags paid at the window - \$175.00
Copies of Police Reports – \$210.00
One (1) solicitor permit was issued for the month of September - \$210.00
Nineteen (19) truck permits were issued for the month of September - \$190.00
Fines collected by the Magistrate and paid to the borough for September - \$1,885.07
There were 65 citations issued, 49 citation warnings, 20 parking tags, 1 AccuTrak – 135 total

**Crafton Borough had no narcotic related calls for the month of September 2019.
Naloxone (Narcan) was not used by Crafton Police or EMS.**

Mileage on Police Cars:

Unit #11-1 - 2,552 miles ending at 62,700
Unit #11-2 - 2,278 miles ending at 61,181
Unit #11-3 - 796 miles ending at 52,711

Respectfully submitted,

Barbara H. Berkhouse
Barbara H. Berkhouse
Police Secretary

Calls for Service - by Keyword

CRAFTON BOROUGH

Incidents Reported Between 09/01/2019 and 09/30/2019



Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
911 HANGUP					
3802	SERVICE CALL-911 HANG UP	1			
ACCIDENT M					
3100	MOTOR VEHICLE ACCIDENTS	10			
6004	TRAFFIC ACC. INVOLVING PROPERTY DAMAGE	1			
6008	ACCIDENT INVOLVING NONINJURY	6			
		<u>17</u>			
ALARM					
2626	ALL OTHER OFFENSES - FALSE FIRE ALARM	2			
3810	SERVICE CALL-ALARMS-UNFOUNDED-EXCPT FIRE	30			
3840	FIRES (INCLUDING ALARMS-FOUNDED/UNFOUNDED)	2			
		<u>34</u>			
ALL ORDINA					
2830	TWP ORD-ALL OTHER	1			
ANIMAL					
3805	SERVICE CALL-ANIMAL	1			
5502	ANIMAL COMPLAINTS - BARKING DOGS	2			
5504	ANIMAL COMPLAINTS - DOG BITES	2			
5506	ANIMAL COMPLAINTS - STRAY ANIMALS	3			
5510	ANIMAL COMPLAINTS - OTHER	6			
		<u>14</u>			
ASSAULT					
0440	ASSAULT - HANDS,FISTS,FEET	1			
ASSIST MOT					
3820	SERVICE CALL-ASSIST MOTORIST/DISABLE VEH	1			
CHECK WELF					
3801	SERVICE CALL-CHECK WELFARE	13			
CRIM MISCH					
1440	CRIMINAL MISCHIEF - ALL OTHER	1			
DISTURBANC					
3610	DISTURBANCES-NOISE	9			
3620	DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)	20			
		<u>29</u>			
DOMESTIC					
3600	DISTURBANCES-DOMESTIC	6			
DRUG					
1831	NARCOTICS-POSSESSION-MORPHINE,HEROIN,ETC	2			
DUI					

ANIMAL CONTROL CALLED ON BOTH CALLS

Calls for Service - by Keyword

CRAFTON BOROUGH

Incidents Reported Between 09/01/2019 and 09/30/2019



Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
DUI					
2112	DRIVE UNDER INFLUENCE-ALCOHOL-IMPAIRED	2			
DUMPING					
2831	TWP ORD-DUMPING	1			
ELECTRICAL					
4026	NON-CRIMINAL-WIRES AND POLES DOWN	2			
FAMILY					
2902	FAMILY-CHILD WELFARE	1			
FOUND ANIM					
5002	LOST & FOUND - FOUND ANIMAL	3			
FOUND ARTI					
5004	LOST & FOUND - FOUND ARTICLES	1			
FRAUD					
1100	FRAUD	2			
HARASSMENT					
2450	HARASSMENT	3			
HAZARDOUS					
3850	HAZARDOUS CONDITIONS	1			
HIT AND RU					
8519	HIT AND RUN ACCIDENT	4			
MEDICAL					
3870	MEDICAL EMERGENCY	18			
7008	PUBLIC SERVICES - MEDICAL ASSISTANCE	47			
		65			
MENTAL					
3400	MENTAL HEALTH	1			
OPEN BURN					
2820	TWP ORD-OPEN BURNING	2			
PROPERTY					
2910	LOST/MISSING PROPERTY	1			
PUBL DRUNK					
2300	PUBLIC DRUNKENESS	1			

Calls for Service - by Keyword

CRAFTON BOROUGH

Incidents Reported Between 09/01/2019 and 09/30/2019



Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
SUSPICIOUS					
3500	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	20			
SVC CALL					
3800	SERVICE CALL-MISCELLANEOUS	11			
THEFT					
0614	THEFT-\$200 & OVER-FROM AUTO (EXCPT 0615)	2			
0615	THEFT-\$200 & OVER-AUTO ACCESSORIES	1			
0616	THEFT-\$200 & OVER-BICYCLES	1			
0617	THEFT-\$200 & OVER-FROM BUILDINGS	1			
0619	THEFT-\$200 & OVER-ALL OTHER	3			
0623	THEFT-\$50 TO \$200-RETAIL THEFT	2			
0633	THEFT-UNDER \$50-RETAIL THEFT	7			
0637	THEFT - UNDER \$50 - FROM BUILDINGS	1			
0643	THEFT-ATTEMPTED-RETAIL THEFT	1			
		19			
THEFT MV					
0710	MOTOR VEHICLE THEFT-AUTO	1			
TRAF CIT					
CITT	TRAFFIC CITATION	37			
TRAFFIC					
3900	TRAFFIC & PARKING PROBLEMS	8			
TRESPASS					
2660	TRESPASSING OF REAL PROPERTY	2			
Total Calls		308			
		37			
		271			

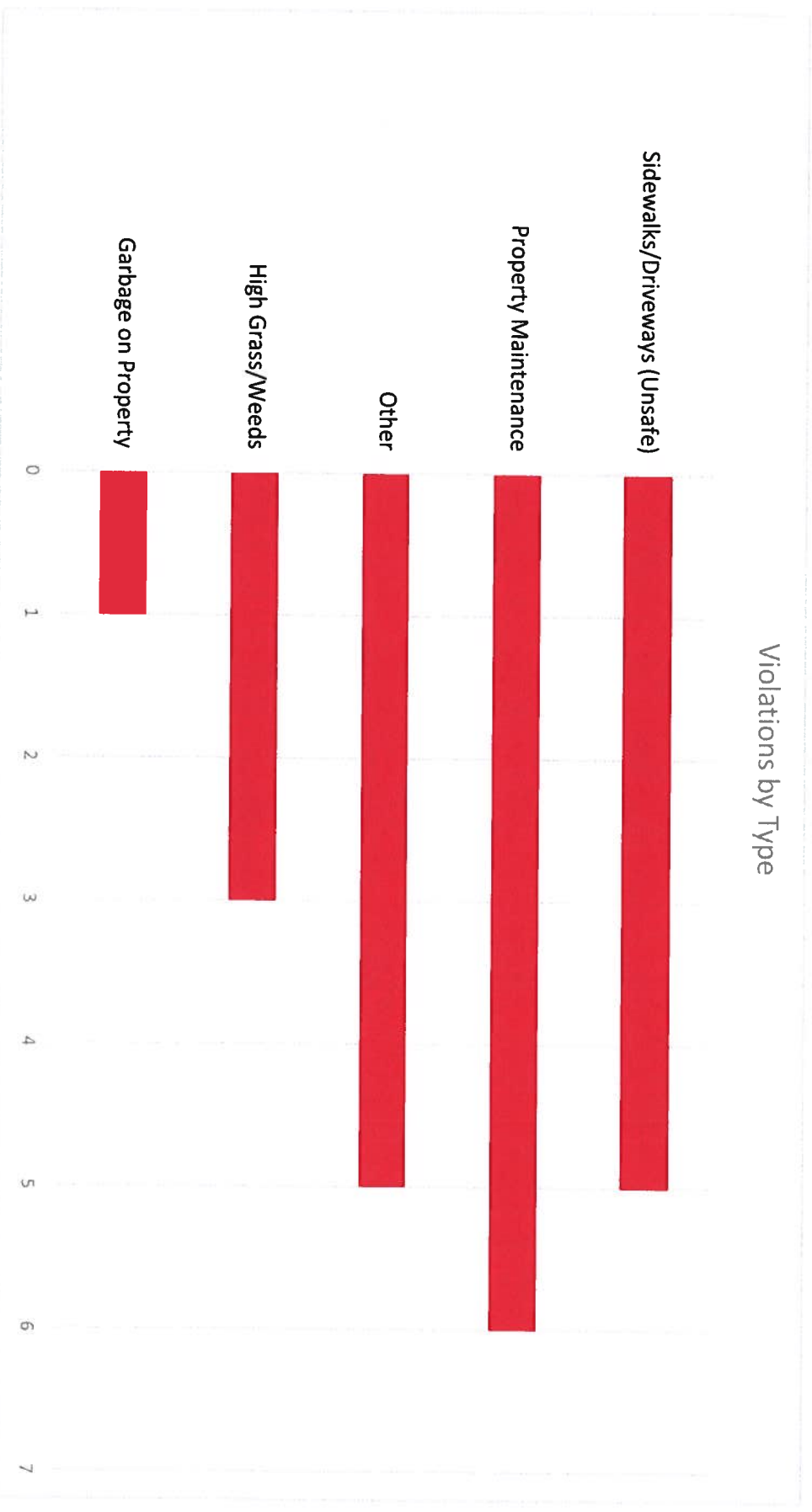
CODE ENFORCEMENT REPORT SEPTEMBER-OCTOBER 2019

<u>Date</u>	<u>Address</u>	<u>Violation Type</u>	<u>Description</u>	<u>Code</u>	<u>Status</u>
9/26/2019	Lyons St	High Grass/Weeds	Tall grass/weeds. 5 days.	302.4	Closed
9/26/2019	Promenade	Other	Bushes overgrown into the street producing driving hazard. 10 days. 3 days final.	131-2A	Closed
9/27/2019	N Grandview	Other	Tree/bush across sidewalk. 10 days. 10/11/2019 to abate. 5 days.	193-42 A	Open
9/30/2019	Crafton Blvd	High Grass/Weeds	Tall grass and weeds on property. 5 days to abate.	302.4	Open
10/1/2019	Foster Ave.	Sidewalks/Driveways (Unsafe)	Potholes in parking lot. 30 days.	302.3	Open
10/1/2019	Noble	Sidewalks/Driveways (Unsafe)	Parking lot along side full of holes, crumbling. 30 days.	302.3	Open
10/1/2019	W Steuben	Sidewalks/Driveways (Unsafe)	Parking lot in disrepair. Has potholes. 30 days.	302.3	Open
10/1/2019	W Steuben	Property Maintenance	Peeling paint on Soffit/fascia. 30 days.	304.2	Open
10/3/2019	Josephine	High Grass/Weeds	High grass and weeds. 10 days.	302.4	Closed
10/3/2019	Josephine St.	Property Maintenance	Fence in disrepair. 30 days.	302.7	Open
10/3/2019	Josephine St.	Property Maintenance	Peeling paint on window frames/soffit & fascia/roof trim; all also in disrepair. 30 days.	304.2	Open
10/9/2019	W Steuben St.	Sidewalks/Driveways (Unsafe)	Large limb causing safety hazard on sidewalk. 10/15/2019 to correct.	302.3	Closed
10/9/2019	W Steuben	High Grass/Weeds	Tall grass weeds. 10/15/2019 to fix	302.4	Closed
10/14/2019	Clearview Avenue	Other	Rental Reminder		Open
10/14/2019	Noble Avenue	Other	Rental Reminder		Open
10/14/2019	Noble Ave	Other	Scattered trash/weeds constituting a health issue. 10 days to abate.	131-2A	Open
10/18/2019	Crafton Boulevard	Garbage on Property	Garbage throughout property; visible signs of rodents		Closed
10/24/2019	Lawson	Sidewalks/Driveways (Unsafe)	Sidewalk littered with debris/impassable. 5 days 10/31/2019	302.3	Open

CODE ENFORCEMENT REPORT SEPTEMBER-OCTOBER 2019

10/24/2019	Lawson		Property Maintenance	Porch beam dislodged. 30 days 12/5/2019	304.1	Open
10/25/2019	Lawson		Property Maintenance	Pool fence broken. 15 Days.	303.1	open
10/25/2019	Lawson		Property Maintenance	Railing broken on steps. 30 days.	304.1	Open

High Grass/Weeds	Count of High Grass/Weeds
Garbage on Property	1
High Grass/Weeds	3
Other	5
Property Maintenance	6
Sidewalks/Driveways (Unsafe)	5



Building Inspection Report

September 2019

September Reports Received

(Attached)

Building Inspection Underwriters

Allegheny County R/E Transfer

Certificates & Permits Issued

September 2019

Rental Inspection Certificates Issued	1
Zoning Use/Occupancy Certificates Issued	12
Building/Zoning Permits Issued	6

PUBLIC WORKS / PARKS OPERATIONS REPORT

Council Meeting

October 28, 2019

Crew report 9-20-19 to 10-25-19

- **One Call** - responses at various locations
- **Litter can maintenance**- Check and empty all cans weekly.
- **Rain /Windstorm**- Respond to rain/windstorms -crews check and clear catch basins removing debris build up tree limbs and branches; check and clear borough facilities of any storm related issues.
- **Chipper Service**- Respond to request for services from residents for branch/debris removal various locations.
- **Compost Site**- Windrow Maintenance.
- **Truck Repairs/ Maintenance** - Repair Truck 111 (transmission cover), Repair Tiger machine, John Deere Tractor, Paver, Backhoe
- **Park/ Pool Maintenance**- Cut all facilities (2x) Begin Pool closure/winterization. Level mulch at play areas.
- **Street Sweeping Program**- Swept all routes weekly. 472 miles -53 Loads
- **Weed Control** -Promenade, Crafton Blvd (Backbone) Chartiers, DE of Belvidere, all Borough Steps. Noble Ave (Clear traffic signal sight line)
- **In House Paving Program**- Mill and pave lower sections of Pine Alley, Nancy Alley, Orange Alley from McMunn to Dinsmore
- **Crack Seal**- Seal all seams and joints on newly paved alleys.
- **Facility Maintenance** - Check and repair/replace sight glass on Boiler; perform preseason inspection of system; Furnace repairs Magistrate Office
- **Tree Maintenance**- Tree removed corner of Manor and S. Linwood
- **Sign Maintenance** -Reinstall Stop signs Harris and Clearview
- **Leaf Program** -Begin 2019 leaf program. Collected a total of 424 cubic yards of material.
- **Pothole Repairs**- Johnston, Crafton Blvd, Taylor, Sterrett, Clearview Ext.
- **Back Up response**- To apartments 104 Steuben Use jetter and sweeper CB vactor attachment to open clogged line at Linden and Sampson, MH-818-467 backed up-vactored; MH-818-466 jetted to MH-818-467 to clear line. Investigate back up at 20 Thomas- inspect manhole 818-1007, 818-416 no maintenance required

Admin.

Meet Borough Manger to discuss PW issues and budget. Field inspections regarding one call, street openings; construction projects. Meet with engineer to discuss, Pre-con with contractor regarding CDBG handicap ramp installations, Meet with Gas Co regarding street restoration projects thru out Borough (Hawthorne, cross streets off Crafton Blvd) attended LGA/Gateway Eng sponsored to fulfill and receive certificate related to the NPDES permit for O&M plan and MS-4 permits.

Managing day to operations/administration for Public Works and Parks maintenance and repairs. Respond to constituents request for information and service.

Order supplies and material. Routine Field investigations, routine paperwork.